



Town of Hopkinton, NH

Office of Selectmen • 330 Main Street • Hopkinton, NH 03229-2627

Telephone: (603) 746-3170
Fax: (603) 746-2952

E-mail: selectmen@hopkinton-nh.gov
Web Address: www.hopkinton-nh.gov

**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, OCTOBER 17, 2016
HOPKINTON TOWN HALL
APPROVED _____**

I. CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 7:00 p.m. on Monday, October 17, 2016 at the Town Hall.

Members Present: Jim O'Brien, Ken Traum, Sue B. Strickford, Steve Lux, Jr. and Bob Gerseny

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens, Janet Krzyzaniak, Shawn Murray, Interim Fire Chief, Chuck Gangel, Town Clerk/Tax Collector, Steve Pecora Police Chief, Richard Walter and members of the Hopkinton Police Department

II. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, on motion made by Mr. Traum and seconded by Mr. Gerseny.

ACCOUNTS PAYABLE MANIFEST	31,327.20
	50,267.42

PAYROLL MANIFEST	64,675.44
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BUILDING PERMITS

YaYa Organics change of use It manufacturing assembly 633 Maple Map 227 Lot 44

Hopkinton Woman's Club Raffle Permit

Jason Holmes new residence Moran Rd Map 215 Lot 14.2

SunRay Solar solar 852 Broad Cove Map 247 Lot 15

Michael White garage 178 S. Shore Dr Map 258 Lot 55

Brian Roy Renovation 781 Hopkinton Road Map 258 Lot 29

LETTER OF COMMITMENT-Household Hazardous Waste Clean Up

APPOINTMENT

Richard C. Walter, Jr. Police new hire part-time

PAF Police Department

Part time hire Richard Walter, Jr.

INTENT TO CUT

Shaun Geary & Ashley Fox Map 216 Lot 9

Thank you letter to Bob Strine re: Rowell Bridge

Approval of Minutes:

The Board reviewed the Select Board Meeting Minutes of Monday, October 3, 2016. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of October 3, 2016. There being no discussion, Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford. Lux and Gerseny voting in favor of the motion;
no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, October 3, 2016, Session I. Mr. Traum made a motion, seconded by Mrs. Strickford, to approve the Non Public Meeting Minutes of October 3, 2016, Session I.

VOTE: O'Brien, Traum, Strickford and Gerseny voting in favor of the motion;
no votes against; Lux abstaining. MOTION APPROVED 4-0-1.

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, October 3, 2016, Session II. Mr. Traum made a motion, seconded by Mrs. Strickford, to approve the Non Public Meeting Minutes of October 3, 2016, Session II.

VOTE: O'Brien, Traum, Strickford and Gerseny voting in favor of the motion;
no votes against; Lux abstaining. MOTION APPROVED 4-0-1.

VII. PUBLIC FORUM

Janet Krzyzaniak inquired if the Hopkinton Fair Association appointed any Hopkinton residents to the Board. Chairman O'Brien stated we sent them a list of prospective board members, however, there was no requirement for the Fair Board to put any resident on their Board. Mr. Cass will set up a meeting after budgets are done.

Mrs. Krzyzaniak also stated that the Highway Department is doing a great job.

IV. APPOINTMENTS**1. Swearing in of Part-time Patrol Officer Richard Walter**

Police Chief Steve Pecora gave a brief history of Mr. Walter's 20 years in law enforcement. Chairman O'Brien swore Mr. Walter in.

2. Chuck Gangel, Town Clerk/Tax Collector NON PUBLIC SESSION**NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel**

Mr. Gerseny moved to go into a non-public session regarding the hiring of a public employee under the provisions of Nonpublic Session RSA 91-A: 3 II (b). Mr. Lux seconded the motion.

Mr. O'Brien recused himself from the nonpublic session.

VOTE: Select Board Members Strickford, Lux, Gerseny and Vice Chair Traum voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

The Board, Town Clerk/Tax Collector Chuck Gangel and the Town Administrator went into nonpublic session, as recorded separately, at 7:15 p.m. The Board returned to public session at 8:00 p.m.

Vote to seal nonpublic minutes:

Mr. Gerseny moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Strickford seconded the motion.

VOTE: Select Board Members Strickford, Lux, Gerseny, and Vice Chair Traum voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

3. Shawn Murray, Interim Fire Chief

Interim Fire Chief Murray updated the Board on the Fire Department with his 6 month report, including administration overview, facilities, apparatus, fire inspections/prevention and personnel/organization. Interim Fire Chief Murray stated the Ladies Auxiliary will be having a Blood Drive on Friday, October 28, 2016 from 2:00 pm to 7:00 pm at the Contoocook Fire Station. Mrs. Strickford inquired about recruiting volunteers. Interim Fire Chief Murray stated recruitment needs to be; however, there are costs involved, as well as availability of classes, purchasing of protective clothing and commitment, many do not finish. Discussion ensued, with regards to moving forward with hiring a permanent fire chief. Discussion ensued, with regard to the delegation of work.

A discussion ensued, with regards to second ambulance call response time.

Mrs. Strickford inquired about a transition point as she is not in favor of keeping an interim chief for 18 months. Interim Fire Chief Murray stated there is still more work to be done in order for a permanent chief to transition into the position.

IX. OTHER

Janet Krzyzaniak inquired as to the total amount of the Road Bond. Mr. Cass replied \$2.2 million. Mrs. Krzyzaniak inquired as to how much of that has been expended. Mr. Cass replied less than \$600,000.

Mr. Lux noted the work done to Rowell Bridge. Mr. Lux also stated that he has completed the perambulation with Henniker. It was an 8 mile line and it took all day to complete, as some of the terrain was very rough.

Mr. Lux also noted that Halloween at the Depot will be held on Monday, October 31, 2016 from 5:00 pm to 8:00 pm.

Chairman O'Brien stated he will not be at the meeting on Monday, October 24, 2016.

Mr. Lux left the meeting.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mr. Traum moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Gerseny seconded the motion.

VOTE: Select Board Members Traum, Strickford, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board Interim Fire Chief Shawn Murray, and the Town Administrator went into nonpublic session, as recorded separately, at 8:42 p.m. The Board returned to public session at 9:43 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of 2 years. Mr. Gerseny seconded the motion.

VOTE: Select Board Members Traum, Strickford, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

ADJOURNMENT

There being no further business, motion by Mr. Traum, seconded by Mrs. Strickford to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant