

**Hopkinton
New Hampshire
Budget Committee Meeting - 5/12/10
Hopkinton Town Hall
Approved minutes 6/9/10**

Present: Janet Krzyzaniak, Chair, David Luneau, Tom O'Donnell, David Lancaster, Tim Carney, Don Lane

Absent: Cameron Ford, Karen Irwin, Jim Obrien, Contoocook Precinct member

The Chair called the meeting to order at 6:40 pm. The first order of business was approval of the April, 2010 Budget Committee meeting minutes. David Lancaster suggested certain cosmetic changes in the minutes. A motion was made by David Luneau, seconded by Don Lane, to accept the minutes with the inclusion of the changes suggested by Mr. Lancaster. The Chair called for a vote of acceptance. The motion passed unanimously.

David Luneau then suggested that the Budget Committee website be made current. Mrs. Krzyzaniak stated that she would follow up with the Town Administrative Assistant to see that missing minutes were posted and that, in the future, minutes would be posted immediately after the meeting and members would be notified of that fact.

Mrs. Krzyzaniak then acknowledged receipt of a letter from Bob Carpenter stating that he was no longer a member of the Budget Committee because his prior relationship with the Committee was as a representative from the Contoocook Precinct. He did not run for precinct commissioner this term and, therefore, he is no longer on the Commission and no longer represents the Commission to the Budget Committee.

David Luneau gave a brief presentation as to the financial condition of the School District. As of the end of April the anticipated fund balance which is applied to next year's budget is \$483,403. This would be an improvement over the applied fund balance as of 6/30/09.

The Food Service segment showed considerable improvement over last year but is still running at a loss. The anticipated fund balance for 6/30/10 is (-\$53,148.91). This includes the cost of a new POS system which was \$15,874.40. Had that expense not occurred the anticipated loss would be approximately (-\$37,000).

Janet Krzyzaniak then gave a brief review of the Town Budget through April 30, 2010. The budget is running 3.2% below anticipated run rate. Legal expense is the only category that was excessively out of line at 154.30% YTD. This was caused by legal fees associated with withdrawal from the Penacook Trash Coop. Reimbursement from the Coop will help offset the legal expenses.

Tom O'Donnell then provided the Committee with a series of emails essentially stating that the Hopkinton Precinct does not feel it is a good use of the Precinct's time to be providing monthly statements. The Precinct did advise the Committee that it would consider quarterly statements. After some discussion David Luneau suggested that the Chair write a letter to the Hopkinton

Precinct suggesting a Precinct Commissioner attend a Budget Committee meeting and discuss its position and what, if any, compromise can be achieved. The Chair will be writing the Precinct.

David Lancaster then presented a brief update as to the progress being made by the PAYT (Pay As You Throw) Implementation Committee. It is making good progress and the PAYT Committee hopes to implement the new process in September, 2010.

The Chair then brought up the meeting schedule for the summer months. It was decided the committee would have a June meeting but there would be no meetings in July or August unless necessary.

There being no further business Mr. Luneau made a motion to adjourn, seconded by Mr. Carney. The Committee voted unanimously to adjourn. The Committee adjourned at 7:30 P.M.

**Respectfully submitted
Don Lane**