

**HOPKINTON BUDGET COMMITTEE  
TOWN HALL  
SEPTEMBER 8, 2010  
APPROVED**

Present: Janet Krzyzaniak, Chair; Karen Irwin, Tom O'Donnell, HVP Representative; Cameron Ford, David Lancaster and Tim Carney

Absent: David Luneau, School Board Representative, Jim O'Brien, Selectman Representative; Mark Hemmerlien, CVP Representative; and Don Lane

The meeting was called to order at 7:04 PM

Chairman Krzyzaniak opened the meeting by reviewing the prior meeting minutes. David Lancaster made a motion to approve as amended, Cameron Ford seconded the motion. All were in favor and the minutes passed. Janet Krzyzaniak brought up the issue of previously approved minutes that Beth Clark had taken. Karen Irwin stated that she would compare the drafts to what was on the web site. David Lancaster felt he had good notes on the changes that needed to be made. Janet accepted a motion from Cameron Ford that a back up copy of the minutes go to town hall for future minutes. The motion was seconded by Tim Carney. All were in favor.

The Town's financials were the only ones for review. David Lancaster made a motion to get the financials one week ahead of the regularly scheduled meeting electronically with a paper copy provided to those whom wanted it. A paper copy to be available at Town Hall at least one week prior to the meeting. Tom O'Donnell seconded the motion. All in favor with Karen Irwin opposed.

The following revenues were questioned by the Budget Committee for the Town: Rooms and Meals, Motor Vehicle Permits, flood control reimbursement and miscellaneous revenue. The Budget Committee would like to see a cash flow statement from the town of Hopkinton for the next monthly meeting and a detailed expense report for June 30, 2010 for the School District.

David Lancaster reported that there is no anticipated need to hire additional staff for the implementation of the PAYT program. The new start date for PAYT is now October 4, 2010. The recycling revolving fund is going to be used for the payment of bags, and other minor operating costs.

There were no other issues brought up by the Budget Committee and no public comments. David Lancaster motioned to adjourn the meeting. Cameron Ford seconded the motion. All were in favor and the meeting ended at 8:20 PM.

Respectfully submitted,

Karen Irwin, Vice-Chairman