

## Minutes

### Contoocook Village Precinct Monthly Meeting

April 15, 2008

The regularly scheduled meeting of the Contoocook Village Precinct Commissioners was postponed from Tuesday April 8<sup>th</sup> to Tuesday April 15<sup>th</sup>. The meeting was held at the precinct's utility building on Kearsarge Ave. and began at 7 P.M. Bob Carpenter, Bill Chapin, Mark Hemmerlein, Dick Strickford, Sharon Dow, and Steve Clough were present.

The bills and time sheets for March have already been addressed. Sharon has billed JH Spain for the rest of the connections fees for the River Grant Condominium project as directed at the March meeting by the Commissioners.

Sharon also gave her notice as she will be moving on June 17<sup>th</sup>. She assured the commissioners that she would carry on with her duties as long as needed and suggested a replacement who resides outside of the Precinct for her position. After some discussion the commissioners decided to put out some feelers, with no commitments, as they would prefer to hire someone who lives within Precinct boundaries if possible. They will discuss the issue further at the next meeting.

Steve updated the commissioners on the status of the April meter readings, the required Disinfection Byproduct Rule Model Year (the plan has been submitted to the Water Engineering Bureau), distribution system leaks and scheduled repairs, and maintenance issues at the filtration plant. The hydrants on Penacook Road are back on line and the Fire Chief has been notified. No leak in the main was found.

Steve went over his schedule for April and May. Jolene is helping to read the water meters and may be asked to assist with hydrant Flushing. The commissioners approved the hiring of Cassie Clough, Steve's daughter, as summer help to assist with addressing the precinct projects outlined in the Superintendent's Annual report.

Steve went over the computer purchase and chlorination improvements approved at the annual meeting. The chlorination/DBP project will be addressed a little later in the year when Steve has more time. He wants to get the leaks repaired, the system flushed, the filtration work done, and the summer work scheduled first. He will put together a specification and costing sheet for the computer and associated items. He will submit this to the Commissioners for approval before making any purchases.

Dick has been checking on the watershed. He has left the overflow valve/pipe open and there is still six inches of water going over the spillway. He has replaced the signs that were removed last month and closed the northern gates to the snowmobile trails for the summer.

Dick has also stayed in touch with Heitkamp, Inc. but it's still too early to review the Spring Street water main cleaning and relining project scheduled for this year. He will go over the project with them when appropriate and clarify the issues, scheduling, and contracting. The actual project will be undertaken later in the year due to extremely high groundwater in the area.

The commissioners discussed the election of officers for 2008. They voted to reappoint Bob to the Chairmanship, assigned Mark to represent the precinct on the Budget Committee, and decided on filling the upcoming treasurer vacancy after they have found a replacement for Sharon.

Sharon brought up one more issue. The Local Government Center has requested some extensive information in regards to the precinct's municipal standing and tax exempt status. After some discussion by the Commissioners Steve volunteered to address the request. He will provide a draft response to the information request for approval before delivery.

The meeting was adjourned at 8 P.M.