

## Minutes

### Contoocook Village Precinct Monthly Meeting

April 14, 2010  
Approved

There was a meeting of the Contoocook Village Precinct Commissioners on Wednesday April 14, 2010. The regularly scheduled monthly meeting is usually on the second Tuesday of the month but due to other commitments the April meeting was pushed back a day. Mark Hemmerlein, Bill Chapin, Tom Yestramski, Dick Strickford, and Steve Clough met at the Bound Tree Road filtration plant site at 7 P.M. to open the meeting.

Dick showed the commissioners around the site and pointed out boundaries. A discussion followed on what the site requirements might be for the expansion and upgrade of the facilities. It is not clear at this point but it was agreed that the Board should look into purchasing some of the abutting property if this site is going to continue to be used for filtration. Acquiring additional land would quite likely be easier now than at some point in the future regardless of whether more land is needed right now.

The commissioners discussed the approach and scope of proceeding with investigating the plant upgrade. Accepting qualifications from interested engineering firms would be a good place to start. A list of firms could be refined based on the information provided. How broad the scope of this initiative should be was also discussed. Future expansion, the Main Street tank relocation, policies, and other capital improvements could be included but would need to be discussed further. Mark took some notes and will put together a draft request for qualifications and an outline for the scope of services for the Board's review.

The meeting moved back to the Precinct building at 7:45 P.M. Bill made a motion that Mark Hemmerlein be elected as chairman of the Precinct Commissioners for the upcoming year, Tom seconded the motion, and the vote was unanimous. The Commissioners also decided to start posting the monthly meeting agendas on the town website and at the town hall. Monthly minutes will also be formally reviewed, approved, and posted on the website. Steve will continue to take care of minutes and Mark will be responsible for putting together the agendas. Bill made a motion to accept the March 2010 Monthly Meeting Minutes as written, Mark seconded the motion, and the vote was unanimous. Steve gave the commissioners copies of the signed 2010 Annual Meeting Minutes. Kathy has included them in the required DRA package of documentation.

Steve went over several issues. The Corpro cathodic system inspection bill has been paid and the report has been received for the Precinct's records. The Commissioners had commented on the detached lightening arrestors on the Bound Tree Road storage tank so Steve will call New England Tank to see about an inspection and a

quote for properly re-establishing the lightening protection system. Steve gave Tom information on a backup power assessment program being offered by NHDES for his investigation.

Steve went over the first quarter Disinfection Byproducts report. There were some minor variations in results but everything is within compliance standards. The commissioners were updated on the distribution system, leaks, shutoffs, and scheduled hydrant work. The Spring meter reading is almost complete and will be submitted for billing some time next week. The Dane meter issue from last October has been resolved. His bill from last October will be abated, the meter model issue has been corrected, and there doesn't seem to be any other issues overall with past billings.

Steve went over the Fairgrounds issue and options. Metering and installing back-flow devices to all services connected to the fair main will be expensive but is the only way to preserve this distribution system loop. The device work would be cheaper if the loop is shut down. After some discussion it was decided that preserving and taking care of the distribution system loop created by the fairgrounds main would be desirable if possible. The commissioners asked Steve to invite the Fair representatives to the Precinct's next meeting to discuss a resolution of these issues and the fair's usage rate.

Dick went over a few issues. The state will be inspecting the Bear Pond Dam this year and he has made arrangements to accompany them. He has also removed a fallen tree from the spillway area and other spring maintenance has been completed. He has purchased the boundary medallions but hasn't installed them yet along the 4.7 mile watershed boundary.

Mark went over a few issues. He is signing bills until Kathy's name is added onto the Precinct account at the bank. Kathy has officially taken over for Colleen and several transitional issues were reviewed. The Precinct has received a \$451 payment from the Town of Henniker for the overcharge in property taxes after Bill pursued the apparent error.

Mark went over the PSNH streetlight replacement contract. PSNH has added a couple of lights from the stone bridge area that had been overlooked, switched a couple of lights from the municipal parking lot to the town's billing list, and can't find one light that will therefore probably be dropped from the Precinct's bill. Everything else is in order. The bill won't go up and the replacement will be paid for after seven years. Mark will sign the contract and return it to PSNH.

Mark had looked at the elevation of the Main Street water storage tank and determined several other areas that might do for a replacement tank including spots on Route 103 and Gould Hill. He will try to bring an updated map regarding the tank and a draft RFQ/Letter of Intent to the next meeting.

The meeting adjourned at approximately 9:30.

