

## Minutes

### Contoocook Village Precinct Monthly Meeting

December 14, 2010

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday December 14, 2001. The Meeting was held at the Slusser Center and began at 7 P.M. Mark Hemmerlein, Bill Chapin, Dick Strickford, and Steve Clough were present at the beginning of the meeting (Tom Yestranski notified the Board of his absence due to illness before the meeting).

Three representatives from the Hopkinton Fair Association, including President Bob Stewart, attended the meeting to discuss the usage, metering, and billing for the fairgrounds. Usage has been reduced but accurate meter readings still haven't been possible because of the demand over the State Fair weekend. Several methods of metering and billing, that would also address pressure requirements during the fair, were discussed.

Metering all of the lines that come off from the water main crossing the fairgrounds would preserve the PWS distribution system loop but wasn't considered cost effective (it has been estimated to cost \$60,000). A meter pit, on the water main, on each side of the fairgrounds would not preserve the loop but would address the metering and pressure issues. The Commissioners would be willing to retrofit the existing Park Ave. pit with a new six inch compound meter and backflow preventer. The fair association would be expected to bear the costs of a Kearsarge Ave. meter pit under this proposal which would probably cost in the \$20,000 range. The Fair representatives thought that this would be a very high expenditure considering that it was only really necessary during the main fair event (the Kearsarge Ave. main could just be shut down during the rest of the year).

It was decided that a third option would be explored. The Precinct could retrofit the Park Ave. pit, the Kearsarge Ave. valve could remain closed during the year except for the State Fair weekend, a smaller (more inexpensive) pit with just a back flow preventer could be installed on the Kearsarge Ave. side so that the valve could be opened safely, and the usage at the Fairgrounds could be metered during most of the year but estimated for the State Fair weekend. This option will be pursued contingent upon final agreement between the CVP Commissioners and the Hopkinton Fair Association. The Fair representatives left the meeting at approximately 7:45.

Mike Metcalf and Keith Pratt of Underwood Engineers joined the meeting to discuss their proposal for engineering services. They provided a summary of tasks, hours,

and fees that would address what they understood were the immediate issues regarding the Contoocook Village Precinct. After some review and discussion of the items the Commissioners decided that some reprioritization was needed. The Board will have a meeting, decide how much effort (and cost) is appropriate for each issue, and inform Mike of their revisions. He can then finalize the Engineering Services Summary according to the Commissioners' assessment. Mike and Brian left the meeting at approximately 9 P.M.

Kathy joined the meeting to go over financial issues. Revenues and expenditures for 2010 were reviewed and Mark provided a draft 2011 budget. Some of the line items were adjusted, a warrant article for retrofitting the fair pit and replacing fire hydrants was proposed, and the Commissioners voted (2-0) to go forward with receiving water meter and reading system replacement proposals contingent upon financial requirements and a final vote by all three Commissioners at the next meeting. Mark needs to give a final budget proposal to the Town Budget Committee immediately after the January meeting. Kathy left the meeting at approximately 9:30 P.M.

Dick went over a few issues. A tree fell on the lagoon fence at the water plant which he will remove now and have repairs made in the spring. He unplugged the spillway at the dam and it has remained clear. A large tree has been uprooted in the watershed but is out of the way and will be left there. Dick also requested that the Commissioners consider a rate increase for his services, which include his tractor, since he hasn't had an increase in five years.

Steve kept his water system report short. All of the regulatory requirements for 2010 are done or are being completed and reported. The filtration plant is operating alright but still needs some maintenance over the winter. The distribution system has been quiet except for a few service shutoff issues.

Dick and Steve left the meeting at approximately 10:10 P.M. The Commissioners remained for an Executive Session to discuss personnel pay rates.

Respectfully submitted  
Steve Clough  
Precinct Superintendent