

## Minutes

### Contoocook Village Precinct Monthly Meeting

February 9, 2010

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday February 9, 2010. The meeting was held at the Precinct's utility building on Kearsarge Ave. and was called to order at 7 P.M. Bob Carpenter, Bill Chapin, Mark Hemmerlein, Dick Strickford, Colleen Symonds, and Steve Clough were present. Kathleen Donohoe attended the meeting in respect to her interest in the Bookkeeper/Treasurer position.

Ron Klemarczyk, forester, attended the meeting briefly to discuss the Commissioner's request that he update the Precinct's forestry plan for its land in Warner. The Town of Warner requires this in order to comply with current use regulations. Ron stated that this was really more of a re-summarization and re-submittal rather than a true update and that he could probably do it for about \$200 to \$300. The Commissioners gave him the go ahead and he left the meeting.

The Commissioners made introductions with Kathy Donohoe and reviewed the requirements of the Bookkeeper/Treasurer position. Bob commented that Kathy was probably overqualified but that the position usually included being elected as the Precinct Treasurer, that monthly meeting attendance is optional, check signing up to \$2,500 is authorized without prior approval by the Board, payment manifests must be generated, DRA requirements must be satisfied, and the independent annual audit must be supported. The Commissioners offered the position, Kathy accepted it, and she will replace Colleen after the annual meeting in March.

The commissioners went over the bills with Colleen and signed the manifests. She then left the meeting.

Steve went over several issues. He gave the Commissioners copies of the Emergency Plan signatory sheet, DES approval, and official contact list. The upcoming requirements for as-built drawings, the concepts of record keeping and GIS systems, and the development of overall policies were discussed. Observations from Steve's tour of Hanover's new membrane filtration plant and the precinct's upgrade prospects in general were commented on briefly.

The meter repair list has been reduced to about 10 and is being worked on. There have been a couple of shutoffs located and the sprinkler main into the Community Center has been shut off on the request of the owner and after checking with the Fire

Chief. The priority list for hydrant improvements haven't been completed but the fire chief has requested replacement of the HMC and Woodland Drive hydrants. This was discussed briefly but no decisions have to be made until the summer work scheduling is done.

Steve gave the Commissioners the documentation requested from the Hopkinton Fair Association and updated the metering and backflow planning. The quarterly testing will be done soon and the backlog of work at the filtration plant will also hopefully be addressed soon.

Dick went over a couple of issues. The pond level is fine and there is about 3" of water going over the spillway. There hasn't been much snowmobiling or other activity in the watershed area as there isn't much snow and most areas are either bare or packed ice. Dick showed the commissioners a marker used by the Warner Conservation Commission and suggested that the Precinct develop its own markers and post them around the 24,000 foot boundary of the watershed to preserve all of the currently located boundaries. There are currently only blaze marks on trees and some paint. The commissioners authorized Dick to go ahead if the cost for 500 markers is reasonable.

The warrant articles for the annual meeting were reviewed. After much discussion on wording, grammar, and intent it was decided to leave the article prohibiting the resale of Precinct water as is. Dick brought up the problem of people encroaching on hydrants with bushes and other obstacles and the commissioners decided to deal with this as a policy/ordinance issue rather than a public vote item. There were no changes to the MS-37 which was developed at the last monthly meeting.

The Commissioners discussed the streetlight upgrade options that they have developed over the last several meetings with consultation from PSNH. Mark made a motion to approve the High Pressure Sodium lighting upgrade option contingent upon Bob substantiating with PSNH that the final agreement and schedule is as understood, Bill seconded the motion, and the vote was unanimous.

At 8:45 P.M. the Commissioners called for an executive session in accordance with New Hampshire State Statute.

The meeting was adjourned after the session.