

Minutes
Contoocook Village Precinct
Monthly Meeting

November 8, 2010
Approved

The monthly meeting of the Contoocook Village Precinct Commissioners was switched from Tuesday November 9th to Monday November 8, 2010 due to other commitments by the Commissioners. The meeting was held at the Precinct's utility building on Kearsarge Ave. and began at 7 P.M. Mark Hemmerlein, Bill Chapin, Tom Yestramski, Kathy Donohue, and Steve Clough were present.

Kathy provided the monthly financial reports and payment manifests. The Commissioners reviewed the reports, signed the bills, and Kathy left the meeting.

The Commissioners reviewed the October Minutes. Bill made a motion to approve the Minutes as written, Mark seconded the motion, and the vote was unanimous.

Steve went over several issues. The sample that had a coliform bacteria hit in October was invalidated after repeated testing revealed that it was an issue with that tap and not the distribution system. No further action is necessary. The October meter reading has been completed and Mark was given a copy of the warrant for his spreadsheets. The valve part issue has been worked out with the distributor and the manufacturer and the parts order should be in the works soon. The commissioners approved the purchase of a new propane heater to replace one that is broken and unsalvageable at the filter plant.

The meter readings, usage, and other issues were discussed regarding the fairgrounds and Houston's farm. Representatives of the Fair Association will attend the December meeting.

Mark briefly went over his ideas regarding a rate change to seasonal rates, what the range could be, and how it would affect different customers. The Board decided to table the plan until an engineering firm can be hired and can evaluate the options. The Commissioners reviewed the RFQs and discussion ensued. The Board decided to invite Mike Metcalf of Underwood Engineers to the next meeting and see if a scope of services can be negotiated.

A letter requesting a change to a particular streetlight was discussed. Mark will research shielding options, consult with PSNH, and prepare a response to the letter.

The meeting adjourned at approximately 8:30 P.M.

Respectfully submitted,
Stephen Clough