

Minutes

Contoocook Village Precinct Monthly Meeting

October 12, 2010

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday October 12, 2010. The meeting was held at the Slusser Center and began at 7 P.M. Mark Hemmerlein, Bill Chapin, Tom Yestramski, Kathy Donohue, and Steve Clough were present.

Kathy presented the Commissioners with several different financial reports which illustrated all expenses year-to-date, displayed current budget expenditures as a percentage of annual appropriations, and compared current expenses to last year's expenses. All DRA reports are current and the next requirements will be the MS forms, warrant, and Minutes from the 2011 budget process.

Mark checked with the town's Financial Director and the \$150,000 tax check received and posted was based on last year's funding. This year's taxes will in fact be lower due to higher service fees and the overpayment will be corrected later this year after the tax rate has been set. Mark will also attend this year's Budget Committee meetings as the Precinct's representative and he has the budget process schedule. The streetlight change is ongoing. The monthly bill for electricity will be the same but the savings will be paying off the replacement project over the next seven years.

The draft engineering letter and invitation list of 6 firms were discussed briefly. The Commissioners decided to move forward with this process, Mark signed the invitations, and Kathy was asked to send them out immediately. Kathy left the meeting.

The Commissioners reviewed the September Monthly Meeting Minutes. Tom made a motion to approve the minutes as written, Mark seconded the motion, and the vote was 2-0 with Bill abstaining due to his absence at the September meeting.

Steve went over several issues. The Disinfection Byproduct Report for the third quarter has been sent. The Round 8 Lead & Copper testing has been completed, all of the samples passed, and all of the sample residences have been notified of the results. There is another rule-changing period for specific surface water sources coming up. It is not clear if the rule changes recommended in the Precinct's watershed plan have been officially adopted or not. The IDSE (Initial Distribution System Evaluation) Plan that was filed earlier this year as required has been approved by NHDES.

The water Ban signs have been removed. The long awaited valve replacement parts have been shipped and should be received soon. The meter readings are

getting closer to completion and will go out as soon as possible but will be a little later than usual for this billing period.

The Statewide Aquastore quote was reviewed. The lightening system repairs would cost \$925, a Wet Tank inspection would cost \$1,600, and a Cathodic Protection System Test was quoted at \$400. The Cathodic system check as already been done by Corppro, Inc. The lightening system repairs were approved but there was a discussion about the Wet Tank inspection. Since the tank hasn't been inspected internally since 2002, and is difficult to drain for a dry inspection, the Commissioners also approved this quote. Steve will schedule the work.

The metering situation at the Fairgrounds was discussed. The commissioners had decided to upgrade the Park Avenue side pit, add a backflow protector, and shut down the Kearsarge Ave. entrance water main. However, when this procedure was piloted this year the Kearsarge Ave. valve had to be opened during the fair. The pressure was fine in the water main but the extensive fair distribution system, which consists of inadequately sized lines, needed more volume to maintain pressure.

The Commissioners decided that the Precinct would still be willing to upgrade the Park Ave. side pit but that the Fair Association should be responsible for either upgrading their internal system so that the Kearsarge Ave. water main can remain shut off or for installing a pit on that side if the fairgrounds was going to require two water main entrances. The Fair Association officers will be invited in to discuss this issue.

Mark went over his thoughts on a new rate structure. He would like to implement seasonally based rates. Instead of the current flat \$4.00/thousand he would like to change the summer rate to \$5.00 or \$6.00 per thousand for the April to October billing period and try to further discourage usage in the summer when filtered water production is having a hard time keeping up with demand. The October to April billing period would have a rate reduced to \$2.00 or \$3.00 per thousand to keep the proposed structure revenue neutral.

Mark has evaluated the current warrants and water usage rates and thinks that this approach would work and should be adopted. Mark would like to move ahead with this structure as soon as possible so that it could be implemented retroactively from October of 2010. The Commissioners decided to discuss the details at the next monthly meeting.

The meeting adjourned at approximately 8:30 P.M.

Steve Clough, Precinct Superintendent, drafted these Minutes.

