

Minutes

Contoocook Village Precinct Monthly Meeting

November 15, 2011

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday November 15, 2011 (the meeting was moved from the second Tuesday to the third Tuesday this month to accommodate schedules). The meeting was held at the Slusser Center and began at 7 P.M. Tom Yestramski, Mark Hemmerlein, Steve Clough, and Kathy Donohoe were present.

Kathy provided a current Profit & Loss statement, a billing manifest, and the auditor's report. The LGC property insurance was discussed. The appraisals looked low so Kathy will call and see if adjustments should be made. The proposed 2012 budget was reviewed line by line. Projects and the Capital Reserve Fund were discussed. Mark will bring a final budget draft to the next meeting. Kathy left the meeting at approximately 7:45 P.M.

The October Minutes were discussed. The fee increase, associated revenue, and what the balance of taxes and fees should be were discussed. It was decided to keep the increase as voted on at the last meeting. Tom made a motion to accept the October Minutes, Mark seconded it, and the vote was unanimous. The rate increase, and other issues, will be included in the annual report which will probably be mailed to residents.

Steve went over the meter project and filtration plant issues.

The scope of services from Underwood Engineering was discussed. It was decided that the Main Street reservoir work and that the groundwater evaluation should be done. The design flow and water audit tasks will be put off for the time being. The pilot testing for a new filtration plant would be premature. The pump testing of the well site may be appropriate later in 2012 and funding will be available in the budget to authorize it later if necessary. Tom made a motion to authorize a scope of services for Underwood Engineering, for the reservoir and groundwater tasks, in the amount of \$20,200, Mark seconded the motion, and the vote was unanimous. Mark will contact Mike Metcalf.

The meeting adjourned at 8:45 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.