

Minutes

Contoocook Village Precinct Monthly Meeting

September 13, 2011
Approved

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday September 13, 2011. The meeting was held at the Slusser Center and began at 7 P.M. Mark Hemmerlein, Bill Chapin, Tom Yestramski, Dick Strickford, and Steve Clough were present. Mike Metcalf and Mike Unger from Underwood Engineers attended the meeting to present their draft report on Water Treatment and Storage Evaluation.

Mike and Mike went over the options in their report along with the pros and cons including costs. They have made a tentative recommendation in their draft report based on the limited information to date and their current understanding of the Commissioners' position. There is no "slam dunk" option. They also made several recommendations for more data acquisition and development to facilitate the selection process. The Commissioners will review the report for further discussions at the next meeting. Mike & Mike left the meeting at approximately 8 P.M.

Kathy Donohoe joined the meeting to go over financial issues. The Commissioners signed checks. Bill suggested instituting a two signature requirement for large checks. No consensus was reached but the issue can come up for discussion again. Kathy went over control deficiencies from the auditor's report. She has requested a monthly statement from Bonnie, the Town Treasurer, on the Precinct's trust fund account to address one issue. The water fee collections balance has been reconciled and the necessary reports for this practice have been identified with Sue, the Town Clerk, which addresses the other issue. Kathy will also ask the auditors to change a highway and streets postings that doesn't make sense per the Commissioners. Kathy left the meeting at approximately 8:20 P.M.

Dick went over several issues. The Commissioners authorized removing the limited water use signs for this year. Dick removed the batter board at the dam and lowered the pond by about 10 million gallons before hurricane Irene hit. There was therefore no damage at the dam but the approach road had a washout. He repaired this area. There are also two trees down in an area where the main is shallow but he can't repair it until the adjacent brook goes down a little.

There is about 4" of water going over the spillway. Dick gave the Commissioners the response letter from NHDES regarding their dam inspection from last fall. He re-filed the maintenance and response plan as requested. Dick also had Dan

Blanchette trap out a couple of beavers that had moved in by a culvert and at the pond. There is no more sign of activity.

Steve went over several issues. The fair has made the payment on the meter pit as agreed. The fall meter reading will start next week. Both Fair pits have been installed and the hydrants on Penacook Road and in Woodland Drive have been replaced. Steve went over the progress of the meter project. The Commissioners also approved an application for service by Kathy Donohoe for her residential property on Bound Tree Road. It was a routine service request with no extenuating circumstances.

The draft Minutes from June, July, and August were reviewed and discussed. Bill made a motion to accept all of the minutes as written, Tom seconded the motion, and the vote was unanimous.

Steve informed the Board that the state would be requesting a cross-connection plan from the Precinct in the near future. He will respond to the letter, request a time frame, and then put the plan together. All of the necessary procedures are being established now with the backflow device installation component of the meter project.

Bill provided a letter to the Kimballs regarding the proposed land swap to facilitate the relocation of the Main Street Reservoir. The Commissioners reviewed it and the swap will be pursued as the water storage requirements in the Underwood Engineer report are addressed.

Mark brought up the issue of increasing water rates this year for the upcoming billing period. There were discussions about raising the minimum charge, the per one thousand gallon flat fee, or both. It was decided that some more information would be developed and that a vote would be taken at the next meeting after further discussion.

The meeting adjourned at approximately 9:30 P.M.

Steve Clough, Precinct Superintendent, wrote these Minutes.

