

Minutes

Contoocook Village Precinct Monthly Meeting

October 9, 2012 **DRAFT**

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday October 9, 2012. The meeting was held at the Slusser Center and began at 7 P.M. Bill Chapin, Tom Yestranski, Dick Strickford, Kathy Donohoe, Ken Traum, and Steve Clough were present. Ginny Haines attended the meeting to make a presentation for the Recycling Committee.

Kathy went over financial information and reports. The Commissioners signed checks and reviewed expenses and revenues. Kathy went over the Bank Statement and outstanding checks with Bill. The MS-25 and MS-34 which are due to DRA were finalized. The Commissioners decided to lower water fee estimates for 2012 from \$240,000 to \$ 210,000. The proposed 2013 budget was briefly discussed and it was decided that it would be drafted at the November Monthly Meeting. Kathy left the meeting at approximately 7:20 P.M.

Ginny Haines went over the Recycling Committee's proposal to install hydration stations at several locations around the village and asked the Commissioners to support their plans. After some discussion Dick made a motion to support the proposal, Bill seconded the motion, and the vote was unanimous. Steve will work with them to find practical locations near water lines. Ginny left the meeting at about 7:45.

Dick made a motion to approve the September minutes, Bill seconded the motion, and the vote was unanimous. Mike Metcalf, from Underwood Engineering, joined the meeting. He went over the Draft Memorandum of Understanding that he had prepared for the reservoir land swap. He reviewed the necessary easements, the road and drainage requirements to meet the owner's concerns, and other details. The alternative of developing a pumping station on the existing site was also discussed. Mike will finish the draft memo as soon as possible and will provide a budget number to proceed with the project in 2013 which will include all costs for further option development, the new reservoir construction, engineering, and contingencies. Mike left the meeting at 8:45.

Steve went over several issues. The 3 Quarter Disinfection Byproduct results were high but will not be a violation when averaged. This could be a problem in 2013 when the IDSE plan goes into effect and averaging is no longer allowed. The cross-Connection plan approval and the annual requirements were presented. Requirements beginning with the next Sanitary Survey were also mentioned. The Commissioners were updated on all of the distribution system work and the meter project. Steve explained how he was managing the issues caused by vendors on the Woodland Drive project and finishing up the meter project and completing the October meter readings.

Dick has taken a NHDES employee up to the pond to GPS the pond intake again. He has also had the Main Street Reservoir site cleaned up.

Dick Made a motion to adjourn at 9:40 PM, Bill seconded, and the vote was unanimous.

Steve Clough, Precinct Superintendent, drafted these minutes