

Minutes

Contoocook Village Precinct Monthly Meeting

April 10, 2012
Approved

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday April 10, 2012. The meeting was held at the Slusser Center and began at 7 P.M. Tom Yestramski, Dick Strickford, Kathy Donohoe, and Steve Clough were present. Bill Chapin was on vacation. Ken Traum attended the meeting as a member of the public.

Kathy updated the Commissioners. She provided an updated Profit & Loss Statement. Tom and Dick signed a request to transfer \$50,000 from capital reserve to the precinct's checking account to alleviate a potential cash flow issue. Revenues from 2012 water service fees should start to come in by the last of April. Tom signed checks.

The Commissioners reviewed the March Minutes. Dick made a motion to accept the minutes as written, Tom seconded the motion, and the vote was unanimous (2-0).

The Commissioners discussed the Chairmanship. Dick nominated Bill Chapin to be Chairman of the Board of Contoocook Village Precinct Commissioners for the ensuing year, Tom seconded the motion, and the vote was unanimous (2-0). Dick requested that the board switch the monthly meeting date from the second Tuesday of the month to the first Tuesday of each month. Everyone present agreed to try the change starting with the next monthly meeting in May. Kathy left the meeting at approximately 7:30 P.M.

Steve went over a few issues. The filtration plant repairs are complete. The tanks have been rebuilt with support material and media, the burnt out valves have been replaced, and several mechanical changes have been made. The filters are now producing at original design flow. Soda Ash is now being applied for corrosion control. The system seems to be working fine. The PH is up in a good range and alkalinity tests will be done to check the buffering level. Two valves have been ordered for inventory and the final expenses have been approximately \$30,000 as budgeted.

The April meter readings have been tedious because two thirds of the meters are now radio reads and one third are still remote reads. The system will hopefully be switched to the new software before the October billing period when most of the services

will have radio read meters. Mellissa and Steve will hopefully both be trained on the new reading equipment and software.

Steve provided the Commissioners with a residential water use profile which illustrated how usage can be identified and tracked. This feature can be used to do things like leak detection and event profiling at the Fairgrounds and monitoring irrigation systems during water bans. The meter installations will resume as soon as the April billing is done.

Two curb-stops have needed replacement this spring. The Woodland Drive hydrant replacement and Houston Farm meter pit installation will be scheduled as soon as Scott Coen Construction is available.

The status of Underwood Engineering's current scope of services was discussed. A meeting regarding the relocation of the Kimball reservoir is apparently the next step. Steve will call Mike Metcalf and confirm the board's understanding.

An unofficial request from Mark Turner to connect a property, which is not within the boundaries of the precinct, to the water system was discussed. The history of precinct boundary extensions and the cumbersome process was reviewed. The vote at a Precinct Annual Meeting prohibiting the Commissioners from pre-approving new extensions and/or out-of-precinct connections, and requiring all new boundary extensions and/or out-of-precinct connections to be approved by the voters at the precinct's annual meeting, has tied the Commissioners hands.

The meeting adjourned at approximately 9 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.