

## Minutes

### Contoocook Village Precinct Monthly Meeting

August 7, 2012      **DRAFT**

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday August 7, 2012 (There was no regular monthly meeting in July). The meeting was held at the Slusser Center and began at 7 P.M. Bill Chapin, Tom Yestramski, Dick Strickford, Kathy Donohoe, Ken Traum, and Steve Clough were present.

Kathy provided the Profit & Loss and Account reports. The Commissioners signed bill manifests and checks. Expenditures and project costs were discussed briefly. Kathy left the meeting at 7:20 P.M. The June Minutes were reviewed. Dick made a motion to accept the Minutes as written, Tom seconded the motion, and the vote was unanimous.

Steve explained the status of the Woodland Drive pipe and hydrant projects. To complete these 2 projects will probably cost close to \$25,000 and leave only a small amount in the budget for emergencies for the rest of the year. Bill made a motion to move forward with the project, Dick seconded the motion, and the vote was unanimous. If the costs increase Steve can either put off some of the work or ask the Commissioners for further approval. The Houston pit will be completed from meter projects funds.

The proposed Laundromat at Colonial Village was discussed. There will be 16 washing machines but they only use between 1.59 and 11 gallons per cycle. Steve had already planned on replacing their primary existing service from the water main to the shutoff box but if the owners want to increase the service line size the Commissioners agreed that the owners should pay the difference.

Steve went over some miscellaneous items. He has requested that a streetlight in Amesbury Park be replaced, the annual Corpro service contract has been signed (\$770.00), and record drawing are now required by all water systems by their next Sanitary Survey. The meter project is progressing and will hopefully come in under budget. The software changeover, however, will be put off again until after the October billing.

After some discussion about current water production and storage levels the Commissioners agreed to extend the limited use hours from 6 PM-8 PM to 3 PM-8 PM. Steve will change the signs and website. The Main Street Reservoir and filtration plant upgrade were discussed. Steve will call Mike Metcalf from Underwood Engineering and ask him to put together an agreement in principle on the reservoir land swap. He will also ask for input and advice on scaling down the plant upgrade to reduce costs.

Dick reported that the pond level is higher than usual for this time of year (there is 3" going over the spillway). Cooperation between the Precinct and the Town on water & sewer billing was also discussed and will be revisited during the upcoming budget process. Dick made a motion to adjourn at 8:50 PM, Bill seconded the motion, and the vote was unanimous.

Steve Clough, Precinct Superintendent, drafted these minutes



## Minutes

### Contoocook Village Precinct Monthly Meeting

August 7, 2012      **DRAFT**

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday August 7, 2012 (There was no regular monthly meeting in July). The meeting was held at the Slusser Center and began at 7 P.M. Bill Chapin, Tom Yestramski, Dick Strickford, Kathy Donohoe, Ken Traum, and Steve Clough were present.

Kathy provided the Profit & Loss and Account reports. The Commissioners signed bill manifests and checks. Expenditures and project costs were discussed briefly. Kathy left the meeting at 7:20 P.M. The June Minutes were reviewed. Dick made a motion to accept the Minutes as written, Tom seconded the motion, and the vote was unanimous.

Steve explained the status of the Woodland Drive pipe and hydrant projects. To complete these 2 projects will probably cost close to \$25,000 and leave only a small amount in the budget for emergencies for the rest of the year. Bill made a motion to move forward with the project, Dick seconded the motion, and the vote was unanimous. If the costs increase Steve can either put off some of the work or ask the Commissioners for further approval. The Houston pit will be completed from meter projects funds.

The proposed Laundromat at Colonial Village was discussed. There will be 16 washing machines but they only use between 1.59 and 11 gallons per cycle. Steve had already planned on replacing their primary existing service from the water main to the shutoff box but if the owners want to increase the service line size the Commissioners agreed that the owners should pay the difference.

Steve went over some miscellaneous items. He has requested that a streetlight in Amesbury Park be replaced, the annual Corpro service contract has been signed (\$770.00), and record drawing are now required by all water systems by their next Sanitary Survey. The meter project is progressing and will hopefully come in under budget. The software changeover, however, will be put off again until after the October billing.

After some discussion about current water production and storage levels the Commissioners agreed to extend the limited use hours from 6 PM-8 PM to 3 PM-8 PM. Steve will change the signs and website. The Main Street Reservoir and filtration plant upgrade were discussed. Steve will call Mike Metcalf from Underwood Engineering and ask him to put together an agreement in principle on the reservoir land swap. He will also ask for input and advice on scaling down the plant upgrade to reduce costs.

Dick reported that the pond level is higher than usual for this time of year (there is 3" going over the spillway). Cooperation between the Precinct and the Town on water & sewer billing was also discussed and will be revisited during the upcoming budget process. Dick made a motion to adjourn at 8:50 PM, Bill seconded the motion, and the vote was unanimous.

Steve Clough, Precinct Superintendent, drafted these minutes

