

Minutes

Contoocook Village Precinct Monthly Meeting

December 3, 2013

DRAFT

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday December 3, 2013. The meeting was held at the Slusser Center and began at 6 P.M. Tom Yestramski, Dick Strickford, Bill Chapin, Don Houston (Budget Committee Representative), Kathy Donohoe, and Steve Clough were present.

Tom made a motion to approve the November Minutes as written, Bill seconded the motion, and the Minutes were approved unanimously (3-0).

The Main Street Reservoir project was discussed. RHWhite has looked at the feed main, drain line, and drainage system requirements. They will be doing some test pits on the access road to locate the existing lines. That should give them enough information to provide an accurate estimate. The design and construction phase was discussed and funding options. It was tentatively decided to pay for the design work out of the Capital Reserve Fund in 2014 and to fund the actual construction out of the Reserve in 2015. This approach will be confirmed once the estimates are done. The budget and Capital Reserve contributions will stay about the same as previously planned.

Kathy presented the Commissioners with the payroll and vendor reports as well as the monthly Profit & Loss Budget Report and Balance Sheet. Ken Wilkens joined the meeting as a member of the public. Bills were signed and a few budget line items were discussed. Kathy left the meeting around 7:30.

The proposed 2014 budget was reviewed and discussed. There were only a couple of small changes and the total budget is up by about \$5,000 or 1%. Revenues are expected to be about the same in 2014 and there is a minimal increase in the amount of funding by taxes. Ken left the meeting at about 7:55.

Tom made a motion to approve the budget as proposed, Dick seconded the motion, and the proposed 2014 budget was approved unanimously (3-0).

Several operational, managerial, and planning issues were discussed briefly.

Bill made a motion to adjourn, Dick seconded it, the vote was unanimous, and the meeting ended at 8:30 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.