

## Minutes

### Contoocook Village Precinct Monthly Meeting

April 1, 2014

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday April 1, 2014. The meeting was held at the Slusser Center and began at 6 P.M. Dick Strickford, Tom Yestranski, Don Houston, Kathy Donohoe, and Steve Clough were present.

Kathy provided the monthly Profit & Loss Report, Balance Sheet, and payment checks. Steve went over a cash schedule report briefly that Don has developed and that could be considered for use as a regular financial report. It can be discussed again at the next meeting. Steve gave Kathy the original copy of the MS-737 signed by the Budget Committee for DRA. The Annual Meeting Minutes were reviewed.

The March Minutes were reviewed. Tom made a motion to approve the Minutes as written, Dick seconded the motion, and the Minutes were approved unanimously (2-0). Kathy left the meeting at 6:30.

Steve went over the status of 2014 projects. Mike will be revising the scope of the services from Underwood Engineering with a schedule in it. It will be ready by April 18<sup>th</sup> so that everyone can get a look at it and comment before the May Monthly Meeting when it can be considered. Steve will be contacting RHWhite about the piping/site project before the May meeting also. Due to the late spring and high groundwater at the tank site the actual project probably won't be scheduled until a little later in the year. Zoning, security, and neighbor issues were briefly discussed.

Steve updated the Commissioners on operational issues. The spring meter readings were started but they need to come back and get the last few. If there are no issues the bills should go out next week. Jackson is scheduled to put in a couple of more meters and start the 2014 backflow checks. There are still a handful of services left to be done but they are slowly surfacing and will be completed when possible. The second furnace has been installed at the plant and scada system is up and running. There is still a list of items left but they are being worked on.

The meeting adjourned at 7:15 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

