

Minutes

Contoocook Village Precinct Monthly Meeting

May 6, 2014

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday May 6, 2014. The meeting was held at the Slusser Center and began at 6 P.M. Bill Chapin, Don Houston, Kathy Donohoe, and Steve Clough were present.

Kathy provided the monthly Profit & Loss Report, Balance Sheet, and payment checks. Steve provided the Water Fee collection warrant and abatements to date. He also explained that these weren't hardship abatements but that now all corrected mistakes had to be signed off on. Reports in general were discussed briefly. Bill signed the documents and Steve will get another signature and return the forms to the clerk. Kathy left the meeting at 6:15

The April Minutes were held for the next meeting with a quorum. Steve went over the April billing, meter status, and annual backflow testing. There are still a few repairs and reprogramming items but overall everything is looking good. He will be taking billing questions and profiling high use services over the next couple of weeks.

Steve went over the status of 2014 projects. Mike is revising the scope of the services from Underwood Engineering with a schedule in it. It will be ready this week. Steve has committed the Precinct to contracting with RHWhite and discussed the piping/site project with them. Due to high groundwater at the site the actual project probably won't be scheduled until after August 15th.

Steve updated the Commissioners on operational issues. He will be working on mapping and Water Use Ordinance issues as time permits. He will employ Dan and others as applicable to try and keep things moving. There is still a list of items being worked on at the plant.

The meeting adjourned at 7:15 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.