

Minutes

Contoocook Village Precinct Monthly Meeting

September 2, 2014

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday September 2, 2014. The June meeting was unofficial due to low attendance, there was no meeting scheduled in July, and the August meeting was cancelled due to other commitments by the commissioners. The September meeting was held at the Slusser Center and began at 6 P.M. Dick Strickford, Tom Yestramski, and Steve Clough were present.

Dick made a motion to approve the April and May Minutes as written, Tom seconded the motion, and the minutes were approved unanimously (2-0). There was no official June meeting. Steve gave the Commissioners copies of the Village District RSA and informed them that Kathy was planning on moving to another street in Contoocook which is outside of the precinct boundaries. She is currently the Precinct Treasurer and the Precinct bookkeeper and the Commissioners will have to decide if and how her move affects her positions.

Steve went over how the plant is working, distribution systems repairs, and the status of projects. It was decided that the row of trees at the Main Street Reservoir would be removed prior to the RHW project which is scheduled for October. The installation of a new electrical pole was approved.

Kathy joined the meeting at 6:30 P.M. and provided the monthly Profit & Loss Report, Balance Sheet, and payment checks. The Commissioners signed the "Representation" letter to the auditors which they require. They discussed LGC insurance and whether it covered employees all of the time when they're working and also noted that the plant contents had been increased. Kathy left the meeting at 6:50.

Mike Metcalf of Underwood Engineering joined the meeting at 7:00 and presented the reservoir design project at 60% complete. The commissioners reviewed the project and asked him questions. Mike also had several questions about the design and the process going forward. The design will be completed in a couple of weeks and Mike is sticking to the schedule of being ready to go for bids in November although the bid and award process and time table will be established by the Commissioners.

The meeting adjourned at 8:00 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

