

Minutes  
Contoocook Village Precinct

Monthly Meeting

February 3, 2015

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday February 3, 2015. The meeting was held at the Slusser Center and began at 6 P.M. Bill Chapin, Dick Strickford, Tom Yestramski, Don Houston, Kathy Donohoe and Steve Clough were present.

Kathy provided the 2014 year-end Report. The Commissioners signed bills and decided to take a small overcharge for insurance as a credit. The Commissioners asked Kathy to look up the streetlight upgrade contract term so that the Precinct can monitor whether PSNH stops billing once the payment plan has been fulfilled. The Commissioners reviewed a payroll issue. Kathy's salary was misstated in the February 4, 2014 minutes which authorized annual pay increases. Bill made a motion to confirm that Kathy's 2014 pay increase was \$200 from \$4,200 a year to \$4,400 a year and to revise the original minutes, Dick seconded the motion, and it was approved unanimously (3-0). Kathy left the meeting at 6:30.

The 2015 Warrant for the Annual Meeting was reviewed. The Commissioners will stop in at the clerk's office and have their signatures notarized. It will be posted in three locations, 15 days ahead of time, as required. The Library Community Room has been reserved.

Steve reviewed the status of the RHWhite project. They will need to finish putting stone in the swales and check the drainage system in the spring. This work may have to wait until the site dries out later in the year. There was about \$7,000 of the budget left to complete things. PSNH still hasn't set the utility pole yet.

Steve went over the progress on the ICC contract. Wes has gone over change items with Mike (Underwood). Responsibilities for the contract and documents have been settled. The contract and schedule should be ready before the March monthly meeting and Wes and Mike will be invited in to firm things up.

Underwood Engineering's Service Agreement for the Booster Pumping Station Project was reviewed. The services total the original quote of \$45,000. The Commissioners were concerned about timely performance. They signed two copies of the contract but decided to discuss scheduling and payments with Mike at the March meeting.

Steve went over the 2015 project in general. There will be a construction schedule but due to site conditions completion will be sometime in the fall. The budgeting is really tight with very little contingency funding. This hopefully won't be a problem but if necessary there are several tasks that could be pushed into 2016. This small budget approach carries some risk but will also result in a rock bottom total project cost.

Bill brought up an abatement request from Dick Lord. His gardener left his sprinkler system on last summer when he was away and ran his water bill way up. He would appreciate anything that could be done. After some discussion the Commissioners decided that this incident qualified under the Precinct's existing policy (a one-time 50% abatement of the bill on the condition that the issue be remedied). Bill made a motion to approve a 50% abatement of Dick's October 2014 water bill, Dick seconded the motion, and it was approved unanimously (3-0).

The meeting adjourned at 7:30 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

