

Minutes
Contoocook Village Precinct
Monthly Meeting

December 8, 2015 **DRAFT**

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday December 8, 2015. The meeting was held at the Hopkinton Wastewater Plant and began at 6:00 P.M. Dick Strickford, Bill Chapin, Tom Yestramski, Kathy Donohoe, and Steve Clough were present. .

Kathy provided payment manifests and monthly reports to the Commissioners and they signed bills. The Commissioners also signed ICC pay requisition #7 and the paving change order. The remaining obligations for 2015, revenues, and cash flow were discussed.

Insurance was discussed. LGC coverage will end on June 30, 2016. The Precinct will pursue coverage with Jack Porter.

The proposed 2016 budget, which was revised to reflect the changes from the November meeting, was reviewed. It will increase the tax rate slightly but after some discussion the commissioners felt that the proposed funding was necessary. It funds legal fees, increased maintenance due to increased water main breaks in 2015, and funds the CIP program adequately. Dick made a motion to approve the 2016 budget as presented, Bill seconded it, and the motion passed unanimously (3-0). Kathy left the meeting at 6:45 P.M.

The reservoir project was discussed briefly. The complaints from the landowner of the Precinct's easements were reviewed. The generator has been tested, the pumps have been setup, and the electronics have been set. The tank is full, has been disinfected, and the water has passed the bacteria test. The vendor for the main control valve is scheduled to complete his adjustments and then the pump station is ready to be put on line. This could happen as early as next Monday.

Steve went over the ongoing leak situation. As soon as the pump station is put on line he will locate the leak by closing system valves. Water System Operators, who do the system and plant backup, will have an increased role in 2016. Steve will show them the filter maintenance issues, have them flush hydrants, and involve them in several other operation and maintenance tasks.

Dick made a motion to adjourn, Tom seconded it, the vote was unanimous, and the meeting adjourned at 7:50 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

