



Town of Hopkinton

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HOPKINTON JOINT LOSS MANAGEMENT COMMITTEE

Meeting Minutes

October 4, 2012, 9:00 AM, Hopkinton Police Station

Present: Neal Cass, Karen Robertson, Steve Clough, John Thayer, Doug Mumford, Steve Pecora, and Karen Dixon

Next meeting: November 15, 2012, 9:00 AM, Hopkinton Library

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- I. Report of Accident/Injury on Town Property – There were no new accidents or injuries reported.

 - II. Appoint Town Facilities Inspector – Doug Mumford agreed to take over Chief Schaefer's roll in inspecting Town facilities. Facilities will continue to be inspected for safety purposes on a rotating basis with Mr. Mumford reporting his findings to the Committee.

 - III. Review Primex Workers' Compensation Report – Mrs. Robertson will follow-up and report back to the Committee.

 - IV. Inspections, Assessments and Safety Training (Available) –The agenda included a list of available inspections, assessments and training offered by the NH Local Government Center. It was noted that many employees and/or departments have completed many of the training programs listed.

With regards to the fitness and health assessments offered, Chief Pecora suggested that we look at whether or not Town employees can join the School District's wellness programs. Mr. Cass will follow-up and report back to the Committee.

Chief Pecora provided a list of training completed by employees of the Police Department in 2012. Committee members were asked to provide the same for each of their departments.

- V. Adjournment - The meeting adjourned at 9:25 AM.

Karen Robertson
Chairperson