



# Town of Hopkinton

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## HOPKINTON JOINT LOSS MANAGEMENT COMMITTEE

### Meeting Minutes

*November 15, 2012, 9:00 AM, Hopkinton Town Library*

*Present:* Karen Robertson, Doug Mumford, Steve Pecora, and Karen Dixon

*Next meeting:* December 13, 2012, 9:00 AM, Hopkinton Fire Station

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- I. Review of the Minutes of October 4, 2012: Minutes were approved as presented.
  - II. Report of Accident/Injury on Town Property: There were no new accidents or injuries reported.
  - III. Review Primex Workers' Compensation Report: To date, there have been four (4) incidents reported to Primex. In reviewing the causes of the incidents it did not appear that additional safety measures were necessary.
  - IV. Facility Inspection: Deputy Fire Chief Doug Mumford provided the Committee with a brief overview of the minor deficiencies found when inspecting the Town Library. The information will be provided to the Library Director for action.
  - V. Other Business: At next scheduled meeting, Town Administrator Neal Cass will report on whether Town employees are permitted to participate in the School District's wellness programs.
  - VI. Adjournment - The meeting adjourned at 9:22 AM.

Karen Robertson  
Chairperson