

**Hopkinton-Webster Refuse Disposal Committee**  
**MINUTES**  
**November 3<sup>rd</sup>, 2011**  
**UNAPPROVED**

Webster attendees: Barbara Corliss (chair), Ellen Kontinos-Cilley, Sally Embley, Dave Klumb and Bob Drown Sr.

Webster absentee: Tom Mullins

Hopkinton attendees: Bob LaPree and Steve Clough (advisory member)

Hopkinton absentees: Karen Irwin, Richard Kennedy and Rich Houston

Public attendees: None

The chairperson called the meeting to order at 7:07 PM.

Embley was appointed voting member for Mullins. As no meeting procedure is known to exist limiting the definition of a quorum for this committee to an each-town basis, Corliss ruled that the attendance represented a legal quorum for voting purposes. Drown opined that perhaps the committee needs to explore the possibility of implementing more definitive per-town quorum definitions. No formal decision on this matter was made.

Discussion ensued regarding the procedure of posting meeting minutes. The committee agreed to adhere to LGC recommended procedure to post all minutes as *Minutes* in lieu of *Draft Minutes*, and to post any minute changes which are approved by majority vote at subsequent meetings as *Amended Minutes*.

Drown motioned to accept October 2011 minutes seconded by Embley. The October 2011 minutes were approved with one abstention: LaPree.

Drown motioned to accept January 2011 minutes with one typographical error correction seconded by Kontinos-Cilley. The January 2011 minutes were approved unanimously.

Embley motioned to accept the March 2011 minutes with one typographical error correction seconded by LaPree. The March 2011 minutes were approved unanimously.

Clough presented the Facility After-Hours Access Report and advised that Hopkinton town employee Tom Geer's name does not appear on these reports as Mr. Geer has a key to the facility and authority to drop off refuse from various Hopkinton town sites after hours.

Clough presented the latest proposed 2012 Transfer Station Budget for committee review. Further changes have subsequently been requested by the Hopkinton Selectboard including possible spending reductions. After reviewing lines for possible savings, Clough advises that the overall budget will be reduced by \$6,000. Clough will distribute copies of the latest proposed 2012 Transfer Station Budget and the latest proposed 2012 Solid Waste Department Budget to the committee at its next meeting.

LaPree motioned that several amendments/corrections be approved to the Draft Refuse Disposal Ordinance seconded by Embley. Changes included those approved to Tipping Fee section(s) at last

month's meeting, correction of paragraph format in Section 1, and the replacement of wording in Section 6: Re-Use and Recovery as recommended by town attorney. These amendments/corrections were accepted unanimously. Corliss will send the amended ordinance to the Selectboards of both towns and request that the process of joint town board review and public hearing be moved along as quickly as possible.

Clough will secure estimates on signage to be posted at the facility containing wording relative to Re-Use as recommended by town attorney.

Drown motioned that the fee schedule in the proposed ordinance be accepted as is seconded by Embley. Motion passed unanimously.

The committee discussed the possibility of increasing revenue by permitting individuals or commercial haulers from other towns to dispose of certain items at the facility. Discussion included ideas such as becoming a regional electronics disposal center, or other items that take advantage of market conditions. This change will require approval of the joint boards and a warrant article for voter approval at both the Hopkinton and Webster town meetings. Corliss will send committee members information to draft a warrant article, which will be discussed in the December meeting.

Chairman Corliss recommended that the committee discuss recycling at the next meeting and table discussion of a possible agricultural fee exception until recycling has been fully addressed by the committee.

Drown motioned to adjourn, seconded by LaPree.

The meeting was adjourned at 9:11 PM.