

Hopkinton/Webster Landfill Committee
Webster Town Hall
Webster, New Hampshire

November 7, 2013

DRAFT

Attendance: Sally Embley (W), Mike Greenwood, Alt. (W),
Rich Houston (H), Arthur Cunningham (H), Richard Kennedy (H)
Bruce Johnson, Webster Board of Selectmen
Steve Clough, Ex Officio

Absent: Dave Klumb, Alt. (W), Barbara Corliss, Chair (W), Ellen Kontinos-Cilley (W),

Public: Frank Davis

Sally chaired the meeting as Barbara was not in attendance due to other commitments. She brought the meeting to order at 6:45 P.M and appointed Mike to act as a voting member. The DRAFT October Minutes were briefly discussed and Mike made a motion to approve the October Minutes, with a typo noted by Sally corrected, Stretch seconded the motion, and the Minutes were approved 5-0.

The Activities Report for October was presented by Steve and he answered a few questions.

The property insurance issue was discussed briefly. Hopkinton's Administrator and Finance Director have confirmed that Hopkinton's carrier, Primex, insures the total value of the physical property at the MSW Facilities and covers Hopkinton Liability. The question of whether Webster's carrier, a component of the Local Government Center, is covering Webster's liability is outstanding.

Steve gave updated copies of the proposed 2014 Budgets for the Transfer Station, Solid Waste, and the Community Well. The proposed budgets are basically the same as last month's when the line items were explained. There were some differences. The exact numbers for employee related lines, health, retirement, FICA, etc. have been entered by Hopkinton's Finance Director. Steve explained that the health insurance line will be removed from the budget because Hopkinton is combining the insurance line from all of its Departments into one separate account to make payments/posting more efficient. Webster will see its contribution assessed on its quarterly bills in 2014 instead of as part of the regular budget. The other change in the Transfer Station budget is that \$5,000 has been added for the purposed of establishing a swap shop.

Steve explained that he included the swap shop in the budget for three reasons. It needed to be in the budget so that it could be dealt with in a timely manner and not have to wait another

year. It is also a relatively small amount, comparable to the costs of developing other programs, and doesn't warrant special funding. Lastly, it has been not only unfair to everyone involved, but also really inefficient, to let this issue go on for years, consuming a lot of time from both the Recycling Committee and Refuse Committee, without ever coming to a vote or a resolution. This swap shop proposal is bare bones and should either be approved or the subject should be dropped for a while.

The \$5,000 will be to purchase a 40' cargo container, install 2 or 3 overhead doors along the length, install a fan and a few lights, and add some shelving. It will not create any work for employees as it will be located in the brush area and will only be accessed after people have already gone through the regular procedure of seeing the attendant and having their items directed. The employees already do that. They may have to provide a little assistance but that effort should be offset by the fact that the trash hopper area should be easier to operate on Saturdays without the swap table there. The Recycling Committee will be responsible for running the shop on Saturdays.

Steve answered questions about the budgets and went over the new CIP arrangement that was discussed at the last meeting. A new schedule for planning was presented and everyone agreed that Webster will now pay its contribution for capital purchases directly to the vendor instead of to Hopkinton where it has been going into the general fund. This approach made more sense to everyone. Bruce confirmed that the Webster Board was planning on funding its capital account to adequately fund anticipated purchases.

After some discussion Sally opened the floor for a budget motion. Stretch made a motion that the Refuse Committee recommend approval of the Transfer Station, Solid Waste, and Community Well budgets, to the Hopkinton and Webster Boards of Selectmen, as presented and with recognition that employee related lines will be adjusted when Hopkinton's evaluation process is completed. Mike seconded the motion. The motion passed unanimously (5-0). The budgets will be presented to the Hopkinton Board, the rest of the Webster Selectmen, and any interested committee members next Wednesday night, November 13th, for the Boards consideration.

Art brought up the groundwater monitoring results under other business. He had concerns over some of the recent nitrate results in some of the wells. Compliance with regulations and the Groundwater Management Zone were briefly discussed. This issue could be put on a future agenda for further discussion

There was no public comment.

Rich made a motion to adjourn, Mike seconded it, the vote was unanimous (5-0), and the meeting adjourned at 8:15 P.M.

These Minutes were drafted by Steve Clough, Ex Officio

