

Hopkinton Open Space Committee  
Wednesday, May 26, 2010  
Local History Room, Hopkinton Town Library

**7:00 p.m.**

Agenda

Administrative

Attendance Chapin, Kittredge, Klemarczyk, Langwasser, Taylor, S. Zankel  
Minutes from March and April 2010 meetings  
Reminder to be sworn in – Chapin, Kittredge, Taylor  
5RCT Award  
Date for next meeting – Wednesday June 23?

Old Business

Discussion of priorities and ways to move forward – see next page for  
some discussion topics  
Publicizing properties (S Zankel: unified signs and website development)  
Bohanan update  
Conservation Easement Status  
Rollins (Taylor, Klemarczyk)  
Rice (Lane)  
Beyer (Taylor, Audubon)  
Ransmeier (Kittredge - HHS mapping project)  
Recreation Guide (and Eagle Scout project\*)  
Other

New Business

Adjournment

\* [http://hopkinton-scouts.org/Troop77/T77\\_Eagle\\_Project/ACH/Index.html](http://hopkinton-scouts.org/Troop77/T77_Eagle_Project/ACH/Index.html)

*Format for adjourning to non-public session: .xxx made a motion, seconded by xxx to adjourn to non-public meeting per RSA 91 A:3 II (e) Legal. Roll call: Chapin – xxx; Klemarczyk –xxx; Langwasser – xxx; Kittredge – xxx; Taylor – xxx; Zankel –xxx. The Committee adjourned to non-public session at x:xx PM. The Committee returned from non-public session at x:xx PM. Xxx made a motion, seconded by Xxx to seal the minutes until the project is able to go public or removed from consideration. Vote unanimous in favor.)*

## **Open Space Committee Possible Next Steps – January/May 2010**

1. Conservation Easements - Get easements in place on parcels that lack them: Rice, Rollins, and Beyer. In order to accomplish this we need the complete cooperation of both the Conservation Commission and the Department of Public Works. Get into DPW summer schedule work early. Under advice from new town attorney, past conservation easements and new ones will need approval from town meeting. Town meeting 2011 should be a target to accomplish conservation easement approval for all 6 properties acquired in fee simple with open space bond money.
2. Signage - Voters contacted prior to Dec 2009 Special Town Meeting expressed a lack of awareness of the properties acquired with open space bond money. Each area should have appropriate signage and parking, if necessary. The signs should be uniform so that they are recognized as identifying Open Space properties. Work with Conservation Commission to get similar signs on other important town conservation properties. Don Lane has worked successfully with both Morgan Sign from Henniker or Advantage Sign of Concord.
3. Contracting Services - Initiate discussion with conservation commission about hiring some work to develop and maintain town conservation lands. Contract with Ron Klemarczyk's firm or other experts thru competitive bidding process. Ron might have to become an advisor to the Conservation Commission and lose his voting status if his firm were chosen. This would be unlikely to change Ron's status with CC. It would allow the town to establish a real schedule for completing projects because we would be contracting to get things done. Conservation fund money can be used for this purpose, if conservation commission feels it is desirable. .
4. Basic Open Space Premises - Revisit Open Space priorities and selection criteria. Are there important smaller properties that should be targeted for protection with Open Space Bond money, such as Cushing Putney Hill field, river frontage in Contoocook Village, Patenaude field, Chapin field, etc?
5. Top Ten List- Develop a list of top properties desired for acquisition? Gould Hill Farm, Sandbank Farm, Albin Farm, Windhurst, riverside trail space? Be aware of problems inherent in having specific list that may be made public.
6. Integration of Town/Open Space - Give open space activities more prominence in town by integrating our purchases and priorities with other town organizations such as scouts, schools, seniors, historical types, etc. Town website, annual field trip, shared events, news coverage?
7. Open Space Committee membership – create list of desired member characteristics to be prepared to find new members with good balance of needed skills when need arises.