

**Hopkinton-Webster Refuse Disposal Committee
Minutes 1st December 2011**

Webster attendees: Barbara Corliss (chair), Bob Drown Sr., Ellen Kontinos-Cilley, Dave Klumb
Webster absentees: Tom Mullins, Sally Embley

Hopkinton attendees: Richard Kennedy, Richard Houston, Bob LaPree, Karen Irwin and Steve Clough (advisory member)

Public attendees: Frank Davis

The chairperson called the meeting to order at 7:04 PM.

Kontinos-Cilley was appointed voting member for Mullins.

LaPree motioned to accept November minutes as written; seconded by Drown. The November minutes were approved with abstentions by those committee members who were not in attendance at the November meeting.

Clough advised he had not brought the Facility After-Hours Access Report. He will bring to the next scheduled meeting.

Clough advised that there were no significant new security issues at the facility and that procedures to improve site security continue to be ongoing in response to any perceived breaches of facility access and mysterious disappearance of air conditioners.

Clough presented the latest versions of Transfer Station Revenues Report, Solid Waste 2012 Proposed Budget, Transfer Station 2012 Proposed Budget, and Town of Hopkinton Capital Purchases Review. The latest 2012 Proposed Transfer Station Budget includes a \$6,600 reduction as requested by the Hopkinton Select board. This reduction appears under the part-time employee line. The Capital Purchases Review includes plans to utilize funds for the installation of security cameras at the pump house, and create an employee break room at the transfer station.

Irwin inquired on the status of funds from the Revolving Recycling Fund for the implementation of a Swap Shop at the facility. LaPree advised that the Hopkinton Select board was non-receptive to utilizing money from this fund for that purpose. Irwin requested that Clough provide reports on the current status of the Revolving Recycling Funds for committee review at the next RDC Meeting.

The committee continued the discussion of increasing revenue by permitting additional users at the Facility. The consensus was that a warrant article would not be required. Clough will provide a suggested plan at the next RDC Meeting.

The committee objectives of Recycling and a possible Agricultural exemption were tabled until future meetings. Corliss requested that those RDC committee members currently also serving on the Recycling Committee come prepared to discuss that committee's recommendations on topics and items requiring coordination with the Facility.

Corliss advised that the Joint Select boards will meet in Hopkinton Monday December 5th at 6:00 PM to review the Proposed Refuse Disposal Ordinance revisions and Proposed 2012 Facility Budgets.

Committee members agreed to a 6:30 regular meeting start-time for the winter months commencing in January.

No comments were made by the public attendee when solicited.

LaFree motioned to adjourn seconded by Drown.

The meeting was adjourned at 9:00 PM.