



Town of Hopkinton, NH

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SELECTMEN PUBLIC MEETING MINUTES TUESDAY, JULY 6, 2010 APPROVED JULY 19, 2010

Chairman Jim O'Brien called a regularly scheduled business meeting of the Board of Selectmen to order at 5:30 PM on Tuesday, July 6, 2010.

Present:

Jim O'Brien, Chairman
Tom Congoran, Selectman
George Langwasser, Selectman
Bryan Pellerin, Selectman (arriving at 5:35 pm)
Neal Cass, Town Administrator
Robin Buchanan, Administrative Assessing Assistant

Absent: Chris Lawless

Public present: Janet Krzyzaniak, Merle Dustin, Bob LaPree, Deb Augustine, Katherine Mitchell, Rich Houston

I. ADMINISTRATIVE

The Board approved the following:

- Vendor Disbursement and Payroll Manifests
- Building/Use Permit
- For Review – Selectmen's Notes and Correspondence
- For Signature –

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Joint Public Meeting on June 14, 2010 between the School Board and the Board of Selectmen. Selectman Langwasser made a motion, seconded by Selectman Congoran to approve the minutes of the Joint Public Meeting.

VOTE: Langwasser, Congoran, and O'Brien voted in favor of the motion. No votes against. Motion passes 3-0.

The Board reviewed the minutes of the Public Meeting of June 21, 2010. Selectmen Congoran made a motion, seconded by Selectmen Langwasser to approve the Minutes of the Public Meeting. Selectmen Langwasser noted the word "finding" should be "funding".

VOTE: Langwasser, Congoran, O'Brien, Pellerin voted in favor of the motion. No votes against. Motion passes 4-0.

The Board reviewed the minutes of the Non Public Meeting of June 21, 2010, Session I. Selectmen Congoran made a motion, seconded by Selectmen Pellerin to approve the Minutes of the Public Meeting.

VOTE: Langwasser, Congoran, O'Brien, Pellerin voted in favor of the motion. No votes against. Motion passes 4-0.

The Board reviewed the minutes of the Non Public Meeting of June 21, 2010, Session II. Selectmen Langwasser made a motion, seconded by Selectmen Congoran to approve the Minutes of the Public Meeting.

VOTE: Langwasser, Congoran, O'Brien, Pellerin voted in favor of the motion. No votes against. Motion passes 4-0.

III. PUBLIC APPOINTMENTS

IV. PUBLIC FORUM

Chairmen O'Brien noted there were no Public Appointments and opened Public Forum.

Merle Dustin stated the lawn in front of the bandstand needs to be leveled out.

Janet Krzyzaniak asked if the issue with the soda cans at the Transfer Station had been remedied. Mr. Cass stated there would be a bunker for the cans very soon.

V. OLD BUSINESS

Chairmen O'Brien asked the other Board members if they had reviewed the draft of the Personnel Policy. Mr. Cass stated the language was updated so policy would match the statutes. He further noted all Department Heads have reviewed it and there were no changes. Selectmen Pellerin noted some areas of concern. As a result of discussion of those areas of concern, changes will be made as requested and Mr. Cass will then forward the Personnel Policy draft to town counsel and then it will come back to the Board for approval. Mr. Cass also indicated the next policy for review would be the purchasing policy.

Chairmen O'Brien noted the agenda stated Vote on MOIC recommendations for the Town Report. Mr. Cass noted the Board discussed the recommendations at the last meeting, but did not vote to approve them. After a short discussion, Selectmen Langwasser made a motion to accept the recommendations of the Municipal Operations Improvement Committee for the Town Report as follows:

1. Present only town and school information as is required by statute.
2. Continue to list births, marriages and deaths
3. Reduce reports to one page only
4. Eliminate all outside organizations and politician reports
5. Remove information with regards to employees, town hours, holidays, etc as this information is readily available elsewhere
6. Reduce the number of copies to not more than 1,400.
7. Putting the town report on the web (already done)
8. Photo-copying the report for display in the Town Hall, Town Clerk, Slusser Senior Center, where residents can access the information.

Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Langwasser, Congoran and Pellerin voting in favor of the motion. No votes against. Motion passes 4-0.

VI. NEW BUSINESS

The Board began discussion on the Pay by Bag Ordinance. It was noted that a Public Hearing would be held on July 19, 2010. Selectmen O'Brien stated the language in the ordinance should be consistent with the warrant article that was passed at town meeting. Chairmen O'Brien stated he would like every "will" to be changed to "shall". Discussion ensued with regards to the wording of the ordinance, loose trash and grace period. A further discussion ensued with regards to Webster, noting the Town of Webster did not vote in Pay by Bag. It was also noted Webster is a partner in the Transfer Station and therefore any changes to the Transfer Station Ordinance must be voted on by Webster as well as Hopkinton. Discussion ensued with regards to private haulers picking up only the Hopkinton bags. It was noted the haulers are private and therefore the Town cannot force them to pick up only Hopkinton bags. It was also suggested to look at other towns Pay by Bag programs. It was further noted that our Transfer Station is unique in that Webster is a partner in the Transfer Station and not just using a service. It was suggested that a joint meeting with Webster would be necessary. Further discussion ensued regarding how long the grace period should be. Selectmen Congoran made a motion to amend the grace period from 30 days to 14 days. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin and Congoran voting in favor of the motion. Langwasser voting against. Motion passes 3-1.

Discussion of the WasteZero Contract ensued. Selectmen Congoran made a motion to accept the agreement from WasteZero as written. Selectmen Pellerin seconded the motion. It was noted the contract is for one year with options.

VOTE: O'Brien, Congoran, Langwasser and Pellerin voting in favor of the motion. No votes against. Motion passes 4-0.

Discussion ensued with regards to a Private Trust. The Slusser Senior Center Trust Fund will be used for the maintenance of the Slusser Senior Center. Selectmen Congoran made a motion to approve the creation of the Slusser Senior Center Trust Fund. Selectmen Langwasser seconded the motion. Selectmen Congoran amended the motion to add the words "tax deductible".

VOTE: Congoran, O'Brien, Pellerin and Langwasser voting in favor of the motion. No votes against. Motion passes 4-0.

Mr. Cass noted the LGC Legislative Policies, no action needed today.

Mr. Cass updated the Board on the following items:

1. Rollins Road—pavement
2. Summer Camp is underway
3. Community Well is on target and on budget, the well was drilled and there is enough water for those homes that need it. Currently, there are tests being conducted.
4. Reviewing the phone services that we currently receive, noting TDS was down most of Friday

5. Receipt of request from Graham and Lisa Baynes with regards to fostering dogs—Mr. Cass has forwarded it to town counsel.
6. Newsletter was discussed at Department Head meeting, hoping to do something quarterly.
7. Generator grant has been approved at the Federal level—Mr. Cass will do more research, the deadline is September 2011.

VII. OTHER BUSINESS

The Board acknowledged a memo from Karen Robertson with regards to the Boys and Girls Club's request for a waiver of a permit fee. After some discussion, the Board agreed to stay with its original decision of waiving the taxes but not the permit fees. Selectmen Congoran stating the Board needs to be consistent. Wavier was denied.

Chairmen O'Brien noting the Bohanan Easement Deed has been signed and closed last week.

Chairmen O'Brien wanted to acknowledge the Recreation Committee work for a great 4th of July.

Merle Dustin asked the Board to send a thank you letter to Irena Goddard for her gardening of the small triangle at the intersection of Briar Hill Road and Penacook Road. Acknwol

Selectmen Langwasser noted the flags at Fountain Square looked great for the 4th of July.

There being no further business, motion by Selectman Congoran, seconded by Selectman Langwasser to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 8:00 PM.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.