



Town of Hopkinton, NH

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SELECTMEN PUBLIC MEETING MINUTES MONDAY, NOVEMBER 1, 2010 Approved November 8, 2010

Acting Chair Tom Congoran called a regularly scheduled business meeting of the Board of Selectmen to order at 5:55 PM on Monday, November 1, 2010.

Present:

Tom Congoran, Selectman
George Langwasser, Selectman
Bryan Pellerin, Selectman
Neal Cass, Town Administrator
Robin Buchanan, Administrative Assessing Assistant

Absent: Jim O'Brien and Chris Lawless

Public Present: Janet Krzyzaniak, Merle Dustin

I. ADMINISTRATIVE

The Board approved the following:

Vendor Disbursement and Payroll Manifests
Building/Use Permit
For Review – Selectmen's Notes and Correspondence
For Signature –

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Public Meeting of October 25, 2010. Selectman Langwasser made a motion, seconded by Selectman Pellerin to approve the minutes of the Public Meeting.

VOTE: Congoran, Langwasser and Pellerin
voting in favor of the motion; no votes against
Motion passes 3-0.

The Board reviewed the minutes of the Non Public Meeting of October 25, 2010, Session I. Selectman Pellerin made a motion, seconded by Selectman Langwasser to approve the minutes of the Non Public Meeting.

VOTE: Congoran, Langwasser and Pellerin
voting in favor of the motion; no votes against
Motion passes 3-0.

The Board reviewed the minutes of the Non Public Meeting of October 25, 2010, Session II. Selectman Pellerin made a motion, seconded by Selectman Langwasser to approve the minutes of the Non Public Meeting.

VOTE: Congoran, Langwasser and Pellerin
voting in favor of the motion; no votes against
Motion passes 3-0.

III. PUBLIC FORUM

Merle Dustin noted the outlet cap at the gazebo needs to be replaced. She also stated the gazebo does not look like it has been power washed. She knows a person who was willing to pay for it but was turned down because of insurance. Ms. Dustin also noted the floor needs to be power washed. She also noted the flag pole has again been replaced.

IV. OLD BUSINESS

Budget Workshop: Town Administrator Neal Cass noted Selectmen O'Brien had asked the department heads to recommend cuts of 5% from their budgets. Mr. Cass noted the Board is not looking to cut wages or benefits. In some cases, the operating budget leaves no room to cut any more. The Board reviewed information the department heads provided with regards to the Board's request for a 5% cut. The Board went over the information noting some areas (like assessing utilities) cannot be cut at all as it would affect the revenue side.

The Board also went over a list of possible cuts that Selectmen Lawless had sent. Discussion ensued with regards to using the fund balance to fund some items.

Selectmen Langwasser indicated he is not in favor of reducing the budget below the 5% the department head were asked to submit.

Mr. Cass noted we have received one warrant article to rescind Pay by Bag.

Discussion ensued with regards to the Precinct getting the information to DRA in a timely manner so the tax rate setting is not delayed.

V. NEW BUSINESS

The United Methodist Church send a letter inviting the Board to luncheon on November 8, 2010 to solicit input as to what needs in the community are not being answered.

Mr. Cass also gave the Board a proposed meeting schedule for 2011 and a 2011 Holiday Schedule.

VI. OTHER BUSINESS

There being no further business, motion by Selectman Langwasser, seconded by Selectman Pellerin to adjourn the meeting. Vote 3-0 in favor of the motion. The meeting adjourned at 8:03 PM.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.