



Town of Hopkinton, NH

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SELECTMEN PUBLIC MEETING MINUTES MONDAY, APRIL 23, 2012 APPROVED MAY 7, 2012

Chairman Jim O'Brien called a regularly scheduled business meeting of the Board of Selectmen to order at 5:34 PM on Monday, April 23, 2012.

Present:

Jim O'Brien, Chairman

George Langwasser, Selectman

Bryan Pellerin, Selectman

Denis Goddard, Selectman

Robin Buchanan, Administrative Assessing Assistant

Absent: Tom Congoran, Selectman and Neal Cass, Town Administrator

Public present: Bonnie & Lester Cressy, Bryon Cass, Tess Hamilton, Marion Paxton, Merle Dustin, Bob LaPree, Jay Burgess

I. ADMINISTRATIVE

Selectmen Langwasser made a motion to approve the Consent Agenda as presented. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes; 4-0

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Public Meeting of April 9, 2012. Selectman Pellerin made a motion, seconded by Selectman Langwasser to approve the minutes of the Public Meeting.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes; 4-0

III. PUBLIC APPOINTMENTS

Tom O'Donnell and Lee Wilder were in to discuss the clock which is located in the tower of the Congregational Church. Mr. O'Donnell gave a brief history of the building and ownership. He inquired if the Board of Selectmen asserted any ownership of the clockworks. Chairmen O'Brien stated he believed that we did not own the clock. Selectmen Pellerin stated the clockworks would have been transferred with the building in 1839. Mr. O'Donnell went on to explain that the Hopkinton Village Precinct Commissioners ascertain ownership and has included the value of the clock on the MS-37.

The Commissioners have budgeted for routine maintenance and care of the clock. However, one of the clock faces doesn't work. Mr. O'Donnell and Mr. Wilder would like the Board to commit to helping with the repairs of the clock face. After some discussion, the Board asked Mr. Wilder to get an estimate of repairs and then come back to the Board.

Don Lane is in for the Historical Society. The Society will be displaying farming equipment throughout the town and Mr. Lane is in to receive permission for some equipment to be displayed on Town property at the Library and behind the Depot area. Mr. Lane stated the Historical Society will supply a Certificate of Liability.

Selectmen Langwasser made a motion to authorize the use of the recreation area behind the Depot and the area by the Library for the purpose of the Historical Society's farming equipment display. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and
Goddard voting in favor of the motion; no
votes against; motion passes; 4-0

Fire Chief Rick Schaefer is in to discuss staffing with the Board. Currently there are 27 call people. He feels this is too low and has had issues with getting more people involved. Fire Chief Schaefer feels this is because of the commitment involved. Discussion ensued with regards to how people are recruited. Selectmen O'Brien suggested putting an ad in the paper and to think about new ways to recruit.

IV. OTHER

Selectmen Langwasser informed the Board that an article was in the Sunday News with regards to the flood control money that is owed to New Hampshire from the State of Massachusetts. Selectmen O'Brien stated the hearing will be on Tuesday and he will be testifying.

V. APPOINTMENTS (CONTINUED)

John Thayer from Public Works is in to have the Board sign off on the contract for the new Highway Truck. Mr. Thayer stated he received comparable bids for the new truck. He has decided to go with the International Truck. Total cost before trade is \$85,524.00, we will get \$12,250 for trade bringing the cost of the truck to \$73,274.00. Mr. Thayer noted there has been a substantial increase in pricing and he would be speaking with Neal Cass with regards to adjusting the CIP for future purchases.

As for the equipment for the truck, Mr. Thayer is going with HP Fairfield. The cost for the equipment will be \$48,759. He is expecting delivering in November or December.

Mr. Thayer also informed the Board he has a contract for catch basin cleaning. The hourly rate is \$120.00 per hour. Mr. Thayer is expecting to do half the basins this year and the other half next year and then to continue with a rotating schedule.

Selectmen Pellerin made a motion to approve the contract with International Truck in the amount of \$85,524.00 minus the \$12,250 trade allowance for a total of \$73,274.00. Selectmen Langwasser seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and
Goddard voting in favor of the motion; no
votes against; motion passes; 4-0

Selectmen Pellerin made a motion to approve the \$48,759.00 to HP Fairfield for the purchase of equipment for the new truck. Selectmen Goddard seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes; 4-0

Selectmen Langwasser made a motion to approve the contract with Bellmore for cleaning catch basin at a rate of \$120.00 per hour. Selectmen Goddard seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes; 4-0

Chairmen O'Brien signed all the contracts.

VI. PUBLIC FORUM

Merle Dustin noted that she observed the river rising rapidly and inquired about the control of the damn. Bob LaPree responded that there is someone on duty that regulates the water level.

Marion Paxton inquired as to recruitment for the Fire Department, noting that more publicity is necessary in order to get the word out.

Bob LaPree noted there was roadside clean up on Saturday and he stated the litter he picked up was "lazy person's litter", meaning bottles, cans and such. He further noted there did not seem to be a lot of "unsecured" trash that blew off of loads heading for the transfer station.

VII. OLD BUSINESS

Community Center Charge-A discussion ensued to the draft charge that Mr. Cass had prepared for the Board. Selectmen Langwasser stated he would like the committee to look at the barn to determine if it is a viable location for a community center.

Selectmen Langwasser made a motion to approve the Community Center Charge as presented. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes; 4-0

Community Center Committee-Discussion ensued with regards to the need for diversity and the amount of committee members needs to complete the task. The Board looked over those applications that were in the packet, however, there seems to be some missing. The Board declined to appointment anyone because they wanted to make sure they had all the names of those interested.

Marion Paxton noted that some of those that wish to be one the committee are not residents. Chairmen O'Brien noted that Mr. Cass would staff the committee and would not be a voting member. Mr. Chamberlin could be an ex officio and there would not be a voting member, but his experience and

knowledge would benefit the committee. It was also recommended that Jessica Bailey, Recreation Director, be part of the committee also as ex officio.

Chairmen O'Brien requested the Community Center Committee be placed back on the agenda for May 7, 2012.

Human Resources Position-Jay Burgess, from the Community Outreach Group stated the position needs to be a feeder and receiver of information of the needs of the community. There is a need for a single person to be a point of contact for all areas. Mr. Burgess referred to the Board to the graphic, noting that the Human Resource Coordinator should be a contact point for all resources available in the community and in the immediate area. He also explained the history of the formation of the Outreach Group. A discussion ensued with regards to how the Community Outreach Group could help with seeking out the needs of the community.

Selectmen were in general agreement with the areas the graph illustrated. Noting that they as a Board are struggling to identify the needs of the town and this helps to clarify those needs.

Merle Dustin inquired if the Board saw the position as one full time or two part time positions. Chairmen O'Brien stated one position.

A discussion ensued regarding old job description for the Human Services and the current job description. Chairmen O'Brien noting the old job description is very vague. The Board will have Mr. Cass put together a new job description using the input from this meeting. Chairmen O'Brien would like to discuss further the Community Outreach Group as a committee to help the Human Services Coordinator, much in the same function as the Road Committee helps the Highway Department. He requested it be put on the agenda for May 7. Chairmen O'Brien will request the job description be in the packet sent out on May 4, so the Board will have time to read it before the meeting.

VIII. NEW BUSINESS

IX. OTHER BUSINESS

There being no further business, motion by Selectman Goddard, seconded by Selectman Pellerin to adjourn the meeting.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes; 4-0

The meeting adjourned at 7:40 PM.

Respectfully submitted,

Robin Buchanan

Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting