



Town of Hopkinton, NH

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**SELECTMEN
PUBLIC MEETING MINUTES
MONDAY, MAY 7, 2012
APPROVED MAY 21, 2012**

Chairman Jim O'Brien called a regularly scheduled business meeting of the Board of Selectmen to order at 5:30 PM on Monday, May 7, 2012.

Present:

Jim O'Brien, Chairman
George Langwasser, Selectman
Bryan Pellerin, Selectman
Denis Goddard, Selectman
Neal Cass, Town Administrator
Robin Buchanan, Administrative Assessing Assistant

Absent: Tom Congoran

Public present: Janet Krzyzaniak, Merle Dustin, Ken Wilkens, Mary Leadbeater, Bob Lapree, Rev. Kevin Nichols, Rev. Katie Solter, Lane Lambert, Joanne Woodward, Judith Sanborn, Lillian Landry, Anna Goulet Zimmerman, Russell & Joan Day, Don Lane, Marilyn Bresaw, Gloria Symonds, Louise Carr, Jim Hersey

I. ADMINISTRATIVE

A short discussion ensued with regards to two items on the Consent Agenda, Agreement with George Sansoucy and Poles licenses.

Selectmen Pellerin made a motion to accept the Consent Agenda with the removal of two items: Agreement with George Sansoucy and Pole licenses. Both items will be discussed later in the meeting. Selectmen Langwasser seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes, 4-0.

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Public Meeting, April 23, 2012. Selectman Goddard made a motion, seconded by Selectman Langwasser to approve the minutes of the Public Meeting.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes, 4-0.

III. PUBLIC APPOINTMENTS

Russell and Joan Day and their attorney Anna Zimmerman are in to speak with the Board. Ms. Zimmerman gave a brief explanation as to why they are before the Board. A possible tenant of Mr. and Mrs. Day wishes to operate a landscaping business at the property located at Cross Road. Mrs. Zimmerman noted that during a ZBA hearing Mrs. Day stated the business ceased to exist in 2009. Mrs. Zimmerman explained that Mrs. Day misunderstood the question. She further stated the business entity was dissolved at the Secretary of State's office, however, service and maintenance portion of the business remains to this day, however, they are not drilling wells. Mrs. Zimmerman provided pictures, invoices and financial statements, service agreements as proof that the business still exists. Selectmen Goddard stated if the Days are paying taxes, fees and bills for the business, then the business still exists. Selectmen Pellerin agreed. A discussion ensued with regards to the ZBA hearing and how they made the decision that was made.

Selectmen Pellerin made a motion to reaffirm the Board of Selectmen's decision made on 03-26-12 based on the evidence presented tonight a business does exist and therefore the applicant can move forward for a special exception. Selectmen Goddard seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes, 4-0.

Rev. Kevin Nichols and Police Chief Steve Pecora are in to discuss the Human Services position and to provide information regarding the needs of the community. It was noted the Community Outreach Group will be meeting on Friday, May 11, 2012. Selectmen Langwasser stated we need a greater effort to reach out to those in need. Rev. Nichols agreed stating that church community also feels two or three steps behind need. The Community Outreach Group would like to work in partnership with the Human Service department.

Mary Leadbeater and Gary Rondeau were in to discuss litter on the side of the road. Mr. Rondeau who lives on Penacook Road, noted there was always cans, bottles and such that were tossed from cars, however, now the litter is more consistent with trash falling from unsecured loads. Mr. Rondeau would like the town to do a town-wide mailing with regards to responsibility of securing loads of trash. Mrs. Dustin noted there is also trash on Dustin Road, however, the ditch is very deep and you can't get in there to get the trash. It was noted that Sara Crane had organized a Clean Up Day. The Board would like to see the contents of the letter before deciding whether to do the mailing, noting that it could cost up to \$500.00 in postage. A suggestion was made to have sponsors pay for the mailing. Louise Carr suggested that Webster should be included as well. Mr. Rondeau will return in a couple of weeks with a draft letter.

IV. PUBLIC FORUM

Bob LaPree noted at a recent meeting that Steve Clough had mentioned nuisance thefts at the transfer station. He noted that Mr. Clough would be installing cameras. Mr. LaPree thought hunting cameras may help solve the problems.

Merle Dustin asked the Board to clarify a rumor that has been going around town regarding the location of the Food Pantry. Ms. Dustin asked if the town approached St. Andrew's about relocating the Food Pantry. Rev. Nichols stated the town did not contact the church about the Food Pantry. He further noted the church has a large renovated underused space and is looking at ways to help meet the needs of the community. Chairmen O'Brien stated there has been no discussion on the Board about the Food Pantry.

Janet Krzyzaniak noted the base for the flag pole is in.

V. OLD BUSINESS

Human Services-Mr. Cass has put together another draft of the job description, incorporating those ideas from the last meeting. After reviewing the job description, Selectmen Pellerin requested the "religious" be removed, citing separation of church and state. It was also noted the job description should include help after emergencies. Selectmen O'Brien stated direct welfare, working with clients should be a priority of the job, it is the primary purpose of the job. A short discussion ensued with regards to monthly reporting. Selectmen Langwasser inquired about a "safety net" for those that do not meet qualifications for direct aid but are still in need of assistance. Discussion ensued with regards to the position assisting in programs and the need to include that in the job description. A discussion ensued with regards to what qualifications would be required.

Louise Carr inquired as to the purpose of a committee for the Human Services Department. Selectmen O'Brien stated it would serve in the same capacity as the Road Committee serves the Highway Department.

Community Center Committee-Chairmen O'Brien announced the names of those people wishing to be on the committee. Discussion ensued with regards to how many people should be on the committee, the candidates and which members would serve as ex officio. Selectmen Goddard made a motion to appoint the following people to the committee: Paul Carey, Byron Carr, Arnold Coda, Richard Horner, Ed Kerr, Bob LaPree, Marion Paxton, Gloria Symonds as members and Steve Chamberlin and Jessica Bailey as ex officio. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes, 4-0.

Chairmen O'Brien stated he would like the committee members invited to the next meeting.

Town Hall Plan-Mr. Cass stated that Jason LaCombe's plan for the town hall has been received. The bathrooms are the main issue. The Board reviewed the plan. Chairmen O'Brien inquired as to a cost estimate. Mr. Cass stated it would be presented at the next meeting. Discussion ensued as to the long term use of the building and if the changes would be sufficient in the long term. Mrs. Krzyzaniak stated if this building is not use, it will deteriorate. Chairmen O'Brien asked Mr. Cass to inquire of the Preservation Alliance if there are any grants for renovation. It was noted that cost would be a determining factor.

Flood Update-Chairmen O'Brien gave brief history of what has happened with regards to flood control reimbursement. Legislation brought forward for the State to compensate the towns for the lands used in flood control and to make up for 2011 and 2012 by the year 2014. Other board members thanked Chairmen O'Brien for his time in this matter.

VI. NEW BUSINESS

Selectmen Pellerin received an e-mail from Judy Hampe with regards to Bed & Breakfast trying to open in Hopkinton. Mr. Cass stated code requires if there are overnight guests there must be an egress from each floor and monitored smoke alarms. He further stated if a sprinkler system is installed it will help with the egress requirements.

Shared services-Mr. Cass stated there will be a meeting on Thursday, May 11 at the Webster Town Hall to discussed shared services. Mr. Cass noted some areas are not feasible. We will host the next meeting in the fall.

Mr. Cass also met with Laura Buono in Warner to discuss a shared fire department. It was determined that the stations would have to remain open and therefore there would be no savings.

Paving Bids-Chairmen O'Brien stated the Board received a memo from John Thayer, Superintendent of Public Works, regarding the paving bid. Suburban Paving, Inc. Bow, NH was awarded the bid. They met all specs, requirements and are DOT certified. The bid came in at \$294,323.72. Paving will include Spring Street.

Selectmen Goddard made a motion to approve the recommendation of John Thayer and award the bid to Suburban Paving, Inc. in the amount of \$294,323.72. Selectmen Langwasser seconded the motion

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes, 4-0.

Janet Krzyzaniak stated that she hoped Spring Street would be done soon.

VII. OTHER BUSINESS

Mr. Cass informed the Board that all lawsuits that were pending due to the ZBA decision have been withdrawn.

The Board looked over the Revenue Statements.

Discussion ensued with regards to the Agreement with George Sansoucy for assessment of utilities. Selectmen Langwasser made a motion to enter into a contract with George Sansoucy in the amount of \$6,000.00 for utilities assessment. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes, 4-0.

PSNH Pole License was signed

There being no further business, motion by Selectman Goddard, seconded by Selectman Pellerin to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 8:20 PM.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.