



Town of Hopkinton, NH

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SELECTMEN PUBLIC MEETING MINUTES MONDAY, MAY 21, 2012 APPROVED

Chairman Jim O'Brien called a regularly scheduled business meeting of the Board of Selectmen to order at 5:35 PM on Monday, May 21, 2012.

Present:

Jim O'Brien, Chairman
Tom Congoran, Selectman
George Langwasser, Selectman
Bryan Pellerin, Selectman
Neal Cass, Town Administrator
Robin Buchanan, Administrative Assessing Assistant

Absent: Denis Goddard

Public present: Marion Paxton, Ed Kerr, Bill Davis, Dick Horner, Merle Dustin, Janet Krzyzaniak, J. Woodward, L. Gaskill, J. York, G. Symonds, B. LaPree, Kathryn Mills

I. ADMINISTRATIVE

Selectmen Congoran made a motion to approve the Consent Agenda as written. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Congoran voted in favor of the motion; no votes against; motion passes 4-0.

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Public Meeting. Selectman Pellerin made a motion, seconded by Selectman Langwasser to approve the minutes of the Public Meeting.

VOTE: O'Brien, Pellerin and Langwasser voting in favor of the motion; no votes against; Congoran abstains, motion passes; 3-0-1.

III. PUBLIC APPOINTMENTS

Community Center Committee-Chairmen O'Brien thanked all those members who are volunteering their time for this committee. He gave a brief history of how the formation of the committee came to be. He further stated that committee will look at the need for a community center, long term needs as well. And if any other town buildings can meet that need. The other board members also thanked the committee for

their service to the town. A discussion ensued with regards to other information that the Town has collected over the years with regards to a community center.

Chairmen O'Brien swore in members of the committee. The following are members: Gloria Symonds, Paul Carey, Marion Paxton, Bob LaPree, Ed Kerr, Richard Horner, Arnold Coda, and Bryon Carr. Steve Chamberlin and Jessica Bailey will be ex officio.

All members left to go determine meeting time and dates, as well as choose a chairperson and a secretary.

Next appointment is Fire Chief Rick Schaefer. Fire Chief Schaefer states there was an issue with full time employees and holiday pay as a firefighter works a 24 hour shift. He also informed the Board, he believes this issue has been corrected. The second issue is he would like a correction made to the Personnel Policy. Currently it states on page 41 employees cannot bring weapons to work. He noted the firefighters often carry knives to cut such things as seatbelts during a rescue. Mr. Cass stated that a notation will be added for those employees such as fire fighters and police officers.

The next item Fire Chief Schaefer has to discuss is an issue that arose after the shooting in Greenland. It is noted that 2 paramedics are also part of a volunteer program which is associated with SWAT and the paramedics are dispatched to scene along with SWAT. Fire Chief Schaefer is concerned with insurance coverage for the paramedics. He contacted LGC and was concerned by the answer he received, which in part was, they were covered as long as it is within the scope of their duties. Fire Chief Schaefer stated as they as only paramedics, it may not be within the scope of their duties. He would like further clarification. Mr. Cass will look into it.

IV. PUBLIC FORUM

Lucille Gaskill stated the concerts at the gazebo will begin on June 20, 2012. She asked the Board to be sure that the bandstand and area around it are cleaned up.

Ken Wilkens stated he has another list of illegal signs. Mr. Cass stated signs were removed and any with inside signs were notified by mail. Mr. Cass asked Mr. Wilkens to send him a list.

V. OLD BUSINESS

Fire Station Conceptual Design and RFQ-Mr. Cass explained an RFQ (Request for Qualifications) is done for engineering purposes. Unlike an RFP (Request for proposal) and RFQ is requested and then an engineer that you believe is best qualified for the job is chosen and then prices as discussed. If the price range is not acceptable then you go on to the next best qualified. This is a requirement. Discussion ensued with regards to the wording of the RFQ.

Selectmen Congoran made a motion to accept the RFQ, with amendments to the wording as discussed. Selectmen Langwasser seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Congoran voted in favor of the motion; no votes against, motion passes, 4-0.

Perch Lane emergency lane extension-Kathryn Mills sent the Board a letter requesting that the Board extend the emergency lane on Perch Lane be extended to her home at 124 Perch Lane, which is the last house on the road. Mrs. Mills is currently having the camp renovated so that she can live in it full time and she would like the portion in front of her home plowed. Discussion ensued with regards why the Board denied the first request, and the history of plowing emergency lanes.

Selectmen Congoran made a motion to hold a Public Hearing in regards to extending the emergency lane at Perch Lane from 78 to 124. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin and Congoran voting in favor of the motion; Langwasser voting against; motion passes 3-1.

The Board would like the Public Hearing scheduled for June 4, during a regular business meeting.

Human Service-Selectmen Congoran inquired about the need to help school aged children during the summer. Mr. Cass stated that COG (Community Outreach Group) is looking into a summer program that would benefit those children that receive reduced or free lunch. Discussion ensued with regards to need, outreach, the use of an advisory committee and other services.

Selectmen Pellerin made a motion to approve the Human Services Coordinator job description with the added language to social services "town organizations, school systems and the community in general". The job is to become full time effective June 4, 2012. Selectmen Langwasser seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Congoran voting in favor of the motion; no votes against, motion passes; 4-0.

A discussion ensued with regards to filling the position.

Selectmen Congoran made a motion to extend to the current Welfare Director the full time Human Services Coordinator position effective June 4, 2012, contingent upon the current Welfare Director's approval of job description. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Congoran voting in favor of the motion; no votes against, motion passes; 4-0.

Town Hall-Mr. Cass stated that Jason LaCombe was unable to attend tonight's meeting but will be at the next one. Mr. Cass further stated he met with Robert Hanson, a contractor to get a rough estimate for the renovations that Mr. LaCombe had suggested. The estimate came in at \$200,000.00. It was also noted the foundation under the addition needs repair; the mortar between the cement blocks is falling out.

VI. NEW BUSINESS

Gravel Crushing Bids-Mr. Cass reports that 2 bids were received. One from Henniker Crushed Stone for \$20,000 and FL Merrill Construction for \$21,000. Mr. Cass and John Thayer recommends going with Henniker Crushed Stone.

Selectmen Congoran made a motion to accept the bid from Henniker Crushed Stone in the amount of \$20,000. Selectmen Langwasser seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Congoran voting in favor of the motion; no votes against, motion passes; 4-0.

198 Tyler Road Deeding-this property is up for tax deeding. Mr. Cass explained the property was originally owned by Doris Paul, who passed away. The property passed on to her two sons, Edward and Kenneth. However, only one was listed as an owner. Taxes were not paid. Owners are currently trying to sell property. Received a letter from their attorney requesting the Board give the owners one more year before deeding the property. Discussion ensued as to how to proceed. It was decided to write a forbearance agreement.

VII. OTHER BUSINESS

Mr. Cass informed the Board they had received a copy of the draft revisions for the Personnel Policy. He would like the Board to look over the changes.

Mr. Cass brought to the attention of the Board an article in the paper regarding the Co-Op.

Mr. Cass informed the Board that he, John Thayer and Jessica Bailey met to review field operations.

Chairmen O'Brien noted that he signed a grant proposal for Police Chief Steve Pecora.

Chairmen O'Brien gave a brief update of the Floor Control issue for Selectmen Congoran.

There being no further business, motion by Selectman Congoran, seconded by Selectman Pellerin to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 8:20 PM.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.