



Town of Hopkinton, NH

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SELECTMEN PUBLIC MEETING MINUTES MONDAY, JULY 2, 2012 Approved July 16, 2012

Chairman Jim O'Brien called a regularly scheduled business meeting of the Board of Selectmen to order at 5:35 PM on Monday, July 2, 2012.

Present:

Jim O'Brien, Chairman
George Langwasser, Selectman
Bryan Pellerin, Selectman
Denis Goddard, Selectman
Neal Cass, Town Administrator
Robin Buchanan, Administrative Assessing Assistant

Absent: Tom Congoran

Public present: Ken Wilkens, Bob LaPree, Katherine Mitchell, Lester Cressy

I. ADMINISTRATIVE

Selectmen Langwasser made a motion to approve the Consent Agenda as written. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes 4-0

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Public Meeting of June 18, 2012. Selectman Pellerin made a motion, seconded by Selectman Goddard to approve the minutes of the Public Meeting.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes 4-0

The Board reviewed the minutes of the Non Public Meeting of June 18, 2012. Selectman Pellerin made a motion, seconded by Selectman Langwasser to approve the minutes of the Public Meeting.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes 4-0

It was noted that an emergency meeting of the Board was called on June 28, 2012. There was not a quorum present and no decisions were made. The meeting was called in response to the fire at the highway garage. Notes were taken and will be placed on the website for review, no approval necessary.

Mr. Cass further noted that the adjuster for the building was in on Friday and again on Monday. The building is a total loss, as well as two dump trucks. The grader was housed in the building, however, it was started and it runs, there was a small amount of heat damage. There was also a small amount of damage to the loader. Mr. Cass stated there is a trailer in place and the phone has been hooked up. We have received several offers of help from several nearby towns and the State has offered the use of their closed state shed in Warner on Route 103. Mr. Cass further stated there should be no adverse effect on the paving of the roads. John Thayer is trying to arrange for a visit to the new highway garage in Sanbornton. Katherine Mitchell inquired if the new design for the replacement building will be energy efficient. Selectmen O'Brien stated that will be looked into. A discussion ensued with regards to the process the town will have to go through in order to rebuild.

III. PUBLIC APPOINTMENTS

IV. PUBLIC FORUM

Katherine Mitchell is in to talk to the Board with regards to work being done on Bound Tree Road. She further states it looks horrible, a lot of trees were taken down and she wants to know why it was done. Mr. Cass stated he has received mixed reviews about the work being done. He asked the Board members to drive Bound Tree Road before they have any discussion. Selectmen O'Brien stated that some roads have not had routine maintenance done in a long time and this is an effort to get back to regular maintenance. Mrs. Mitchell stated it is not in keeping with the rural character. It was noted that when Mr. Thayer started as Highway Superintendent, he toured every road and town and was concerned about the continuing maintenance of the dirt roads.

Lester Cressy stated that the gazebo looks good.

V. OLD BUSINESS

Personnel Manual Update-Chairmen O'Brien inquired if the Board members had any questions, comments or changes to be made to the draft Personnel Policy. Selectmen Pellerin noted the only thing was a typo. Mr. Cass will correct. Selectmen Pellerin made a motion to approve the revisions to the Personnel Policy dated July 2, 2012. Selectmen Langwasser seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and
Goddard voting in favor of the motion; no
votes against; motion passes 4-0

Fire Station RFQ Update-Mr. Cass stated Rob Dapice cited conflict of interest and will not be able to participate in looking at the RFQs. The Board discussed other possible candidates, Mr. Cass will check see if any of those suggested would like to be on the committee.

VI. NEW BUSINESS

Nelson Building Permit Request-A discussion ensued with regards the history of this property. Selectmen Pellerin made a motion to confirm that the 1 year building permit extension for the property located at 46 Bass Lane commence on April 27, 2012 and the will expire on April 27, 2013. Selectmen Langwasser seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes 4-0

Maple Street Sidewalk-this sidewalk will begin at Cedar Street. Mr. Cass stated that the residents on Cedar Street were a part of the discussion. Mr. Cass further stated that ground would be broken next year. He further noted that all current plans are preliminary.

VII. OTHER BUSINESS

Mr. Cass noted a motion is needed to transfer of funds in the amount of \$20,959.00 was transferred from the Warrant Article (Human Services Coordinator) to the budget. Selectmen Pellerin made a motion to transfer \$20,959.00 in to the budget to reflect the Human Services position to full time status beginning June 25, 2012. Selectmen Goddard seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes 4-0

Three Z New Hampshire LLC-Mr. Cass stated he has been contacted by the owner and he would like to make payments. He further stated the owner has had the property up for sale for a long time. It was placed up for auction but the one interested buyer backed out upon discovery of the amount of back taxes due. A discussion ensued with regards to payments, interest and penalties. Selectmen Langwasser feels we should execute the lien. Selectmen O'Brien stated if a payment plan is negotiated it should be for the entire amount due not just for 2009. Selectmen O'Brien stated he was reluctant to negotiate as the owner did not come forward until the last minute. Selectmen O'Brien further stated if an agreement is reach and he is late, we will deed the next day. Selectmen Langwasser stated that those terms need to be clearly spelled written within the agreement. Selectmen Pellerin made a motion to enter into negotiations with Three 3 LLC for a forbearance agreement contingent upon payment of \$5,329 each month for the next 5 months and a continuous payment thereafter until all taxes, interest and penalties are paid in full. Selectmen Goddard seconded the motion.

VOTE: O'Brien, Pellerin, Goddard voting in favor of the motion; Langwasser voting against the motion; motion passes, 3-1

The Board looked over Rosalie Smith's application for appointment to the Recycling Committee. Selectmen Goddard made a motion to appoint Rosalie Smith to the Recycling Committee. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes 4-0

Selectmen Pellerin noted that Houston Farm recently had a truck leak liquefied manure from the truck; they however, realized the issue and came back to attempt to clean it up.

A discussion with regards to the Flood Control money ensued. Selectmen O'Brien brought everyone up to date. Selectmen Langwasser commended Selectmen O'Brien on a job well done.

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There being no further business, motion by Selectman Pellerin, seconded by Selectman Goddard to adjourn the meeting.

VOTE: O'Brien, Pellerin, Langwasser and Goddard voting in favor of the motion; no votes against; motion passes 4-0

The meeting adjourned at 7:30 PM.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.