



Town of Hopkinton, NH

Office of Selectmen • 330 Main Street • Hopkinton, NH 03229-2627

Telephone: (603) 746-3170
Fax: (603) 746-2952

E-mail: selectmen@tds.net
Web Address: www.hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES MONDAY, APRIL 15, 2013 Approved April 29, 2013

Chairman Jim O'Brien called a regularly scheduled business meeting of the Board of Selectmen to order at 5:34 PM on Monday, April 15, 2013.

Select Board Present: Jim O'Brien, George Langwasser, Sue B. Strickford, Sara Persechino and Ken Traum

Staff Present: Neal Cass, Town Administrator and Robin Buchanan, Administrative Assessing Assistant

Public Present: Janet Krzyzaniak, Marion Paxton

Select Board Member Ken Traum lead the Pledge of Allegiance.

Select Board Member George Langwasser asked for a moment of silence for all the victims and families affected by the bombing at the Boston Marathon.

I. ADMINISTRATIVE

Select Board Member George Langwasser made a motion to approve the Consent Agenda. Select Board Member Sara Persechino seconded the motion.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against, motion passes, 5-0.

II. APPROVAL OF MINUTES

Select Board Member Ken Traum made a motion to approve the Public Meeting Minutes of April 8, 2013. Select Board Member Sue Strickford seconded the motion.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against, motion passes, 5-0.

Select Board Member Sara Persechino made a motion to approve the Non Public Minutes of April 8, 2013. Select Board Member Ken Traum seconded the motion.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against, motion passes, 5-0.

Select Board Member Ken Traum made a motion to approve the Public Meeting Minutes of April 12, 2015. Select Board Member George Langwasser seconded the motion. One correction: last paragraph change PM to AM.

VOTE: Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against; O'Brien abstaining; motion passes, 4-0-1.

Chairman O'Brien inquired about the tour of the Fire Station on April 12, 2013 as he was unable to attend. Select Board Member Ken Traum stated it was educational and worthwhile. Chairman O'Brien stated the next one will be the Transfer Station on Friday, April 19, 2013.

III. DISCUSSION ITEMS

Highway Truck Purchase Recommendations: Town Administrator Neal Cass stated that there is an issue with the trade in value and John Thayer asked to put this off until the next meeting. Discussion ensued with regards to state bids, contracts and obtaining at least 3 bids.

Committee Appointments: The Board discussed the openings on the following committees:

- Conservation Commission Alternate
- Hopkinton-Webster Refuse Disposal Committee
- Planning Board Alternate
- Recreation Committee
- Recycling Committee
- Senior Recreation Council
- Hopkinton 250th Celebration Committee

Mr. Cass stated that Rob Knight would like to be reappointed to the Conservation Commission. Chairman O'Brien stated he believes Bryan Pellerin would like to be on EDC.

Chairman O'Brien suggested that if any board member knows someone that would like to serve on one of the committees to submit their name to the Town Administrator.

A discussion ensued with regards to the Municipal Operations Improvement Committee (MOIC) dissolving that committee. It was noted that MOIC has not met in sometime.

Select Board Member George Langwasser made a motion to have MOIC be "on call" at the Board of Selectmen discretion. No second.

Select Board Member Sara Persechino made a motion to dissolve MOIC effective on May 1, 2013. Select Board Member George Langwasser seconded the motion.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against, motion passes, 5-0.

Chairman O'Brien asked Mr. Cass to notify MOIC's Chair and if they have reason not to dissolve to come to the next meeting to speak to the Board about it.

250th Celebration Committee: Select Board Member Sara Persechino volunteered to be on the committee. She will submit names of people she thinks would be interested in serving on this committee.

Marion Paxton stated the Board should advertise that they are looking for people to fill spots on Committees.

Cash Management: Town Administrator Neal Cass stated the memo in the packet is in regards to Select Board Member Ken Traum's questions about cash management at the Transfer Station. He stated the procedure will become clearer after the Board visits the Transfer Station on April 19, 2013. Select Board Member Ken Traum had no further questions.

Select Board Member Sue Strickford inquired about shortages in the cash drawer. Town Administrator Neal Cass stated shortages would be reimbursed from town funds. A discussion ensued with regards to collecting on checks returned for insufficient funds and if it should be the Treasurer's responsibility or the Department Head's responsibility.

IV. PUBLIC FORUM

Chairman O'Brien opened the floor for public comment. There being none, public forum was closed.

V. TOWN ADMINISTRATOR UPDATES: Ground breaking ceremonies for the construction of the new Highway building will be held on May 3, 2013 at 9:00 am. Chairman O'Brien asked Town Administrator Cass to invite Tom Congoran, Bryan Pellerin and Denis Goddard.

Town Administrator Cass stated that he will be on vacation next week. Chairman O'Brien stated he will not be available for next meeting. It was decided that the Board will meet only to sign the manifests.

VI. NON PUBLIC SESSION

NON-PUBLIC SESSION II-RSA 91-A: 3 II (c) Reputation

Mrs. Strickford moved to go into a non-public session regarding an issue that would affect adversely the reputation of a person other than a member of the Board under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum seconded the motion.

VOTE: Select Board Members Langwasser, Strickford, Persechino, Traum and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:31 p.m. The Board returned to public session at 6:51 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session permanently. Mr. Langwasser seconded the motion.

VOTE: Select Board Members Langwasser, Strickford, Persechino, Traum and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

VII. ADJOURNMENT

There being no further business, motion by Ms. Persechino, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 6:54 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.