



Town of Hopkinton, NH

Office of the Select Board

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-2952 Web: hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES MONDAY, APRIL 29, 2013 APPROVED _____

Select Board Chair Jim O'Brien called the regularly scheduled meeting of the Select Board to order at 5:33 p.m. on Monday, April 29, 2013, in the large meeting room in the Town Hall.

Members Present: Jim O'Brien, Chair, George Langwasser, Vice Chair, Sue B. Strickford, Sara Persechino, and Ken Traum

Staff Present: Neal Cass, Town Administrator

Others Present: Janet Krzyzaniak, Marion Paxton, and Ken Wilkins

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved the Consent Agenda taking the following action:

<u>Item</u>	<u>Date</u>	<u>Action</u>	<u>Comment</u>
Accounts Payable Manifest	4/25/2013	Approved	Checks 48025-48027 \$349,760.28
Accounts Payable Manifest	4/29/2013	Approved	Checks 48028-48068 \$1,215,896.85
Letter for Chris Inzinga	5/18/2013	Approved	Recognition of Eagle Scout
Right to Bury	4/29/2013	Approved	EN-11 #4 Old Hopkinton Cemetery
Right to Bury	4/29/2013	Approved	En-11 #3 Old Hopkinton Cemetery
Right to Bury	4/29/2013	Approved	EN-11 #1 Old Hopkinton Cemetery
Building Permit 2013-00175	4/29/2013	Approved	222-041 Garage into residential space
Building Permit 2013-00174	4/29/2013	Approved	221-132 -Relocate detached barn to property 230-010 -Requires Special Exception - Home
Building Permit Application	4/29/2013	Denied	Business

Approval of Minutes

The Board reviewed the public meeting minutes of April 15, 2013. Mr. Langwasser made a motion, seconded by Mr. Traum to approve the minutes of the Public Select Board Meeting held on April 15, 2013. There being no discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the public meeting minutes of April 19, 2013, the tour of the Transfer Station. Mr. Traum made a motion, seconded by Mrs. Strickford to approve the minutes of the Select Board Meeting held on April 19, 2013. There being no discussion, Chair O'Brien called for the vote.

VOTE: Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 4-0, with O'Brien abstaining.

The Board reviewed the public meeting minutes of April 22, 2013, a meeting to sign documents. Mr. Langwasser made a motion, seconded by Mr. Traum to approve the minutes of the Select Board Meeting held on April 22, 2013. There being no discussion, Chair O'Brien called for the vote.

VOTE: Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 4-0, with O'Brien abstaining.

The Board reviewed the nonpublic meeting minutes of April 15, 2013. Mrs. Persechino made a motion, seconded by Mr. Langwasser to approve the nonpublic minutes of the Select Board Meeting held on April 15, 2013. There being no discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

III. PUBLIC APPOINTMENTS

Parking at the former Grange Building – Ken Smith

Mr. Smith was not in attendance at the meeting so this item was moved to the end of the meeting.

IV. DISCUSSION ITEMS

Highway Truck Purchase Recommendations:

The Board reviewed the information provided by Highway Superintendent John Thayer regarding the purchase of trucks as outlined the CIP Program. The recommendations are:

F-150

Vehicle from Grappone Ford	\$ 15,910.00	
Lighting-Ossipee Mountain Electronics	<u>500.00</u>	
TOTAL		\$ 16,410.00

F-350

Vehicle from Grappone Ford	\$ 28,148.00	
Plow Equipment – Banks Chevrolet	5,200.00	
Lighting/Radio – Ossipee Mountain Electronics	2,296.00	
Trade-in	<u>(4,500.00)</u>	
TOTAL		\$ 31,144.00

F-550

Vehicle from Grappone Ford	\$ 40,474.00	
Vehicle Equipment from Donovan Equipment	38,805.00	
Radio from Ossipee Mountain Electronics	1,296.00	
Trade-in	<u>(6,000.00)</u>	
TOTAL		\$ 74,575.00

GRAND TOTAL - \$ 122,129

Mr. Traum made a motion, seconded by Mrs. Persechino to accept the recommendation of Highway Superintendent John Thayer and to approve the expenditure of \$122,129 from the New and Replacement Equipment and Vehicle for the Public Works and Highway Department Capital Reserve Fund. There being no further discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Ground Breaking Ceremony at the Highway Garage

The Board plans a simple ground breaking and the podium and PA is not needed. Invitations have been given to all staff, former Board members and our state representatives and senator.

250th Hopkinton Anniversary

There will be a coordinating committee for this event chaired by Mrs. Persechino. Name recommendations for additional members will be brought to the next meeting.

IV. PUBLIC FORUM

Marion Paxton informed those present that Merle Dustin is now at home after her illness.

V. TOWN ADMINISTRATOR UPDATES

Work has begun digging for the footings at the new highway garage. It is exciting to the project begun.

VI. OTHER

Utility Assessing Contract

Mr. Langwasser explained the history of having George E. Sansoucy, PE, LLC do the assessing of the utilities in Town. Mr. Traum noted that he has worked with Mr. Sansoucy, sometimes on the same side and sometimes on opposite sides, and has found his work to be well done.

Mr. Langwasser made a motion, seconded by Mr. Traum to enter into a contract with George E. Sansoucy, PE, LLC for the 2013 assessment of utilities following the terms as outlined in the agreement between the Town and Mr. Sansoucy. There being no further discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Miscellaneous Items

The Town Administrator explained the premium holiday being given by PRIMEX. There was general discussion about risk pools and the return of reserves to the towns.

Mrs. Strickford reminded the Board that the service for Mrs. Slusser is on May 18.

Mr. Langwasser requested that the end of Spring Street be completed with the cones removed and the holes filled. Concern was shared about the width of the intersection.

The Budget Committee will be meeting next week. Mr. Traum asked that the financials be reviewed by the Board at the next meeting prior to the Budget Committee meeting.

The Board will meet next week and then return to the every other week schedule.

Mr. O'Brien reported that three people have been appointed by the Governor to represent NH on the Merrimack River Valley Flood Control Commission. Appointees are George Cummings-Webster, Merton Mann-Dunbarton, and Bryan Pellerin-Hopkinton. He also reported that the Senate will hold a hearing on the budget on May 9 and we will be sending information to the 17 other affected towns to attend the hearing and/or contact their senators.

The Town Administrator will be following-up with Kelly Davis on the status of the fire station work.

The Town Administrator let the Board know, that the new owner of the Grange building was scheduled to attend to discuss parking at the building. Presently there is no parking on the Grange lot. The Town owns all the parking spaces in the Cedar Street lot.

VII. NONPUBLIC SESSION RSA 91-A II (A) PERSONNEL

Mr. Langwasser moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mrs. Strickford seconded the motion.

VOTE: O'Brien, Langwasser, Strickford, Persechino, and Traum voted in favor, none opposed and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:37 p.m. The Board returned to public session at 7:28 p.m.

Vote to seal nonpublic minutes:

Mr. Langwasser moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Langwasser, Strickford, Persechino, and Traum voted in favor, none opposed and the Chair declared the motion to have carried unanimously (5-0).

VIII. ADJOURNMENT

There being no further business, motion by Mr. Traum, seconded by Mrs. Persechino to adjourn the meeting.

VOTE: O'Brien, Langwasser, Strickford, Persechino, and Traum voted in favor, none opposed and the Chair declared the motion to have carried unanimously (5-0).

Chair O'Brien declared the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Neal A. Cass, Town Administrator