



Town of Hopkinton, NH

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**SELECT BOARD
 PUBLIC MEETING MINUTES
 MONDAY, SEPTEMBER 23, 2013
 Approved 10-07-13**

Select Board Vice Chair George Langwasser called this regular meeting of the Select Board to order at 6:40 p.m. on Monday, September 23, 2013, at the Slusser Senior Center. Mr. Langwasser introduced the members of the Board.

Members Present: George Langwasser, Vice Chair, Sue B. Strickford, Sara Persechino, and Ken Traum

Staff Present: Neal Cass, Town Administrator and Robin Buchanan, Administrative Assessing Assistant

Public Present: Janet Krzyzaniak, Ken Wilkens, Merle Dustin

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously the Consent Agenda taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino:

Accounts Payable Manifest	\$323125.20
Accounts Payable Manifest	\$ 77498.38
Accounts Payable Manifest	\$ 6598.34
Payroll Manifest	\$ 60178.96
Appointment Papers	Bethann McCarthy Conservation Commission
Appointment Papers	Shelley Crown Recreation
Appointment Papers	Doug Giles Conservation Commission
Veteran's Credit	David Roberts
Building Permit	Map 239 Lot 3 shed
Building Permit	Map 225 Lot 129 bathroom, washer/dryer
Building Permit	Temporary Sign Permit Explore Contoocook
Building Permit	Temporary Sign Permit Gould Hill Farm
PAF	3 Fire Department
Trail Agreement	Gordon/Karl and Town of Hopkinton Map 250 Lot 27
Thank you for Granite Bench Donation	
Temporary Special Event Sign Permit	Marketplace at Marklin
Temporary Special Event Sign Permit	Cub Scout Food Drive

PD Grant	
Temporary Special Event Sign Permit	The Marketplace at Marklin
Temporary Special Event Sign Permit	Renee Campbell for Cub Scout Food Drive
Right to Bury	No. 1100 and 1101

Approval of Minutes

The Board reviewed the public meeting minutes of September 9, 2013. Mrs. Persechino made a motion, seconded by Mrs. Strickford to approve the minutes of the Public Select Board Meeting held on September 9, 2013. There being no discussion, Vice Chair Langwasser called for the vote.

VOTE: Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

The Board reviewed the nonpublic meeting minutes of September 9, 2013. Mr. Traum made a motion, seconded by Mrs. Persechino, to approve the minutes of the Nonpublic Select Board Meeting held on September 9, 2013. There being no discussion, Vice Chair Langwasser called for the vote.

VOTE: Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

III. PUBLIC APPOINTMENTS

Mary Leadbeater and Risa Evans came before the Board to discuss the possibility of allowing the Farmer's Market to use the Town Hall for the winter market only. It runs every Saturday from November to May. She stated that last year they used Gould Hill and the vendors were not happy with the accommodations. Mrs. Leadbeater further stated the Farmer's Market would rearrange the hall and then at the end do clean up and put the furniture back in place. She suggested using the handicap entrance helping to keep the snow coming into the hall at a minimum. She further stated people could park on the street and the Winter Farmer's Market is not as well attended as the Summer Farmer's Market. Mr. Traum inquired about insurance coverage. Mrs. Leadbeater stated the Farmer's Market has insurance and each of the vendors has insurance. Mrs. Leadbeater further stated the Farmer's Market is willing to pay a fee in order to help defer the costs of winter expenses. Mrs. Persechino stated she believed the Town Hall would be a good location. Mrs. Krzyzaniak inquired what they would do with the benches. Mr. Langwasser expressed the following concerns:

- Plowing on the weekend-since not a business day would get done at end of storm
- Benches: where would they be during the market
- Heating: making sure that it is turned down; Mr. Cass stated heat is on a timer
- Parking may be a problem
- Vendors collecting items from others to sell

Mrs. Leadbeater stated she would bring those comments and questions to the Farmer's Market and get back to the Board. Mr. Traum stated that it is a good idea, now it needs the details worked out. Mrs. Strickford agreed. The Board agrees with the concept, but will have Mr. Cass put together some numbers. Mrs. Leadbeater thanked the Board for their positive response.

IV. PUBLIC FORUM

Merle Dustin noted the flowers on the bridge looked great and thanked Mrs. Krzyzaniak. However, she noted the flowers at the fountain did not look so good. Mr. Cass noted that Elaine Loft, who takes care of those flowers, had been in and she had noticed that those flowers needed replacing. Mrs. Dustin also made comment to the condition of the lawn at the gazebo. She also inquired about the handicap

bathrooms at the Town Hall. Mr. Cass stated it is in the CIP and we will move forward if the makes it through the budget process.

V. OLD BUSINESS

VII. NEW BUSINESS

Resignation of Steve Crawford from Recreation Committee Mr. Traum made a motion to accept the resignation of Steve Crawford from the Recreation Committee and recognizes and appreciates his service to the Town. Mrs. Persechino seconded the motion.

VOTE: Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

The Trail Agreement between Steven Gordon and Lucy Karl and the Town of Hopkinton for a trail through the back part of the property was executed. Mr. Traum made a motion to approve the Trail Agreement between Steven Gordon and Lucy Karl and the Town of Hopkinton. Mrs. Strickford seconded the motion.

VOTE: Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

Mr. Langwasser noted staff and the Board have been invited to a luncheon for Pat Finnerty, who is retiring.

VIII. TOWN ADMINISTRATOR UPDATES

Highway Garage almost completed. They are working on the punch list right now.

Mr. Cass informed the Board that we had visitors from Egypt who were here to learn about small town government.

Mr. Cass also stated he, along with Sara Persechino, Sue Strickford and Ken Traum, attended the Budget and Finance Workshop.

Mr. Cass informed the Board he has received the report from Hoyle and Tanner, with regards to the Spring Street. He has not yet reviewed it.

Mr. Cass informed the Board the granite bench has been installed at the bandstand. A thank you for the donation of the bench was in the Consent Agenda.

Mr. Traum stated he would like Mr. Cass to calculate the cost benefit of moving the Town Clerk/Tax Collector's Office to the Town Hall. A brief discussion ensued, with regards to the limitation of uses for the Bates building.

Mrs. Persechino stated about 100 people came to the Greenway opening. She also noted trail maps would be available at the Library and the Town Hall. She also noted the trash cans in the back had not been picked up.

The Board will be selecting members for the Kimball Cabins Committee at their next meeting.

ADJOURNMENT

There being no further business, motion by Ms. Strickford, seconded by Mr. Langwasser to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:52 p.m.

NON-PUBLIC SESSION II-RSA 91-A: 3 IV (a) Personnel

Mr. Traum moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mrs. Persechino seconded the motion.

VOTE: Select Board Members Strickford, Persechino, Traum and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:30 p.m. The Board returned to public session at 7:40 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session permanently. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Strickford, Persechino, Traum and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

ADJOURNMENT

There being no further business, motion by Ms. Persechino, seconded by Mr. Traum to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.

