



Town of Hopkinton, NH

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, DECEMBER 2, 2013

Approved December 16, 2013

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, December 2, 2013, in the Town Hall large meeting room. Mr. O'Brien introduced the members of the Board. George Langwasser led the group in the Pledge of Allegiance.

Members Present: Jim O'Brien, George Langwasser, Sue B. Strickford, Sara Persechino, and Ken Traum

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens, Janet Krzyzaniak, members of the High School Civics class

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously the Consent Agenda taking the following action on motion made by Mr. Traum and seconded by Mr. Langwasser:

Accounts Payable Manifest	\$ 1,901,065.98
Payroll Manifest	\$ 69,912.26
Transfer of Funds Sewer Fund to General Fund	\$ 17,620.53
Application for Payment from Trust-Engineering Services Kimball Dam	\$ 10,000.00
PAF Highway Dept. part time	
Building Permits Moran Estate-Demo	
Intent to Cut	Foster Map 258 Lot 19

Approval of Minutes

The Board reviewed the non-public meeting minutes of November 25, 2013, Session I. Mr. Langwasser made a motion, seconded by Mr. Traum to approve the non-public meeting minutes of November 25, 2013, Session I.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against **MOTION APPROVED 5-0.**

The Board reviewed the non- public meeting minutes of November 25, 2013, Session II. Mrs. Persechino made a motion, seconded by Mr. Langwasser to approve the non-public meeting minutes of November 25, 2013, Session II.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum voting in favor of the motion; no votes against **MOTION APPROVED 5-0.**

III. PUBLIC FORUM

Janet Krzyzaniak stated it is nice to come to the meetings and see a full board.

IV. OLD BUSINESS

i. Town Manager Form of Government - Mrs. Strickford stated she is in favor of a town manager position. It would be less hassle for the Board, Department Heads already report to the town administrator and there are monthly meetings with Department Heads; a Town manager would also be able to sign the manifests. Mr. Traum stated he is very supportive of Mr. Cass; however, he is not sure this is the time for a Manager. Mrs. Persechino and Mr. Langwasser also were not in favor of a Town Manager position. Chairman O'Brien stated he goes back and forth on this issue, as he can see the advantages to having a Town Manager; however, he believes the current board functions well with a town administrator. A discussion ensued, with regards to this Office and the Town clerk/Tax collectors' office working with one computer server. Chairman O'Brien stated if Mrs. Strickford would like to bring it forward as a warrant item, she may do so. Mrs. Strickford stated if the rest of the board does not want to move forward with a Town Manager warrant article she will not.

ii. Fire Station Building Committee - Chairman O'Brien stated, he, Mr. Cass and Roger Turcotte spoke regarding an upcoming public informational meeting scheduled for Thursday, December 12, 2013. This meeting is not whether we should build an addition or not, it is purely informational as to why we need a bigger fire station. The meeting will be held at the Fire Station, so that everyone can see all the flaws of the building for the current Department. A discussion ensued, with regards to how to get the public to attend. They need to understand that adding on to the Fire Station is not a want but a need. Turnout gear has to be purchased more frequently because the gear is exposed to the fumes from the fire trucks. There is no place else to store it, inadequate sleeping quarters and office space.

V. NEW BUSINESS

Mr. Traum stated he attended the Road Committee meeting that was held last week. The plans for Penacock Road were shown and discussed. He also stated there was some discussion about a warrant article.

Chairman O'Brien stated the Board will be going into non-public session and will come out of non-public to meet with the Webster Select Board at 7:00 pm with regards to the Transfer Station.

NON-PUBLIC SESSION II-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Langwasser seconded the motion.

VOTE: Select Board Members Langwasser, Strickford, Persechino, Traum and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

The Board went into nonpublic session, as recorded separately, at 6:15 p.m. The Board recessed their nonpublic session and returned to public session at 6:45 p.m.

Meeting with Webster Select Board

Webster Select Board members Bruce Johnson and Mason Donovan and Webster member of the Refuse Disposal Committee Ellen Cilley met with the Select Board to discuss several items concerning the Hopkinton/Webster Transfer Station.

- The Webster Select Board has voted to not spend funds out of the operating budget for a Swap Shop at the Transfer Station. Mr. O'Brien said that the Hopkinton Board would like to take the cost of the Swap Shop out of the Recycling Revolving Fund. Webster members had no issue with that plan.
- Mr. Donovan asked for further information on the Transfer Station wage line which he said has increased 24% since 2011. There has been no staff added. The wages will be reviewed more closely. The Webster Board supports an increase no higher than 3%.
- The two Boards discussed insurance coverage. The Webster Board requested that Property Liability Insurance for the Transfer Station be listed in Station's operating budget. The Towns will create a Memorandum of Understanding (MOU) concerning the insurance. The Town Administrator will ask Town Counsel to review language and the MOU will be sent to Primex for review.

The Webster Select Board and the Town Administrator left the meeting.

NON-PUBLIC SESSION II-RSA 91-A: 3 IV (a) Personnel

The Select Board returned to the previously recessed nonpublic session.

The Board returned to public session at 7:40 p.m.

ADJOURNMENT

There being no further business, motion by Ms. Persechino, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:41 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.