



# Town of Hopkinton, NH

## Office of the Select Board

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: [selectmen@hopkinton-nh.gov](mailto:selectmen@hopkinton-nh.gov)

Fax: (603) 746-2952 Web: [hopkinton-nh.gov](http://hopkinton-nh.gov)

**SELECT BOARD  
PUBLIC MEETING MINUTES  
MONDAY, DECEMBER 1, 2014  
APPROVED December 15, 2014**

Jim O'Brien, Chairman, called this regular meeting of the Select Board to order at 5:33 p.m. on Monday, December 1, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Sue Strickford led the Pledge of Allegiance.

**Members Present:** Jim O'Brien, George Langwasser, Sara Persechino, Ken Traum and Sue B. Strickford

**Staff Present:** Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing Assistant

**Public Present:** Ken Wilkens, Lee Wilder, Louise Carr, Heather Mitchell, Mary Leadbeater and David White

## **II. ADMINISTRATIVE**

### **Consent Agenda**

Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on motion made by Mrs. Persechino and seconded by Mr. Traum.

Item	Date	Action	Comments
Accounts Payable Manifest	12-01-14	Approved	\$3,172,768.43
Payroll Manifest	12-01-14	Approved	\$73,733.97
Building Permit	12-01-14	Approved	Map 225 Lot 12.4
Building Permit	12-01-14	Approved	Map 266 Lot 10
Building Permit	12-01-14	Approved	Map 224 Lot 26
Abatement	12-01-14	Approved	Map 239 Lot 63
Transfer of Funds Sestercentennial 647.30 Kimball Cabins 167.00	12-01-14	Approved	\$807.30
Refunds	12-01-14	Approved	\$11,438.00

### **Approval of Minutes**

The Board reviewed the public meeting minutes of November 24, 2014. Mr. Traum made a motion; seconded by Mr. Langwasser, to approve the public meeting minutes as presented, of November 24, 2014.

**VOTE:** O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

### **III. PUBLIC APPOINTMENTS**

**Kimball Cabins Support Committee:** Lee Wilder, Heather Mitchell and Louise Carr were in to report on the progress of the work being done at Kimball Cabins. Mr. Wilder announced that the NH Alliance for Preservation has recognized the Kimball Cabins project and although there is no monetary value with this award; it allows the Committee to apply for grants. Mr. Cass projected a slide show of the progress as Mr. Wilder explained how the porch was removed and then replaced. Mr. Wilder stated they had many volunteers and the materials were purchased with the money that was donated to the project. Mr. Wilder noted that he will be speaking with DES in order to correct a drainage issue at one end of the porch. Mr. Wilder stated that work will continue on the inside of the cabin during the winter months. Mr. Wilder thanked the Public Works Department for the dump truck that hauled all the old construction materials away, as well as filled in the pot holes and graded the entrance. Discussion ensued with regards to clearing the underbrush within the guidelines of the Shoreline Protection Ordinance. Mr. Wilder stated there are 5 dead pine trees that also need to come down. Mr. Wilder inquired if the Board would support skating on the pond. The Board stated they would not commit town equipment for clearing; however, if anyone wants to clear the pond they can do so. Discussion ensued with regards to holding a family event and use as a public relations tool to encourage donations for the project. The Board thanked the committee for all their hard work.

### **IV. PUBLIC FORUM**

#### **V. OLD BUSINESS**

**Budget Update:** Mr. Cass stated that the Sewer line item had been left off the budget, so it adds another \$15,000 to the bottom line. Mr. Cass stated if the Board wants to cut \$15,000 from the budget elsewhere; it needs to be done tonight, because the budget goes to the Budget Committee on Wednesday, December 3, 2014. The Board agreed to move forward with no further chances.

### **III. PUBLIC APPOINTMENTS (continued)**

**Farmer's Market:** Mary Leadbeater and David White were in to request permission from the Board to allow the sale of beer at the Farmer's Market. Ms. Leadbeater stated that a vendor, who brews his own beer, approached the Farmer's Market about selling beer. Ms. Leadbeater stated the Farmer's Market is hoping to draw more people in. Mrs. Strickford stated she was not in favor of this proposal as the Farmer's Market is locals selling local product to other locals; beer seems out of place. It was noted that other farmer's markets allow wine and beer. It was also noted that it may not last for more than a few years; vendor may only want an inexpensive way of getting their name out to the public. Mr. Langwasser stated he is not in favor of selling beer at the Town Hall; there are enough places in town to get beer. Mr. Traum stated he sees pros and cons to both sides; however, he is in favor of the proposal. Mrs. Persechino stated she is highly in favor of the proposal as a way to diversify the vendors that are at the market. She also stated she trusted those at the Farmer's Market to manage the market. Chairman O'Brien stated he also has no problem with the proposal, and is in favor of allowing the Farmer's Market to sell beer. Chairman O'Brien stated the Board has two decisions to make: (1) whether or not to allow the

Farmer's Market to sell beer and (2) whether or not to allow the Farmer's Market to sell beer on town property.

Mrs. Persechino made a motion to allow the Farmer's Market to sell beer on town property. Mr. Traum seconded the motion.

**VOTE:** O'Brien, Persechino, and Traum voting in favor of the motion; Langwasser and Strickford voting against; MOTION APPROVED 3-2.

Mrs. Persechino made a motion to allow the Farmer's Market to sell beer at the Farmer's Market. Mr. Traum seconded the motion.

**VOTE:** O'Brien, Persechino, and Traum voting in favor of the motion; Langwasser and Strickford voting against; MOTION APPROVED 3-2.

## **V. OLD BUSINESS**

### **Process for Solid Waste Disposal Study Committee Recommendations:**

Discussion ensued, with regards to all the work that the Solid Waste Disposal Committee has done over the last year. Mr. Traum stated the biggest stumbling block will be Webster. Mr. Langwasser suggested the Hopkinton Board schedule a meeting with the Webster Board to discuss the committee's report and then proceed. Mrs. Persechino stated we have just finished lengthy budget discussions and she doesn't feel the residents will want to add this expense. Mr. Traum inquired if the Board had an obligation to present something to the voters, as it was brought up at the last Town meeting. Mrs. Persechino stated she appreciates all the hard work the committee did; however, presenting the Committee's report to the voters satisfies our obligation. Mr. Cass agreed, stating it was not a directive. Chairman O'Brien stated when the Board meets with Webster; he would also like to discuss the joint agreement the two Towns have with regards to the Transfer Station. Mary Leadbeater inquired if the Board had received input from Steve Clough. Chairman O'Brien stated not yet; however, Mr. Clough does have a copy of the report. Mr. Cass stated the Solid Waste Disposal Study Committee report will be in the 2014 Town Report.

## **VI. NEW BUSINESS**

Mrs. Persechino stated that Starry Starry Weekend will begin on Friday, December 5, 2014.

Mrs. Strickford thanked the Public Works Department for all their work during the recent storm. Chairman O'Brien noted a letter recognizing Officer Montgomery for his help during the recent storm.

## **I. TOWN ADMINISTRATOR UPDATES**

**Fire Station Update:** Mr. Cass stated everything is going well at the Fire Station, and is on schedule. Work on the building will be moving inside during the winter. Mr. Langwasser asked Mr. Cass to check on the 6<sup>th</sup> window to see if it was framed out.

Mr. Cass also stated that Kathryn Keith has returned to the Town Clerk/Tax Collector's Office from her maternity leave.

Mr. Cass also noted that evaluations have been sent out to the Department Heads and will be returned by December 18, 2014.

**NON-PUBLIC SESSION I-RSA 91-A: 3 II (a) Personnel**

Mr. Traum moved to go into a non-public session regarding a Personnel issue under the provisions of Non-public Session RSA 91-A: 3 II (a). Mrs. Persechino seconded the motion.

**VOTE:** Select Board Members Chairman O'Brien, Langwasser, Persechino, Traum, and Strickford, voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board discussed the process of the Town Administrators' evaluation.

**ADJOURNMENT**

There being no further business, motion by Mr. Traum, seconded by Mrs. Persechino to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Robin Buchanan  
Administrative Assessing Assistant