



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, APRIL 7, 2014 APPROVED APRIL 21, 2014

George Langwasser, Vice Chair, called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, April 7, 2014, in the large meeting room in the Town Hall. Vice Chair Langwasser introduced the members of the Board. Sue B. Strickford led the Pledge of Allegiance.

Members Present: George Langwasser, Vice Chair, Sue B. Strickford, Sara Persechino and Ken Traum Absent: Jim O'Brien

Staff Present: Neal Cass, Town Administrator and Robin Buchanan, Administrative Assessing Assistant, John Thayer Highway Superintendent

Public Present: Janet Krzyzaniak, Ken Wilkens and several members of Hopkinton High School Civics class and residents of Barton's Corner Road

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda taking the following action on motion made by Ms. Persechino and seconded by Mr. Traum:

Item	Date	Action	Comments
Accounts Payable Manifest	04-07-14	Approved	\$1,257,386.55
Accounts Payable Manifest	04-07-14	Approved	\$ 109,000.24
Payroll Manifest	04-07-14	Approved	\$ 65,871.08
Building Permit	Leeanne Vance	Approved	Relocate Indigo Blues
Building Permit	Janice Turner	Approved	Garage
Building Permit	John & Jeanette Young	Approved	Home Business
Building Permit	Bruce & Darlene Isabelle	Approved	Home Business
Transfer of Funds			
Sewer to General Fund	04-07-14	Approved	\$23,016.11
Special Rev to Gen Fund	04-07-14	Approved	\$11,730.67
Public Safety to Gen Fund	04-07-14	Approved	\$ 125.56
Recreation to Gen Fund	04-07-14	Approved	\$11,087.10
Application for Payment			
Fire Dept Vehicle	04-07-14	Approved	\$11,408.06

PW/Highway Vehicle	04-07-14	Approved	\$10,000.00
Veteran's Credit	04-07-14	Approved	Johnson
Veteran's Credit	04-07-14	Approved	O'Gara
Veteran's Credit	04-07-14	Approved	Quinn
Elderly Exemption	04-07-14	Approved	Johnson
Elderly Exemption	04-07-14	Approved	Andrus
Elderly Exemption	04-07-14	Approved	Fagan
Elderly Exemption	04-07-14	Approved	Mayo
Appointments	04-07-14	Approved	Doug Giles Conservation
Appointments	04-07-14	Approved	Cleve Kapala Conservation
Appointments	04-07-14	Approved	Luciele Gaskill Human Services Advisory
Appointment	04-07-14	Approved	Judith Delisle Human Services Advisory
Appointment	04-07-14	Approved	Ron Klemarczyk Open Space
Appointment	04-07-14	Approved	Robert LaPree Open space
Appointment	04-07-14	Approved	Celeste Hemingson Planning
Appointment	04-07-14	Approved	John Chandler Road Ctm
Appointment	04-07-14	Approved	Scott Coen Road Ctm
Appointment	04-07-14	Approved	Jon Hunt Sr. Recreation
Appointment	04-07-14	Approved	Toni Gray ZBA
Appointment	04-07-14	Approved	Charles Koontz ZBA
Appointment	04-07-14	Approved	David Brock ZBA Alternate
AIA Agreement	04-07-14	Approved	Fire Station Addition
Letter to PORT ONE	04-07-14	Approved	Fire Station Addition

Approval of Minutes

The Board reviewed the public meeting minutes of March 24, 2014. Mr. Traum made a motion; seconded by Mrs. Persechino to approve the minutes of March 24, 2014.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

The Board reviewed the public meeting minutes of March 26, 2014. Mr. Traum made a motion; seconded by Ms. Persechino to approve the minutes of March 26, 2014.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

III. PUBLIC APPOINTMENTS

John Thayer, Highway Superintendent- Mr. Thayer was in to go over summer road maintenance. Discussion ensued, with regards to revised numbers for Penacook Road without the sidewalk; culverts are starting to fail at Kearsarge and Pine. Mr. Thayer stated the numbers are coming for that project. He also noted there are underground services in the area. Discussion ensued, regarding have the sidewalk or not on Penacook Rd. A discussion ensued with regards to bridge work that needs to be done. Discussion ensued, with regards to when the budget is cut, and it always seems as if road construction is the account that is cut. Further discussion ensued, regarding a road warrant or a bond to do all the roads at once. Laura Morgan, of Barton Corner Road stated she understands the money issues, however, it has been almost two years and Barton Corner Road is almost impassable. She further stated she does not understand why Little Frost was paved. Vice Chair Langwasser stated we hear and understand, however, our budget is limited and the bridge over Blackwater River needs to be done first. Not only is

the bridge deteriorating, but the abutments are as well. Mr. Krantz of 25 Barton Corner Road stated why are Henniker's roads so much better.

Mr. Thayer was also in to get approval to purchase a new mower. The Board reviewed the quotes and memo from Mr. Thayer. Discussion ensued with regards to the prices and mowers.

Mr. Traum made a motion to approve the expenditure of \$9,714.00 for the purchase of a Ferris Mower from Knoxland Equipment. Ms. Persechino seconded the motion.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Louise Carr was in to discuss the design for the 250th Anniversary (Sestercentennial) Committee. It is designed to look like a covered bridge and as funds are raised the letters will go up and the word will spell Sestercentennial. Byron Carr will work up the design; however, they will need funds for the letters. Mrs. Carr noted that the sign is better than allowed and she would like to place it in the triangle in Contoocook and it will be there about 1 ½ years. The Board told Mrs. Carr to move forward on the sign.

Vice Chair Langwasser recognized that members of the Hopkinton High School Civics class were in attendance.

IV. PUBLIC FORUM

Byron Carr stated that Clement Hill Road could use better signage.

IV. OLD BUSINESS

Cash Receipt Policy: After a short discussion, Mr. Traum made a motion to adopt the Cash Receipt Policy as presented to the Board. Ms. Persechino seconded the motion.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Solid Waste Disposal Study Committee: Mr. Cass handed out the draft charge for the Committee. Mr. Traum asked why only 5 people. Mr. Cass stated a smaller committee gets more done. Mr. Langwasser stated he would like 7 people on the committee. After some discussion, it was decided that Mr. Cass would staff the committee and Steve Clough will be ex officio.

Ms. Persechino made a motion to establish a committee and adopt the charge as written, and appoint up to 7 members for the Solid Waste Disposal Study Committee. Mr. Traum seconded the motion.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Update on Committee Appointments: Mr. Cass noted that appointments for some committees has been made and were included in the Consent Agenda.

Flood Update: Another hearing is scheduled for next week. Mr. Cass and Ms. Persechino will attend.

VI. NEW BUSINESS

Clement Hill “No Through Trucking” Proposal: Mr. Cass informed the Board, if they would like to move forward with this, the next step would be a public hearing.

Hopkinton Fair Association Tax Exempt Request: The Fair has submitted a request for tax exception under Educational. Mr. Cass stated it does not meet the requirements for an educational exemption. Mr. Cass handed the Board a draft letter of denial. Mr. Traum made a motion to deny the Hopkinton Fair’s request for Tax Exempt Status under the Educational category. Ms. Persechino seconded the motion.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

First Quarter Financial Review: The Board looked over the first quarter revenues and expenditures. It was noted the legal expense line is running high due to a Planning Board case.

Review of Town Hall Renovations: The Board looked over plans; discussion ensued with regards to the advantages of the Town Clerk/Tax Collector office being relocated to the Town Hall building in Hopkinton.

VII. TOWN ADMINISTRATOR UPDATES

Mr. Cass confirmed with the Board that they will be doing the Senior lunch BBQ.

Mr. Cass informed the Board that the health insurance premium is up 8.8%.

Mr. Cass stated TDS has agreed to allow the town use of their land during the Fire Station renovation.

Mr. Cass stated the Town will once again offer CPR classes for the staff.

VIII. OTHER

A discussion ensued with regards to the Port One Architect and the John Turner agreement.

IX. NON-PUBLIC SESSION II-RSA 91-A: 3 IV (c) Reputation

Mr. Traum moved to go into a non-public session regarding an issue which if discussed in public would likely affect adversely the reputation of any person, other than a member of the Select Board itself, under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mrs. Persechino seconded the motion.

VOTE: Select Board Members Strickford, Persechino, Traum and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4–0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:30 p.m. The Board returned to public session at 7:44 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session indefinitely. Mr. Traum seconded the motion.

VOTE: Select Board Members Strickford, Persechino, Traum and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4–0).

ADJOURNMENT

There being no further business, motion by Mr. Traum, seconded by Mrs. Strickford to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:44 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant