



# Town of Hopkinton, NH

## Office of the Select Board

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### SELECT BOARD PUBLIC MEETING MINUTES

MONDAY, May 5, 2014

APPROVED May 19, 2014

Jim O'Brien, Chairman, called this regular meeting of the Select Board to order at 5:35 p.m. on Monday, May 5, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Ken Traum led the Pledge of Allegiance.

**Members Present:** Jim O'Brien, Chair, George Langwasser, Vice Chair, Sue B. Strickford, Sara Persechino and Ken Traum

**Staff Present:** Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing Assistant

**Public Present:** Ken Wilkens and Merle Dustin, Diane Frechette, DRA, George Sansoucy

## II. ADMINISTRATIVE

### Consent Agenda

Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda taking the following action on motion made by Ms. Persechino and seconded by Mr. Langwasser:

Item	Date	Action	Comments
Accounts Payable Manifest	05-05-14	Approved	\$1,251,147.91
Accounts Payable Manifest	05-05-14	Approved	\$144,416.20
Payroll Manifest	05-05-14	Approved	\$62,545.87
Building Permit	05-05-14	Approved	Isabelle relocate shop
Building Permit	05-05-14	Approved	Montore deck
Building Permit	05-05-14	Approved	Lincoln 2 additions
Building Permit	05-05-14	Approved	Davis demo, new garage w/bedroom, bath above
Building Permit	05-05-14	Approved	Isabelle-sign for business
Building Permit	05-05-14	Approved	Lyman conversion 2 fam to 1
Building Permit	05-05-14	Approved	Greene addition
Building Permit	05-05-14	Approved	Lock renovations
Building Permit	05-05-14	Approved	Trombly & Rodriguez deck
Building Permit	05-05-14	Approved	Sunray Solar ground panels
Building Permit	05-05-14	Approved	Hofe rebuild & enlarge deck
Right to Bury	05-05-14	Approved	Strittmatter Philip E
Right to Bury	05-05-14	Approved	Strittmatter Philip X

Abatement Recommendation	05-05-14	Deny	McLane-Easter
Abatement Recommendation	05-05-14	Approved	Blanchard
Appointment Recycling	05-05-14	Approved	Jean Weld
Appointment Planning Bd	05-05-14	Approved	James Fredyma-alternate
Appointment Planning Bd	05-05-14	Approved	Clarke Kidder-alternate
Appointment Planning	05-05-14	Approved	Allita Paine
Appointment Sr. Recreation	05-05-14	Approved	Janet Krzyzaniak
PAF-Recreation	05-05-14	Approved	Summer Camp Counselor
PAF-Recreation	05-05-14	Approved	Summer Camp Counselor
PAF Recreation	05-05-14	Approved	Summer Camp Counselor
PAF Recreation	05-05-14	Approved	Summer Camp Lifeguard
PAF Recreation	05-05-14	Approved	Summer Camp Swim Lessons
PAF Recreation	05-05-14	Approved	Summer Camp Lifeguard
Land Use Change Tax	05-05-14	Approved	Map 212-4.4 release only
TAX Collectors Warrant	05-05-14	Approved	\$49,333.72

### **Approval of Minutes**

The Board reviewed the public meeting minutes of April 21, 2014. Mr. Traum made a motion; seconded by Ms. Persechino to approve the minutes of April 21, 2014.

**VOTE:** O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

### **III. PUBLIC APPOINTMENTS**

**George Sansoucy**-Mr. Sansoucy handles all the utility assessments for the Town. Mr. Sansoucy was in to update the Board on the appeals that have been filed with the Board of Tax and Land Appeals. Mr. Sansoucy stated it has become increasingly difficult to obtain information for the utilities. The information the utilities have been supplying helped in determining their assessed value; however, that information has been withheld for various reasons. Discussion ensued, with regards to the methodology that has been used in the past and how it has changed over time. The utility companies are Fairpoint, TDS, PSNH, NE Hydro and New England Power. Mr. Sansoucy stated he is close to settlement with TDS.

#### **NON-PUBLIC SESSION I – RSA 91-A:3 II (e) – Negotiations**

Mr. Langwasser moved to go into a non-public session regarding a legal negotiation issue under the provisions of Nonpublic Session RSA 91-A: 3 II (e). Mrs. Persechino seconded the motion.

**VOTE:** Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, Mr. Sansoucy, Ms. Buchanan and the Town Administrator went into nonpublic session, as recorded separately, at 6:02 p.m. The Board returned to public session at 6:17 p.m.

#### **Vote to seal nonpublic minutes:**

Mr. Langwasser moved to seal the minutes of the just completed nonpublic session for a period of one year. Mr. Traum seconded the motion.

**VOTE:** Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

**Diane Frechette, DRA:** Ms. Frechette was in to inform the Board she will be doing an Assessment Review for 2014. It is a random sampling. Postcards are sent out and residents can opt out of it. She will check to see if there is a building permit and then check to see if it was built and picked up. She will ask to see the interior but it is not necessary to get inside. She will let the Selectmen's office and the Police Department know when she will be in town.

#### **IV. PUBLIC FORUM**

**Pete Mosseau and David French:** Mr. Mosseau and Mr. French have come to the Board to get permission to name the boy's lacrosse field after Doug Maynard. Mr. Mosseau gave a brief history of Mr. Maynard's contributions to the community and the lacrosse team. The money has been raised. Tentatively they plan to dedicate the field during an alumni game the second weekend in June. All granite work will be done by Swenson.

#### **V. OLD BUSINESS:**

**Fire Station Update:** Mr. Cass informed the Board there was a meeting this morning with the architect and project manager. He stated it was a very productive meeting. They are currently working on the drawings, and we should have a final cost by June. Mr. Wilkens inquired if they were still considering a pellet stove. Chairman O'Brien stated it has not been ruled out.

**Solid Waste Study Committee:** The Board was to talk to people that they had suggested for the Solid Waste Study Committee, however, no one did. They will be in touch with those suggested people before the next meeting.

**Town Hall Renovations:** Mr. Cass presented the Board with a lay out for renovations at the Town Hall. Mr. Cass would like permission to move forward with renovating the bathrooms. A discussion ensued with regards to moving the Town Clerk/Tax Collector's Office to the Town Hall in Hopkinton. Discussion ensued, with regards to the placement of offices and bathrooms. Mr. Cass will price out the cost to redo the bathrooms.

**Flood Control Update:** Chairman O'Brien stated it looks like the State is going to keep the flood control money that was received which was past due, stating the books are closed for those years; therefore, the towns did not need the money. Discussion ensued, with regards to using the Dupont Group to assist in this matter.

Mr. Traum made a motion to enter into a consulting agreement with the Dupont Group for services relating to the flood control money. The consulting agreement is in the amount of \$1,500.00. Ms. Persechino seconded the motion.

**VOTE:** O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

## **VI. NEW BUSINESS**

**Road Naming:** Mr. Cass stated for 911 purposes we need to have a road name for the alarm that is located in the Rowell Bridge. Discussion ensued, as to whether to use the name Rowell Covered Bridge Road or just Rowell Bridge Road.

Mr. Langwasser made a motion to name the road "Rowell Covered Bridge Road." Mr. Traum seconded the motion.

**VOTE:** O'Brien, Langwasser, Traum and Strickford voting in favor of the motion; Persechino voted against; MOTION APPROVED 4-1.

**Rescue Squad Insurance:** Mr. Cass stated the Rescue Squad is an independent organization. They rent the building from the town for \$1.00. They own the vehicle; however, the town insures it. As we have changed property liability insurers, Primex noted that we cannot insure a vehicle that we do not own. Discussion ensued as to liability when they are called out. Mr. Cass will look into further into the situation.

## **VII. TOWN ADMINISTRATOR UPDATES**

**Cable Committee:** Mr. Cass stated he is working to activate the committee, as TDS is looking for a cable franchise. He will contact those that signed up.

**Property Tax Exemptions:** Reviewing the tax exemption application from the Fair, we have sent the information to town counsel for review.

**Tax Deeding Date:** May 16, 2014.

**Field Lining:** Each team would like to do their own lining, instead of one person doing all the lining.

**Safe Routes to School:** The proposed contracts have gone to DOT for review.

**Public Works Week:** Governor Hassan has declared May 18-21 Public Works Week.

## **VIII. OTHER**

Ms. Persechino stated on Earth Day Clean up, they handed out 130 bags to 28 different families. She also stated at it was reported, that there were tires over the embankment of the railroad bed, along with an air conditioner. It has become a dumping ground. Mr. Cass will follow up.

## **ADJOURNMENT**

There being no further business, motion by Ms. Persechino seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Robin Buchanan  
Administrative Assessing Assistant