



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, JUNE 2, 2014 APPROVED June 16, 2014

Jim O'Brien, Chairman, called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, June 2, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Sue Strickford led the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Sue B. Strickford, Sara Persechino and Ken Traum

Members Absent: George Langwasser

Staff Present: Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens, Janet Krzyzaniak, Cleve Kapala, Tom Congoran, Ed Kerr, Denis Goddard, Steve Lux, Art Cunningham, Scott Zipke, Dick Horner and Geoff Mirantz

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino:

| Item | Date | Action | Comments |
|---------------------------|----------|----------|---------------------------|
| Accounts Payable Manifest | 06-02-14 | Approved | \$1,266,949.87 |
| Accounts Payable Manifest | 06-02-14 | Approved | \$91,007.85 |
| Payroll Manifest | 06-02-14 | Approved | \$64,759.25 |
| Building Permit | 06-02-14 | Approved | Map 106 Lot 2 |
| Building Permit | 06-02-14 | Approved | Map 240 Lot 39 |
| Building Permit | 06-02-14 | Approved | Map 233 Lot 11 |
| Right to Bury | 06-02-14 | Approved | Bowen, Raymond & Marjorie |
| Abatement Recommendation | 06-02-14 | Approved | Warner |
| Abatement Recommendation | 06-02-14 | Approved | Fagan Family |
| Abatement Recommendation | 06-02-14 | Approved | John O'Gara |
| CAI Technology Contract | 06-02-14 | Approved | Mapping contract |
| Supplement Warrant | 06-02-14 | Approved | \$1,565.00 |
| Supplement Warrant | 06-02-14 | Approved | \$289.00 |
| Appointment Refuse | 06-02-14 | Approved | Frank Davis |

| | | | |
|--|----------|----------|----------------------|
| Appointment Solid Waste | 06-02-14 | Approved | Denis Goddard |
| Appointment Solid Waste | 06-02-14 | Approved | Tom Congoran |
| Appointment Solid Waste | 06-02-14 | Approved | Mike Bryne |
| Appointment Solid Waste | 06-02-14 | Approved | Art Cunningham |
| Appointment Solid Waste | 06-02-14 | Approved | Richard Horner |
| Appointment Solid Waste | 06-02-14 | Approved | Geoff Mirantz |
| Appointment Solid Waste | 06-02-14 | Approved | Scott Zipke |
| PAF Recreation | 06-02-14 | Approved | Returning Life Guard |
| Intent to Cut | 06-02-14 | Approved | Map 237 Lot 14.1 |
| Acknowledgement Forbearance of Tax Collector Deeds | 06-02-14 | Approved | |

Approval of Minutes

The Board reviewed the public meeting minutes of May 19, 2014. Mrs. Persechino made a motion; seconded by Mrs. Strickford to approve the minutes of May 19, 2014.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

The Board reviewed the non-public meeting minutes of May 19, 2014. Mr. Traum made a motion; seconded by Mrs. Persechino to approve the minutes of May 19, 2014.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

III. PUBLIC APPOINTMENTS

Chairman O'Brien introduced the members of the Solid Waste Disposal Committee and read the charge. Chairman O'Brien further stated the committee needs to look at how to make the program run more efficiently as well as a more in depth look at solid waste disposal, and updating the Articles of Agreement. Mr. Traum added that everything is on the table. Chairman O'Brien also stated that Mr. Cass would be working with the committee. The Select Board chose Art Cunningham to Chair the Committee.

IV. PUBLIC FORUM

Janet Krzyzaniak spoke in regards to the new home that is being built by Homes for our Troops for Staff Sargent DeWitt and his family on Moss Road. Mrs. Krzyzaniak stated the Quilting group would like to welcome Staff Sargent DeWitt and his family with a dinner to be scheduled sometime in July. It will be held at the Slusser Senior Center and tickets would be sold in advance. Ground Breaking Ceremonies will be held on June 28, 2014.

Ed Kerr stated the road race on July 4th will be in Staff Sargent DeWitt's honor.

Cleve Kapala of the Conservation Commission has penned a letter to Bob French thanking him for his contributions to Hopkinton. Mr. French was recently named 2014 Outstanding Tree Farmer. The Board has been asked to sign the letter to Mr. French.

Steve Lux, a member of Explore Contoocook and President of the Contoocook Riverway Association, was in to discuss the Eagle Scout project for picnic tables at the gazebo. Mr. Lux

stated that many businesses are in favor of the picnic tables. He noted the Board's concern about vandalism; however, he stated there has been no vandalism there in the past. He further stated we need the seating there. Mr. Traum asked who would maintain the tables. Mr. Lux replied the Riverway Association. Chairman O'Brien stated it seems appropriate to have the Eagle Scout come in and discuss the project further.

V. OLD BUSINESS:

Flood Control Update: Chairman O'Brien stated we are to receive ½ of the money owed to us by the State for fiscal years 2008 through 2012. We should receive about \$140,000. No agreement has been reached with regards to 2103 funds. Mr. Traum suggested using the money for road reconstruction. Discussion ensued, as to how the money needs to be accepted.

Tax Deeding and Land Sale: Mr. Cass updated the Board on agreements that have been made. He also informed the Board that we have two parcels Owner Unknown which can now be deeded to the Town.

A discussion ensued with regards to those residents at Sandy Beach that have not paid their taxes.

Mrs. Strickford made a motion to accept the deeds for Map 209 Lot 58, located on Clement Hill Road and Map 256 Lot 27.1, located on Brookwood Lane. Mr. Traum seconded the motion.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Mr. Traum made a motion to deed the properties located at Sandy Beach, being Map 208 Lot 3.D25; Map 208 Lot 3.D8; Map 208 Lot 3.A5; Map 208 Lot 3.C3 and Map 208 Lot 3.A12. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Mr. Cass went over the 5 properties we can sell either by auction or by sealed bids. He is working with the abutters to the properties, as they are small lots and unbuildable. It was the consensus of the Board to continue to work with the abutters.

Kimball Property: Mr. Cass has done a rough draft of the new charge for the committee. Discussion ensued with regards to fundraising. Perhaps forming a "friends" group much like the library has. Mr. Traum stated we must remember to be ADA compliant.

Mr. Traum made a motion to establish a donation account for the renovations at Kimball Lake. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Mr. Traum made a motion to appoint the following people to the Kimball Property Support Committee: Chris Lawless, Louise Carr, Ed Kerr, Heather Mitchel, Glen Smart, John Wuellenweber and Jessica Bailey, ex officio. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Mr. Traum made a motion to accept the charge as written for the Kimball Property Support Committee. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Mrs. Krzyzaniak inquired about volunteers working on the project. Mr. Cass stated if they are volunteering for the town, they are covered.

VI. NEW BUSINESS

Mr. Cass stated we have received a letter from Town Clerk/Tax Collector Chuck Gangel, to accept the appointment of Kathryn Grace Keith as Hopkinton Deputy Town Clerk/Tax Collector. Mrs. Persechino made a motion to accept Mr. Gangel's appointment of Kathryn Grace Keith as Hopkinton Deputy Town Clerk/Tax Collector. Mrs. Strickford seconded the motion.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Road Committee Update/Bridge Work: Mr. Traum stated the Road Committee met last week and is frustrated by the lack of funds for bridge work. A discussion ensued with regard to a warrant article for road work.

Perambulation: Mr. Cass stated the following towns' border Hopkinton; Concord, Henniker, Webster, Dunbarton, Bow, Warner and Weare. The only current perambulation is with Dunbarton. Perambulations are to be done every 7 years. Steve Lux volunteered to do a perambulation. He will contact Chris Lawless as Mr. Lawless did the Dunbarton perambulation.

VII. TOWN ADMINISTRATOR UPDATES

Mr. Cass stated the Revaluation Hearings with Cross Country Appraisal will take place June 5, 6 and 7th at the Town Hall. Mr. Cass also stated that as a whole the town assessment dropped 8%.

Strategic Planning Update: Mr. Cass stated we are in the beginning stages, intern Colin O’Keeffe will be meeting with all Department Heads, as well as some of the committees.

Fire Station Update: Work is progressing, there have been no major changes made.

Community Garden Update: Mr. Cass stated he has a request for the community gardens to be placed on the knoll by the field in back of the Library. Mr. Cass is concerned with the location as it is close to the ball field and many people sit on the hill to watch the games. Mrs. Krzyzaniak questioned why the Board and Town are involved in this. Chairman O’Brien stated that it is a project of Greener Hopkinton. Mrs. Krzyzaniak voiced her concern about gardens being at the field. Discussion ensued as to why the Community Garden is no longer located at William Chapin’s property.

Mrs. Persechino made a motion to approve the 50 x 100 ft. area, to be marked out by the town, located by the field at the library for community gardens for a 1 year term. Mr. Traum seconded the motion.

VOTE: O’Brien, Persechino and Traum voting in favor of the motion; Strickford voting against; MOTION APPROVED 3-1.

Sestercentennial Fundraising: Mr. Cass stated to date, \$6,254.95 has been raised.

Skate Board Park: Mr. Cass stated there were 2 volunteer work days at the skate park recently. The tentative date to reopen is June 28, 2014.

Business District Signs: Signs in the business district will be up soon

VIII. OTHER

Mrs. Persechino stated the Board should invite Open Space Committee to come in and speak with the Board.

Mrs. Strickford stated there will be a Retirement Celebration for all the teachers that are retiring this year on June 11, 2014.

NON-PUBLIC SESSION II-RSA 91-A: 3 IV (c) Reputation

Mrs. Persechino moved to go into a non-public session regarding an issue which if discussed in public would likely affect adversely the reputation of any person, other than a member of the Select Board itself, under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford and Chair O’Brien voted in favor, and the Chair declared the motion to have carried unanimously (4–0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:55 p.m. The Board returned to public session at 8:12 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session indefinitely. Mr. Traum seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

ADJOURNMENT

There being no further business, motion by Mr. Traum, seconded by Mrs. Strickford to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant