



Town of Hopkinton, NH

Office of the Select Board

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**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, JUNE 16, 2014
APPROVED June 30, 2014**

George Langwasser, Vice Chairman, called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, June 16, 2014, in the large meeting room in the Town Hall. Vice Chairman Langwasser introduced the members of the Board. Sue Strickford led the Pledge of Allegiance.

Members Present: George Langwasser, Sue B. Strickford, Sara Persechino and Ken Traum

Members Absent: Jim O'Brien

Staff Present: Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens, Janet Krzyzaniak, Merle Dustin, Bob Lapree, Dijit Taylor, and several members of the Open Space Committee.

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda, taking the following action on motion made by Mrs. Persechino and seconded by Mr. Traum:

Item	Date	Action	Comments
Accounts Payable Manifest	06-16-14	Approved	52,838.96
Accounts Payable Manifest	06-16-14	Approved	151,006.86
Payroll Manifest	06-16-14	Approved	62,248.33
Building Permit	06-16-14	Approved	Map 208 Lot 4
Building Permit	06-16-14	Approved	Map 224 Lot 35
Building Permit	06-16-14	Approved	Map 203 Lot 15
Building Permit	06-16-14	Approved	Scoreboard at Field
Building Permit	06-16-14	Approved	Map 241 Lot 57.1
Building Permit	06-16-14	Approved	Map 208 Lot 18.2
Building Permit	06-16-14	Approved	Map 106 Lot 48
Letter of Congratulations	06-16-14	Approved	Bob McCabe
Right to Bury	06-16-14	Approved	
Abatement Recommendation	06-16-14	Approved	Fagan
Abatement Recommendation	06-16-14	Approved	Berube

Board of Selectmen

July 3, 2014

Page 2 of 6

Abatement Recommendation	06-16-14	Approved	Price
PA-28 Inventory Forms	06-16-14	Approved	Not sending
Supplement Warrant	06-16-14	Approved	Fagan
Supplement Warrant	06-16-14	Approved	148 Flintlock Rd
AIA Document Agreement	06-16-14	Approved	Fire Station Construction
Leave Request	06-16-14	Approved	Vacation
Letter to Robert French	06-16-14	Approved	Thank you/contribution
Application for Payment Warrant Articles	06-16-14	Approved	Town Facilities 15,000 Library Technology 5,000 Library Building 5,000 Recreation Facilities 5,000
Application for Payment Warrant Articles	06-16-14	Approved	Fire Dept Vehicle 20,000 Public Works Vehicle 165,000 Replace Ambulance 100,000 Police/Fire Radio 2,000 Transfer St Equip 30,000 Police Cruiser 27,000 Library Replacement Bldg 10,000 Town Hall Reno 15,000 Dam Maintenance 10,000
Transfer of Funds	06-16-14	Approved	17,908.18 Pay by Bag to GF
PAF Fire Department	06-16-14	Approved	Resignation
PAF Fire Department	06-16-14	Approved	New Hire
PAF Recreation	06-02-14	Approved	Summer Camp Counselor
Intent to Cut	06-02-14	Approved	Map 237 Lot 14.1
Acknowledgement Forbearance of Tax Collector Deeds	06-02-14	Approved	Map 239 Lot 48 & 49 Map 221 Lot 131 Map 223 Lot 40
Application for Payment from Trust	06-16-14	Approved	Yestramski Elec 2,927.05 Roto Rooter 350.00 Electrical Installations 3,398.25 reimburse Sewer Fund

Approval of Minutes

The Board reviewed the public meeting minutes of June 2, 2014. Mr. Traum made a motion; seconded by Mrs. Persechino to approve the minutes of June 2, 2014.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

The Board reviewed the non-public meeting minutes of June 2, 2014. Mrs. Strickford made a motion; seconded by Mrs. Persechino to approve the minutes of June 2, 2014.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

III. PUBLIC APPOINTMENTS

Open Space Committee: Mr. Traum made a motion to enter into a nonpublic session with regards to RSA 91-A:3 II (d) Acquisition or sale of property. Mrs. Persechino seconded the motion.

ROLL CALL VOTE: Langwasser: yes; Persechino: yes; Traum: yes; Strickford: yes. The Board entered non-public at 5:35 PM. The Board returned from non-public at 5:50 PM.

Mrs. Persechino made a motion to come out of non-public session and to seal the minutes for 3 years. Mrs. Strickford seconded the motion.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Dijit Taylor from the Open Space Committee gave a brief history of the Open Space Committee and when it was created. To date, they have completed 7 projects and protected over 893 acres. They have been working closely with the Conservation Commission making the trails more accessible. They have created a website that offers information about the trails, along with maps.

Doug Mumford, Fire Chief: Fire Chief Mumford, along with Lt. Ryan Hughes was in to go over the bids for the replacement Ambulance. Lt. Hughes was the lead on the committee to replace the ambulance. Three bids were received AEV: \$198,791, Horton: \$221,107 and PL Customs: \$224,999. Fire Chief Mumford stated the trade in value was less than expected and equipment for the ambulance will total \$30,000 to \$40,000; noting some of the equipment is transferable. Select Board Member Langwasser inquired if it will be ready to go when it arrives. Fire Chief Mumford replied yes it will go right into service. The Board thanked Lt. Hughes for heading the committee and the committee members for all their work.

Mr. Traum made a motion to accept the bid proposal from AEV for an ambulance in the amount of \$198,791 and to authorize the expenditure from the Ambulance Capital Reserve Fund. Mrs. Persechino seconded the motion.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

IV. PUBLIC FORUM

Merle Dustin stated 2 trees at Blackwater Cemetery need to be removed. Mr. Langwasser stated it has been taken down. She also mentioned the need for lights and/or a rail in the short path from the parking lot to the street out in front of the Town Hall. She also thanked everyone for her birthday wishes.

V. OLD BUSINESS:

Review of Open Positions: Mr. Cass stated he will be contacting Bryan Pellerin to find out if the Economic Development Committee is going to continue to meet. He also stated the only open positions are on the Recreation Committee and there are 3 of them. Mrs. Persechino

suggested Mr. Cass contact the two people that had applied for the Senior Recreation Committee and inquire if they would like to be on the Recreation Committee.

Revaluation Update: Mr. Cass stated, the revaluation is completed. The hearings were held June 5, 6, and 7th. Cross Country has returned our database with the new values. The town's assessment dropped by 8% and therefore, it is anticipated that the tax rate would go up by 8% and that is before Town Meeting.

VI. NEW BUSINESS

End of May Financial Review: Mr. Cass stated the budget looks good. Revenues have dropped slightly from this time last year, however remain good. On the expense side, the legal line is high due to the cable contract, Chalkpond, and utilities appeal, as well as ambulance repairs are high. He also noted that welfare vendors are lower this year than last year.

Mr. Traum inquired when PILOTS were due. Mr. Cass replied July 1. Mr. Traum inquired about the flood money that the State is going to release to the towns, do we know when that is coming. Mr. Cass replied we do not.

VII. TOWN ADMINISTRATOR UPDATES

Cable Franchise Update: The Cable Committee met today. Attending the meeting were: Cettie Connelly, Kay Miller, Matt Stone, Bob Lapree and Neal Cass. Comcast is looking into renewing their contract and TDS is hoping to also obtain a contract. Mr. Cass reported there was a very broad discussion about what we have control over in the contract, length, local interest channel; internet live streaming and possible franchise fees. The committee will meet again in two weeks.

Solid Waste Disposal Committee: This committee met last Monday, and they will meet every other Monday (the Mondays the Board of Selectmen don't meet). Everything is on the table including curb side pick-up.

Community Gardens Update: Mrs. Persechino stated the plots have been tilled and planted; and added one plot has been reserved for the Food Pantry.

Sestercentennial Update: The Committee has formed a sub-committee for fund raising and to keep track of what other agencies in town are planning for the 250th.

VIII. OTHER

Mrs. Persechino inquired if someone could check the swings at the playground.

Merle Dustin issued a complaint about the lawn around the gazebo.

Mr. Langwasser stated the skate park is coming along, ramps have been replaced. Mrs. Persechino stated a new material that is more durable is being used on the ramps.

Mrs. Krzyzaniak stated there were 2 kids skateboarding in the gazebo; she told them they should not be in the gazebo with skateboards. She noted they were polite and immediately left. She inquired if there was an opening date for the skate park. It is tentatively scheduled for June 28, 2014.

NON-PUBLIC SESSION II-RSA 91-A: 3 IV (d) Sale of Property Negotiations

Mrs. Persechino moved to go into a non-public session in regards to negotiating the sale of tax deeded property under the provisions of Nonpublic Session RSA 91-A: 3 II (d). Mr. Traum seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:52 p.m. The Board returned to public session at 7:08 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of 6 months. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

NON-PUBLIC SESSION III-RSA 91-A: 3 IV (e) Legal

Mrs. Persechino moved to go into a non-public session regarding a legal issue under the provisions of Nonpublic Session RSA 91-A: 3 II (e). Mr. Traum seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:08 p.m. The Board returned to public session at 7:28 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of 3 years. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

Board of Selectmen

July 3, 2014

Page 6 of 6

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a Personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4–0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:28 p.m. The Board returned to public session at 7:45 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4–0).

ADJOURNMENT

There being no further business, motion by Mrs. Strickford, seconded by Mr. Traum to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant