



Town of Hopkinton, NH

Office of the Select Board

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**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, OCTOBER 20, 2014
APPROVED October 27, 2014**

Jim O'Brien, Chairman, called this regular meeting of the Select Board to order at 5:33 p.m. on Monday, October 20, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Ken Traum led the Pledge of Allegiance.

Members Present: Jim O'Brien, George Langwasser, Sara Persechino, Ken Traum and Sue B. Strickford

Staff Present: Neal Cass, Town Administrator; and Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens, Merle Dustin, Bob LaPree, Janet Krzyzaniak, Art Cunningham, Denis Goddard, Mary Leadbeater, Chuck and Amie Gangel, Tom Congoran, Mike Byrne, Scott Zipke and Bruce Johnson, Webster Selectman

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino.

Item	Date	Action	Comments
Accounts Payable Manifest	10-20-14	Approved	20356.07
Accounts Payable Manifest	10-20-14	Approved	529687.15
Payroll Manifest	10-20-14	Approved	716774.14
Building Permit	10-20-14	Approved	Kimball Cabin porch Map 106 Lot 3
Building Permit	10-20-14	Approved	Powell shed Map 249 Lot 20
Building Permit	10-20-14	Approved	Paul demo barn/construct addition Map 236 Lot 33
Building Permit	10-20-14	Approved	Nesbitt demo Map 29 lot 18
Yield Warrant Tax	10-20-14	Approved	Meadow send Sawmill
Veteran's Credit	10-20-14	Approved	2404.82
Intent to Cut	10-20-14	Approved	Map 266 Lot 4.1
Deputy Warden Appoint	10-20-14	Approved	Don Delude

Deputy Warden Appt	10-20-14	Approved	Christopher Boudette
Deputy Warden Appt	10-20-14	Approved	Matthew Cox
Deputy Warden Appt	10-20-14	Approved	Kevin Culpon
Deputy Warden Appt	10-20-14	Approved	Christopher Gow
Deputy Warden Appt	10-20-14	Approved	Ryan Hughes
Deputy Warden Appt	10-20-14	Approved	Nathaniel Martel
Deputy Warden Appt	10-20-14	Approved	Douglas Mumford
Deputy Warden Appt	10-20-14	Approved	Thatcher Plante
Deputy Warden Appt	10-20-14	Approved	Steve Reale
Deputy Warden Appt	10-20-14	Approved	Robert Wine
Deputy Warden Appt	10-20-14	Approved	Jeff Yale
Deputy Warden Appt	10-20-14	Approved	Sean Weldon
Right to Bury	10-20-14	Approved	
Sewer Warrant	10-20-14	Approved	55110.12

Approval of Minutes

The Board reviewed the public meeting minutes of October 6, 2014. Mrs. Persechino made a motion; seconded by Mr. Langwasser, to approve the public meeting minutes as presented, of October 6, 2014.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the non-public meeting minutes of October 6, 2014, Session I. Mr. Langwasser made a motion; seconded by Mrs. Persechino, to approve the non-public meeting minutes as presented, of October 6, 2014, Session 1.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the non-public meeting minutes of October 6, 2014, Session II. Mr. Traum made a motion; seconded by Mr. Langwasser, to approve the non-public meeting minutes as presented, of October 6, 2014, Session II.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

IV. PUBLIC FORUM

Merle Dustin inquired if there was any plan to fix the walkway from the Town Hall down to Route 103. She stated there are no lights or rail; it needs both. Mr. Cass stated it is in the long term plans. Mrs. Dustin inquired as to when the new bathrooms might be done; Mr. Cass stated by the end of the year.

V. OLD BUSINESS

EDC Membership: Mr. Cass stated to date we have received 4 applications. After looking at the applications, Mr. Traum made a motion to approve Mark Beaudoin, Richard Horner, Meredith Astles and Lee Ann Vance to the EDC. The Select Board will continue to accept

applications for the EDC to fill the final 3 vacancies. Mr. Cass will contact; and invite them to a future meeting.

Holiday Schedule 2015 Discussion: Mr. Cass stated the Board approved the Holiday Schedule at the last meeting; and it is same as it has been for the past 2 years. There seems to be a misunderstanding; all employees, salary and hourly employees, except essential personnel taking advantage of the earlier closing time will have to use their vacation time if they wish to be paid for those hours. Mr. Cass stated it was not clear on the notice.

VII. TOWN ADMINISTRATOR UPDATES

Budget Update: Mr. Cass stated he will be meeting with the last two Department Heads on Tuesday and will present the full budget next week.

Fire Station Update: Everything is on schedule.

III. PUBLIC APPOINTMENTS

Chairman O'Brien opened the public hearing at 6:00 pm, regarding Federal Safe Routes to School Project. Chairman O'Brien read the following: The Select Board will hold a Public Hearing on Monday, October 20, 2014 at 6:00 pm at the Hopkinton Town Hall, 330 Main Street, Hopkinton, NH to receive public comment on the proposed Safe Routes to School projects to install driver feedback signs at all three schools, install a sidewalk at Maple Street School and reconfigure the Cedar Street entrance and install a sidewalk on Kearsarge Avenue to the Middle/High School. The meeting will focus on the identified alternative, the pros and cons of each, and a detailed narrative of why the preferred alternatives best meet the project's purpose and need and make the most sense for location context. The public is encouraged to attend.

Scott Bourcier from Dubois & King gave a brief presentation of what work would be done at each school, noting that Hopkinton does not have defined school zones in the ordinances. He presented 3 alternatives; Alternative 1 was to do nothing; Alternative 2 would be to install solar feedback signs at a cost of about \$70,000, however studies have shown that drivers, over time will increase their speed; Alternative 3 would include installing solar radar feedback signs and establishing school zones with reduced speeds, through the town ordinances. Cost would be approximately \$99,000. Chairman O'Brien asked for questions and comments from the Board.

Mr. Traum inquired if there were a change in the use of Maple Street School, would we be required to return the money spent on that project. Mr. Bourcier stated it would depend on when that change of use would take place. If it occurred several years down the road from when the project was completed, you would probably not have to return the money. He stated he would speak with the Department of Transportation for clarification on that matter. Jeff Mirantz asked if there were any reports of students being injured; if not; why spend the money to solve a problem that does not exist. Mary Leadbeater stated traffic moves very fast in the area of the schools. As there were no more comments or questions, Chairman O'Brien closed the public hearing. He inquired if there was a deadline for the Board's approval, as they would need time to go through the documents, as well as the information they received tonight. Mr. Bourcier stated sometime next week would be fine.

Solid Waste Disposal Study Committee Presentation: Art Cunningham came forward to give the presentation of the Solid Waste Disposal Study Committee. Mr. Cunningham introduced the members: Mike Byrne, Scott Zipke, Dick Horner, Tom Congoran and Denis Goddard. Mr. Cunningham stated it was a good committee, and Mr. Cass was very helpful. He further stated the committee recommends curbside pick-up, manual or automated; and keep the Transfer Station opened on a limited basis. This would reduce town costs. Their report includes cost savings for those that are currently paying to have their trash hauled (approximately 1500 households) at a current cost of \$300 to \$400 a year. Mr. Cunningham stated that they requested information from various vendors, however, Casella, was the only one to come in and speak with them. Mr. Cunningham stated curbside pick-up can include green bags as well. The committee was in agreement that this was cost effective. Mr. Cunningham stated the numbers did not include the businesses or the school. Bruce Johnson from the Webster Select Board stated he hopes that both Boards will have time to discuss it. Chairman O'Brien stated no decision will be made tonight. The Select Board thanked the Solid Waste Disposal Study Committee for their time and hard work on the presentation.

VI. NEW BUSINESS

Chairman O'Brien stated that Kimball Cabins has applied for an award from Save NH Preservation Alliance; and was granted it. There is no money associated with this award; it is more about publicity. There will be a press conference in Kensington, NH. He further stated the Kimball Cabins Committee applied for this without approval from the Board and Chairman O'Brien stated all committees should come before the Board before applying for awards or grants.

Bob LaPree stated he is pleased with the Solid Waste Committee's hard work. He stated we have an expensive transfer station and this would help to reduce costs. He also stated keeping the green bags would be an incentive to reduce trash and increase recyclables.

NON-PUBLIC SESSION II-RSA 91-A: 3 IV (c) Reputation

Mr. Langwasser moved to go into a non-public session regarding an issue which if discussed in public would likely affect adversely the reputation of any person, other than a member of the Select Board itself, under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum, seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 8:15 p.m. The Board returned to public session at 8:30 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of one year. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ADJOURNMENT

There being no further business, motion by Mrs. Strickford, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 8:31 p.m.

Respectfully submitted,
Robin Buchanan