



Town of Hopkinton, NH

Office of the Select Board

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-2952 Web: hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES BUDGET WORK SESSION MONDAY, JANUARY 26, 2015 APPROVED FEBRUARY 11, 2015

Select Board Chair Jim O'Brien called this regularly scheduled meeting of the Select Board to order at 5:31 p.m. on Monday, January 26, 2015, in the large meeting room in the Town Hall. Mr. O'Brien introduced the members of the Board and Mr. Traum led the group in the Pledge of Allegiance

Members Present: Jim O'Brien, Chair, Sara Persechino, Ken Traum, and Sue B. Strickford

Members Absent: George Langwasser, Vice Chair (ill)

Staff Present: Neal Cass, Town Administrator

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda taking the following action on motion made by Mrs. Persechino and seconded by Mr. Traum:

Accounts Payable Manifest 01-19-2015	\$503,364.52
Accounts Payable Manifest 01-26-2015	\$1,395,248.67

PAYROLL MANIFEST 01-26-2015	\$69,127.31
-----------------------------	-------------

BUILDING PERMITS

JH Holmes Design LLC, 60 Snowshoe Trail, addition 222-22.11
Stuart Bronson, Demolition/reconstruction 2597 Hopkinton Rd
Angela Shepard, dr office, 635 Maple St. 227-44
Jane Sullivan Durand, Medical Office 633 Maple St 227-44
John McGilicuddy, Verizon Wireless 845 Upper Straw 265-16
Beaux Woods renovations/addition 72 Pet Dow 215-6
3 on Main LLC Relocation 905 Main 101-11
Meridian Land Servics lot less required frontage 210-4
Jeannie Master, conversion 2-family 303 Main 106-10

Veteran Credits
Dennis Gilman Map 215-9

INTENT TO CUT

Stephen & Renee Adams Map 222 Lot 49

REQUEST FROM TOWN CLERK TAX COLLECTOR-REFUND

Motor Vehicle Refund Request Vincent Richard

GIS SERVICES MAINTENANCE AGREEMENT

PAF FIRE DEPARTMENT new hire

TRANSFER OF FUNDS

Sewer Fund to General Fund

11,497.54

REQUEST FOR DISBURSMENT

Franklin Savings Bank

\$500,000.00

Approval of Minutes

The Board reviewed the public meeting minutes of the previous meeting. Mr. Traum made a motion, seconded by Mrs. Persechino to approve the minutes as amended of the Public Select Board Meeting held on January 12, 2015. There being no discussion, Chair O'Brien called for the vote.

VOTE: Persechino, Traum and Strickford voting in favor of the motion; no votes against; O'Brien abstaining. MOTION APPROVED 3-0-1.

III. PUBLIC APPOINTMENTS**East Penacook Road Bridge**

The Board welcomed engineers Todd Clark and Jon Olin from Hoyle Tanner to review the proposed work to be done on the East Penacook Road bridge over the Blackwater River. The engineers shared the following information:

- The bridge was built in 1966 with major work done to it in 1985.
- The engineers initially came to look at the deck surface, but discovered issues underneath the paved surface.
- Guardrail work is not part of the proposal and that work will be done by town staff.
- The membrane under the pavement has failed and needs to be patched. Until the pavement is removed there is no way to know how extensive the damage to the membrane actually is.
- The expansion joint needs to be rebuilt with concrete.
- The bridge is on a two plate bearing system. Presently the bolts are sheared off on the fixed side so it moves, and the plates are damaged on the that should move keeping it from being able to move.
- The steel has some rust spots, but in general is in very good shape.
- The abutments are in good shape. The staining on them is from the bridge above, not the abutments themselves.
- Alternatives for this bridge were reviewed.
 - Cost is around \$1 million to replace the entire bridge
 - Cost to replace the entire membrane is estimated at \$ 450,000, which would extend the life by 25 years.
 - Cost to repair the membrane is estimated at \$180,000. This extends the life for 15 years until state bridge aid is available. The state will cover 80% of the cost of replacement at

this time with the Town required to pay 20%. The bridge aid program funding is out about 10-15 years.

- There was discussion about the risk analysis.
 - Every year the work is pushed off, the work needed becomes more extensive and the cost rises. It will then become an emergency.
 - It is cost effective to do the repair now while the bridge is still in good enough shape to be fixed.
- Leaving the bridge in its current condition will lead to failure.
- The engineers offered to help with the presentation to the Town to assure that the facts are fully understood.

IV. PUBLIC FORUM

Town Hall Stencilling

Mary Leadbeater and Patti Cass Smith said that they discussed the uncovered Town Hall stenciling at a recent Historical Society meeting and would like to have it saved. After discussion it was decided that if possible a frame or two will be added and the stenciling preserved.

V. OLD BUSINESS

Solid Waste Disposal

The Board reviewed a list of questions concerning the Transfer Station created by Mrs. Strickford and Mr. Traum. Mrs. Strickford said that after the Town Meeting discussion last year it seemed important to look at ways to cut costs and it is the Board's job to negotiate with Webster. Mr. Traum said that the Board need to do its work before holding a joint meeting to discuss the Transfer Station with the Webster Select Board.

The Board then discussed the septage disposal at the site:

- Mr. Traum asked if Webster took on risk for the disposal. The Town Administrator explained that the property is jointly owned so risk for the entire site is shared according to ownership and as outlined in the agreement between the two towns.
- Mrs. Strickford said she has spoken to a septage hauler and that rates for Hopkinton customers to have their septic pumped could rise by as much as 75% if septage has to be hauled out of town.
- Mr. O'Brien questioned whether any potential risk with the lagoons has been shown to be valid.
- The topic will be discussed with Steve Clough when it becomes the time to renew the permit.

The curbside pickup proposal was reviewed:

- Mr. O'Brien said that it is not worth exploring this option unless it is something that the town truly wants.
- Mr. Traum said he is concerned that businesses will have the added tax burden of curbside without any benefits.

Items for further discussion

- What is the goal of a joint meeting to be held with the Webster Select Board.
- How do we increase recyclables?
- What ideas does Steve Clough have to reduce costs at the Transfer Station?
- What if anything goes to Town Meeting?
- Potential items to be discussed with Webster include Transfer Station cuts and operating guidelines.

VI. NEW BUSINESS

Sestercentennial VIP Event

The Board reviewed the request of the Sestercentennial Committee to serve alcohol at a VIP event at the Slusser Senior Center during the fireworks at the grand celebration. Mr. Cass shared his concern with using a town building during a community event for a private party. Janet Kryzyaniak spoke against service alcohol at the Senior Center. The Board by consensus decided not to allow alcohol to be served at the Senior Center following town policy. It decided to discuss the use of the building for a private party at its next meeting.

Budget Hearing Presentation

Mr. Cass will prepare a presentation for the Budget Hearing next Wednesday evening. Mr. Traum will meet with him to complete the work.

Flood Control Funds Update

Mr. O'Brien updated the Board on the latest legislation pending concern the flood control money. The House Finance Committee has legislation before it that would distribute to the towns the money received from Massachusetts settling all previously owed funds. DRA supports this legislation. Mr. O'Brien will be attending the hearing this coming week.

Town Meeting Warrant

The Board reviewed the proposed Town Meeting Warrant. Further discussion and finalization will take place at the next meeting.

Senior Center Lunch

The Select Board will be doing the lunch at the Senior Center on Wednesday, February 11.

VI. TOWN ADMINISTRATOR UPDATES

The Town Administrator updated the Board on the progress at the fire station and the status of new bathrooms at the Town Hall. The Board decided to meet with Counsel at 5:00 p.m. on February 9 before the regular meeting to discuss the Comcast franchise agreement

VII. NONPUBLIC SESSION

NON-PUBLIC SESSION III-RSA 91-A: 3 IV (e) Legal

Mrs. Persechino moved to go into a non-public session regarding a legal issue under the provisions of Nonpublic Session RSA 91-A: 3 II (e). Mrs. Strickford seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:55 p.m. The Board returned to public session at 8:15 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

VIII. ADJOURNMENT

There being no further business, Mr. Traum moved that the meeting be adjourned. Mrs. Persechino seconded the motion. There being no further discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Persechino, Traum and Strickford voted in favor, none opposed and the Chair declared the motion to have carried unanimously (4-0).

Chair O'Brien declared the meeting adjourned at 8:16 p.m.

Respectfully submitted,
Neal A. Cass, Town Administrator