



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, AUGUST 10, 2015 APPROVED _____

Chairman Jim O'Brien called the meeting of the Select Board to order at 5:30 p.m. on Monday, August 10, 2015, in the large meeting room in the Town Hall.

Members Present: Jim O'Brien, Ken Traum, Sara Persechino, Sue B. Strickford, and Steve Lux, Jr.

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan Administrative Assessing Assistant

Public Present: Scott Zipke, Lance Whitehead, Ken Wilkens, Janet Krzyzaniak, Jeffrey Danforth and family, Police Chief Steve Pecora, as well as members of the Police Department, Frank Davis, and Fire Chief Doug Mumford.

II. BARN VIEWING

The Select Board left the meeting at 5:35 pm to view 3 barns: 43 Maple Street, 199 Maple Street and 575 Maple Street. The Board returned to the meeting at 6:25 pm.

III. ADMINISTRATIVE

Chairman O'Brien introduced the members of the Board and Janet Krzyzaniak led the group in the Pledge of Allegiance, when the Board returned from the Barn Viewing.

Consent Agenda

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda taking the following action on motion made by Mrs. Persechino and seconded by Mr. Traum

CONSENT AGENDA	08-10-15	
ACCOUNTS PAYABLE MANIFEST		\$97,460.77
		\$118,467.06
PAYROLL MANIFEST		\$72,260.64
Forest Fire Report/Bill		\$132.28
Forest Fire Report/Bill		\$865.72
Supplemental Sewer Billing		

Map 104 Lot 35.2	\$46.03
Map 225 Lot 12.8	\$43.70
Map 102 Lot 5	\$48.30
Map 102 Lot 43	\$156.11
Map 225 Lot 11.1	\$57.50
Map 101 Lot 53	\$62.50
Map 104 Lot 34.1	\$105.86

Right to bury-

David Story
Linda Fraser

PETITION & POLE LICENSE-Eversource

BUILDING PERMITS

Bettencourt 30 George Road interior renovations Map 264 Lot 4
Kilbrain 124 Beech Hill hoop house Map 259 Lot 23.2
Correa 59 Blaze Hill inground swimming pool Map 240 Lot 39
Clay & Mitchell 905 Main St relocate Map 101 Lot 11
Lorber Trust 53 Maple Street change of use Map 102 Lot 50
Irish 49 Snowshoe Trail deck Map 222 Lot 22.3
Lawrence 305 Old Stage Coach Rd solar array Map 239 Lot 25
Gould Hill Farm Temp sign permit
National Night Out sign permit

CURRENT USE APPLICATION

Dorothea G. Jensen Trust Map 240 Lot 1, Map 239 Lot 16 & 17, Map 239 Lot 28

CURRENT USE LAND CHANGE TAX

Bruce & Darlene Isabelle Map 265 Lot 12.5	\$6,410.00
Bruce & Darlene Isabelle Map 265 Lot 12.4	\$6,390.00
Karen Isabelle Map 265 Lot 12.3	\$840.00
David & Marlo Herrick Map 208 Lot 99.2	Per Agreement NC

PAF

Highway-new hire-temporary
Highway-change in employee status
Police-new hire

AUTHORIZATION TO EXPEND

Recycling Revolving Fund	\$4,500.00
Transfer Station Equipment & Facilities Capital Reserve Fund	\$48,750.00
Sewer System & Sludge Removal Capital Reserve Fund	\$26,000.00

Approval of Minutes

The Board reviewed the public meeting minutes of July 27, 2015. Mr. Traum made a motion, seconded by Mrs. Persechino to approve the Minutes of the Public Select Board Meeting held on Monday, July 27, 2015. Mrs. Persechino requested the following be included in the Minutes of July 27, 2015. In the discussion of the ATV, add that Henniker's ordinance does not permit unlicensed minors to use the roadway. Also, in that discussion, Mr. Tsihlis offered to rope off parking, if the ATV were not allowed to cross the covered bridge. Correction to the cost of athletic facilities which should be 2.9 million. Also, add vote information to the bid on paving.

VOTE: O'Brien, Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the non-public meeting minutes of July 27, 2015, Session I. Mr. Traum made a motion, seconded by Mrs. Persechino, to approve the Minutes of the Non-Public Select Board Meeting, held on Monday, July 27, 2015, Session I. There being no discussion, Chairman O'Brien called for the vote.

VOTE: O'Brien, Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the non-public meeting minutes of July 27, 2015, Session II. Mr. Traum made a motion, seconded by Mrs. Persechino, to approve the Minutes of the Non-Public Select Board Meeting, held on Monday, July 27, 2015, Session II. There being no discussion, Chairman O'Brien called for the vote.

VOTE: O'Brien, Traum, Persechino, and Strickford voting in favor of the motion; no votes against; Lux abstained. MOTION APPROVED 4-0-1.

The Board began the rating process for the barn at 43 Maple Street.

IV. PUBLIC APPOINTMENTS

Scott Zipke and Lance Whitehead RE: Track Proposal: Mr. Zipke and Mr. Whitehead presented a PowerPoint outlining their proposal to construct a new athletic area, adjacent to the High School (See attached). Mr. Whitehead stated that a track project has been discussed many times before, but has never moved forward. The Committee believes that the High School athletic area has substandard soccer fields, no track, no lacrosse field to practice on and the tennis courts are deteriorated. The proposal would include a turf surface field for soccer, field hockey, lacrosse and football, bleachers, upgraded tennis courts, relocation of the baseball diamond and easier access to the fields. Mr. Whitehead went over the cost of the project, which is estimated to be \$3,348,475.00. The Committee would like to put forth a Petition Warrant Article for 2016. Discussion ensued, with regards to petition warrant articles and the best way to move forward. Chairman O'Brien requested that Mr. Zipke and Mr. Whitehead keep the Select Board up-to-date with its progress. Mr. Whitehead requested permission from the Board to work with Town Administrator Neal Cass in regards to the tax impact. The Board agreed that would be fine.

Swearing in of Police Officer-Jeffrey W. Danforth: Police Chief Steve Pecora gave a brief history of Mr. Danforth's career and the path that led him to law enforcement. Chairman O'Brien administered the Oath of Office. The Board took a ten minute recess so that those gathered could wish Officer Danforth well.

At 7:20 pm, the meeting reconvened and the Board continued the process of rating barns that are due to renew their preservation easement. After discussion, the Board by consensus agreed on the following barn ratings:

Simms	43 Maple Street	102-049-000	44%
Drescher	199 Maple Street	102-090-000	48%
Roberts	575 Maple Street	227-041-000	56%

VII. PUBLIC FORUM

Janet Krzyzaniak inquired if the Board was doing anything with regards to the Everyday Cafe's several violations. Mr. Cass responded everything is with our Attorney. Discussion ensued, with regards to the parking in the area. Mrs. Krzyzaniak also stated that "Dinner on the Train" held on Saturday, August 8, 2015, was very nice and she hopes it was a big success

Mrs. Strickford stated that National Night Out, was a success.

IV. OLD BUSINESS

250th Committee Kimball Cabin Donation: The Board reviewed a memo from Louise Carr reiterating what was discussed at the last meeting, with regards to the 250th Committee donating funds, that have not been expended, to the Kimball Cabin fund. Chairman O'Brien stated it is a great cause; but does not feel it is significant to the 250th anniversary of Hopkinton. A consensus of the Board is that they think it is a good idea to donate the remainder of the money to the Kimball Cabin Fund, but it shouldn't be done until the end of the year. Mr. Cass will inform Louise Carr.

Mr. Cass reminded the Board that the Staff Appreciation Luncheon will be held at noon on Thursday, August 13, 2015, at the Library.

Mr. Cass stated the Board has received the program for the Hopkinton Fair. The Board requested that Deb Curtis and other members of the Fair Board be invited to the next meeting. Mr. Traum stated he has two names for possible people to serve on the Board.

V. NEW BUSINESS

Financial Review through July: Mr. Cass gave the Board a brief overview, things are looking good.

VII. TOWN ADMINISTRATOR UPDATES:

Department of Labor Inspections: Mr. Cass stated the NH Labor Department has performed routine inspections on all Town buildings, and reviewed the Joint Loss Management Committee Minutes, our Safety Policy, and our record keeping. We will be receiving a report shortly, but everything was in very good shape. Mr. Cass stated that the Department Heads do an excellent job maintaining their buildings and should be commended.

Rowell Bridge: Mr. Cass stated that the adjustor and contractor are still working together on this project to finalize numbers. Mr. Cass stated the contractors were booked before the accident.

Turnberry Lane: Mr. Cass stated that work will begin soon.

CIP Committee: Mr. Cass stated the CIP Committee has met and they have sent letters to the Department Heads with regards to CIP projects.

Mr. Cass stated we received a grant from the NH Charitable Trusts in the amount of \$1,000.00 for the Kimball Cabins.

Mrs. Strickford inquired if the Town should be more proactive with regards to an upsurge in use of heroin and overdoses. Mr. Traum suggested inviting the Police Chief and Fire Chief to the joint meeting that we have with the School Board. Fire Chief Mumford stated just going to the school is not enough; we need to get the information out to the general public. A discussion ensued with regards to drug testing. Mr. Cass will look at other towns' policies.

The public hearing for the OHRV will be held at 6:00 pm on Monday, August 24, 2015.

Mr. Traum stated he attended a meeting of the Road Committee last week and it was a very relaxed and cooperative meeting. There was discussion at the meeting that the committee should take a Saturday morning and to drive all the roads in Hopkinton to check out their condition. Mr. Traum stated the Committee is considering a fee when registering vehicles. The \$5.00 fee would be used to repair roads.

Mr. Lux left the meeting.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board, Fire Chief, and Town Administrator went into nonpublic session, as recorded separately, at 8:21 p.m. The Board returned to public session at 9:02 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Strickford seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

ADJOURNMENT

There being no further business, motion by Mrs. Persechino, seconded by Mrs. Strickford to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 9:03 p.m.

Respectfully submitted,
Robin Buchanan, Administrative Assessing Assistant