



Town of Hopkinton, NH

Office of the Select Board

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**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, OCTOBER 5, 2015
APPROVED: October 19, 2015**

I. CALL TO ORDER

Select Board Vice Chair Ken Traum called this regular meeting of the Select Board to order at 5:31 p.m. on Monday, October 5, 2015, in the large meeting room in the Town Hall. Mr. Traum introduced the members of the Board and Mr. Lux led the group in the Pledge of Allegiance

Members Present: Ken Traum, Vice Chair, Sara Persechino, Sue B. Strickford, and Steve Lux, Jr.

Members Absent: Jim O'Brien

Staff Present: Neal Cass, Town Administrator

II. ADMINISTRATIVE

Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda taking the following action on motion made by Mrs. Persechino and seconded by Mrs. Strickford:

<u>Item</u>	<u>Date</u>	<u>Action</u>	<u>Comment</u>
BUILDING PERMITS			
John Goclowski, 240-024-000	10/5/2015	Approved	139 Gould Hill Rd. - Renovation
David Marotto, 102-080-000	10/5/2015	Approved	91 Maple Street - Restoration
Amy & Kevin Landry 208-080-000	10/5/2015	Approved	1050 Clement Hill Rd. - Barn
Leslie & Michael Grant 103-015-000	10/5/2015	Approved	293 Penacook Rd-Chicken Coop - Pending ZBA Approval
RH Irving Co., 241-031-000	10/5/2015	Approved	596 Gould Hill Rd - Addition/Renovation
Temporary Special Event Sign Permit			
Cub Scout Pack 77	10/5/2015	Approved	Scouting for Food November 7-14
Hopkinton Cares	10/5/2015	Approved	Got Projects October 6-17
PAYROLL			
Payroll Check Register \$63,840.87	10/5/2015	Approved	Direct Deposit - \$54,710.77 Checks 31315-31332 - \$9,130.10
ACCOUNTS PAYABLE			
Accounts Payable Check Register	9/28/2015	Approved	Checks 54119-54154 - \$1,282,920.19 (\$1,208,428 to School)
Accounts Payable Check Register	10/5/2015	Approved	Checks 54155-54199 - \$86,015.31
Account Payable Check Register	10/5/2015	Approved	Checks 54200-54201 - \$1,524.42
FUND TRANSFERS			
Sewer Fund to General Fund	10/5/2015	Approved	Reimburse Expenditures 9/2015 - \$5,607.90
Disposition of Abatement			
Finlayson - 239-035-000	9/17/2015	Approved	Additional information provided - Grant for \$48,400
PAF			
Leave of Absence	9/9/2015	Approved	Ben Spaulding-Fire Department - for school until May 2016
OTHER ITEMS			
Acceptance of Resignation	9/29/2015	Approved	Ian Tewksbury-Alternate - Refuse Disposal Committee
MS-1 Extension	10/5/2015	Approved	Until 10/21/2015 for utility data entry
Intent to Cut - Murphy 253-027-000	8/26/2015	Approved	South Road - 12 acre cut

Approval of Minutes

The Board reviewed the public meeting minutes of September 21, 2015. Mrs. Strickford made a motion, seconded by Mr. Lux to approve the minutes of the Public Select Board Meeting held on September 21, 2015. There being no discussion, Vice Chair Traum called for the vote.

VOTE: Traum, Strickford, and Lux voting in favor of the motion; no votes against; Persechino abstaining. MOTION APPROVED 3-0-1.

Mrs. Strickford made a motion, seconded by Mr. Traum to approve the minutes of the Non-Public Select Board Meeting held on September 21, 2015. There being no discussion, Vice Chair Traum called for the vote.

VOTE: Traum, and Strickford, voting in favor of the motion; no votes against; Persechino and Lux abstaining. MOTION APPROVED 2-0-2.

III. PUBLIC APPOINTMENT

Jack Ruderman – ReVision Energy

Jack Ruderman, Director of Community Solar Initiatives at ReVision Energy met with the Board to discuss the possibility of placing solar panels on the Contoocook Fire Station. He explained he has met with Mr. Traum and Mr. Cass some months ago and reviewed all the town buildings. The fire station is the most promising location but because of the construction it was decided to wait until there was a clear picture of the electric consumption at the station.

Mr. Ruderman did a PowerPoint presentation on his company and the possibilities. He noted that the federal incentives are set to sunset in December, 2016 so we would need to be ready to move forward by next spring.

The Board by consensus agreed that the Town should move forward with the idea and requested the Town Administrator put together an RFQ for the Board to discuss at the next meeting.

IV. OLD BUSINESS

Fundraising Policy

No one from the public had any comment on the policy.

Mr. Lux moved to amend the Fundraising Policy as presented. Mrs. Persechino seconded the motion.

VOTE: Traum, Persechino, Strickford and Lux voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (4–0).

Land Purchase Public Hearing

Mr. Cass noted that a Joint Public Hearing with the Conservation Commission has been schedule for October 19, 2015 at 7:00 p.m. at the Library Community Room. This hearing concerns the so called “Bohanan Out lot” which was taken by the Town for nonpayment of taxes. Rob Knight of the Conservation Commission has done extensive research and it appears that there is an owner who owns approximately 60% of the lot. This owner has agreed to sell her portion to the Town. The Conservation Commission has agreed to pay for the purchase which will “clean up” this deed. Both the Conservation Commission and the Select Board will have to agree to the sale after the Public Hearing in order for it to take place.

Schedule for the Remainder of the Year

The Board reviewed their meeting schedule for the remainder of the year. From October 19 to November 30, the Board meets weekly in order to prepare the 2016 budget for presentation to the Budget Committee.

V. NEW BUSINESS

Transfer Station Scale Bids

The Board reviewed the three bids submitted for the Transfer Station Scale and Steve Clough recommendation to accept the low bid. The following bids were received:

- Fairbanks Scales \$ 74,602.00
- Northeast Scale Co., Inc. 76,640.00
- Advance Scale Inc. 126,250.00

It was noted that the bids all came in higher than budgeted.

Mrs. Persechino moved to accept the bid from Fairbanks Scales in the amount of \$74,603.00. Mr. Lux seconded the motion.

VOTE: Traum, Persechino, Strickford and Lux voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (4–0).

Joint School Board Select Board Meeting

The Select Board suggested the following items for the School Board/Select Board joint meeting:

- Heroine issue – Possibly invite Chief Pecora and Chief Mumford
- Update from the Ad-hoc Tax Group
- Track Petition Warrant Article
- Safe Routes to School Update
- School Building Plan Updates

VI. PUBLIC FORUM

- Janet Krzyzaniak said that there are handicap spaces at Everyday Café that aren't properly signed and asked whose responsibility it is to enforce.
- Mrs. Krzyzaniak shared her concern that Mr. Lux is on both the Select Board and Fire Department.
- Mrs. Krzyzaniak asked the Town Administrator to prepare a draft Budget Committee schedule for the next Budget Committee meeting.

VII. TOWN ADMINISTRATOR UPDATES

The Town Administrator reported some of his activities as follows:

- He attended the Transportation Advisory Committee and the Route 202/9/103 intersection by Dunkin' Donuts is scheduled to be redone with engineering work beginning in 2023.
- The final session of this year's Law Lecture Series was on building and life safety code enforcement. It was a beneficial training.
- The adjustor has looked at the ambulance so that is progressing.
- A meeting has been set up with The Birches concerning elderly housing in Hopkinton.
- The CIP Committee held its last meeting with department heads to hear presentations. They will now be working on rating all the projects.
- There will be a meeting with the residents of Penacook Road who be affected by the road construction next summer pending Town Meeting approval. The engineers, Director of Public Works Dan Blanchette and the Town Administrator will conduct the meeting.
- Pavement work is happening throughout town as scheduled.

VIII. OTHER

Mrs. Persechino asked about the status of the Swap Shop. Mr. Cass said the Steve Clough and Dan Blanchette are together working on this and it is in process.

The Board discussed the speed limit through the center of Contoocook and asked that a letter to NH DOT be created to request that the 30 MPH section of the road, with the exception of from the Contoocook Cemetery toward Hopkinton, be posted at 25 MPH.

Mr. Lux reported that TDS Telecom is installing lights at its tower on Watch Tower Road.

IX. NONPUBLIC SESSION

Nonpublic Session I – RSA 91-A II (a) – Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under Nonpublic Session RSA 91-A: 3 II (a). Mrs. Strickford seconded the motion.

VOTE: Traum, Persechino, Strickford and Lux voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (4–0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:15 p.m. The Board returned to public session at 7:35 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session permanently. Mrs. Strickford seconded the motion.

VOTE: Traum, Persechino, Strickford and Lux voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (4–0).

Nonpublic Session II – RSA 91-A II (a) – Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under Nonpublic Session RSA 91-A: 3 II (a). Mrs. Strickford seconded the motion.

VOTE: Traum, Persechino, Strickford and Lux voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (4–0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:35 p.m. The Board returned to public session at 7:45 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session permanently. Mrs. Strickford seconded the motion.

VOTE: Traum, Persechino, Strickford and Lux voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (4–0).

Mr. Lux left the meeting.

Nonpublic Session III – RSA 91-A II (a) – Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under Nonpublic Session RSA 91-A: 3 II (a). Mrs. Strickford seconded the motion.

VOTE: Traum, Persechino, and Strickford voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (3–0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:45 p.m. The Board returned to public session at 7:58 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session permanently. Mrs. Strickford seconded the motion.

VOTE: Traum, Persechino, and Strickford voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (3–0).

X. ADJOURNMENT

There being no further business, Mrs. Strickford move that the meeting be adjourned. Mrs. Persechino seconded the motion. There being no further discussion, Vice Chair Traum called for the vote.

VOTE: Traum, Persechino, and Strickford voted in favor, none opposed and the Vice Chair declared the motion to have carried unanimously (3–0).

Vice Chair Traum declared the meeting adjourned at 7:59 p.m.

Respectfully submitted,
Neal A. Cass, Town Administrator