



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, NOVEMBER 9, 2015 APPROVE 11-16-2015

I. CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, November 9, 2015, in the Town Hall. Mr. O'Brien introduced the members of the Board. Janet Krzyzaniak led the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair; Ken Traum, Vice Chair; Sara Persechino, Sue B. Strickford; and Steve Lux, Jr. (arriving at 5:45 pm)

Staff Present: Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing.

Public Present: Ginny Haines, Deb Norris, Janet Krzyzaniak, Members of the Capital Improvement Plan Committee including Don Houston, Ed Kerr, Chris Hodgdon, Amy Carrier O'Brien and James Fredyma.

II. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino.

ACCOUNTS PAYABLE MANIFEST

\$113,000.24

VETERAN'S CREDIT

Baye, Ezekiel Map 104 Lot 30

SOLAR EXEMPTION

Carr Bryon & Louise Map 220 Lot 5

Fales Kenneth & Barbara Map 220 Lot 7

BARN EASEMENT DEED

Woodbury & Virginia Roberts by David Roberts, Trustee

Ridinger, Richard & Nancy Hoffman

Precourt, Scott & Wendy

BUILDING PERMITS

Mark & Margaret Boris attached garage Map 245 Lot 54

Approval of Minutes

The Board reviewed the public meeting minutes of Monday, November 2, 2015. Mrs. Persechino made a motion, seconded by Mr. Traum, to approve the minutes of the Public Select Board Meeting held on Monday, November 2, 2015. There being no further discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Traum, Persechino, and Strickford voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

The Board reviewed the School Board/Select Board public meeting minutes of Monday, November 2, 2015. Mr. Traum made a motion, seconded by Mrs. Persechino to approve the minutes of the Public School Board/Select Board Meeting held on Monday, November 2, 2015. There being no further discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Traum, Persechino, and Strickford voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

Steve Lux, Jr. arriving at 5:45 p.m.

III. BUDGET REVIEW AND DISCUSSION

CIP Committee Presentation: Chris Hodgdon, Chair of the CIP, gave a short history of the CIP Committee. Mr. Hodgdon stated the Committee began by determining what a capitol project was. The Committee determined the definition of a capital project is something greater in value than \$10,000, and has at least a five year life span. The Committee began to set the projects by priority, and priority was set by consensus. Mr. Hodgdon stated that the Penacook Road project is a major driver in the budget. Mr. Hodgdon also stated the Town has a tremendous amount of infrastructure that needs repair, as well as road repairs. Mr. Hodgdon noted the line items that the Committee cut or pushed out to a later date. Discussion ensued, regarding the tennis court, basketball court, skatepark, the Highway Department's request for a spreader, Town Hall Renovations and the long term use of the Town Hall. Chairman O'Brien thanked the Committee for their hard work.

The Board began discussing areas where they could cut the 2016 Budget and as a result:

2016 Budget-Select Board Changes**Warrant Articles**

<u>Item</u>	<u>Department</u>	<u>Department Request</u>	<u>Select Board</u>	<u>\$ Change</u>
Penacook Road Reconstuction	HWY	600,000	300,000	(300,000)
Repair of Fields-George's Park	B&G	44,000	-	(44,000)
Repair Tennis Courts	B&G/Rec	20,000	-	(20,000)
Repair Houston Field 1	B&G/Rec	200,000	-	(200,000)
Bridge/Culvert CRF Creation	HWY	100,000	-	(100,000)

Operating Budget

4152-390 Professional Services	Assessing Personnel	70,000	62,000	(8,000)
4155-110 Merit Wage Pool	Admin	58,098	38,732	(19,366)
4155-260 Workers' Compensation	Personnel Admin	71,032	12,432	(58,600)

<u>Item</u>	<u>Department</u>	<u>Department Request</u>	<u>Select Board</u>	<u>\$ Change</u>
4312-460 Engineering	HWY	60,000	30,000	(30,000)
4312-635 Gas/Oil	HWY	80,000	60,000	(20,000)
4521-120 Part-Time Wages	B&G	28,000	12,480	(15,520)
4521-429 Building Repairs	B&G	26,000	16,500	(9,500)
4521-440 Equipment Leases/Contracts	B&G	<u>44,312</u>	<u>24,312</u>	<u>(20,000)</u>
TOTALS		1,771,442	877,456	(893,986)

IV. OTHER

Adoption of Investment Policy: Chairman O'Brien inquired if the Board had any changes on the Investment Policy. There being none, Mr. Traum made a motion to approve the Investment Policy as written. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Traum, Persechino, and Strickford voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

Creation of list of road concerns for NHDOT: Discussion ensued, with regards to the following roads, Clement Hill, Maple Street, the shoulder of Hopkinton Road, as well as crosswalks in Contoocook Village.

V. NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and Town Administrator went into nonpublic session, as recorded separately, at 7:57 p.m. The Board returned to public session at 8:10 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of one year. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ADJOURNMENT

There being no further business, motion by Mrs. Persechino, seconded by Mrs. Strickford to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Robin Buchanan,
Administrative Assessing Assistant