



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, APRIL 6, 2015 APPROVED APRIL 20, 2015

Vice Chairman Ken Traum called the meeting of the Select Board to order at 5:30 p.m. on Monday, April 6, 2015, in the large meeting room in the Town Hall. Mr. Traum introduced the members of the Board and Jim O'Brien led the group in the Pledge of Allegiance.

Members Present: Ken Traum, Sara Persechino, Sue B. Strickford, and Steve Lux, Jr.
Jim O'Brien arriving at 5:32 pm.

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan Administrative Assessing Assistant

Public Present: Ken Wilkens, Jess Bailey

II. ADMINISTRATIVE

Consent Agenda

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino.

ACCOUNTS PAYABLE MANIFEST	\$1,296,693.64
PAYROLL MANIFEST	\$ 64,154.47

INTENT TO CUT

Map 218 Lot 8 & 219 Lot 3 Maple Street

RIGHT TO BURY

Lane Family Trust

CREATION OF ACCOUNT REQUEST

Save Our Curtains

Hopkinton Cares "Got Projects"

APPOINTMENT PAPERS

Patrick Miller EDC

Ian Tewksbury Hopkinton/Webster Refuse Comm Alternate

Esther Crowell Open Space

Virginia Haines Recycling Committee

Elaine Rust Recycling Committee

Diane Myler Recycling Committee

Diana Wieland Recycling Committee

Mary Carol Schaffroth Recycling Committee

Jed Merrow Conservation Commission

Bob LaPree Conservation Commission Alternate

Greg McLeod ZBA

Lee Wilder Conservation Commission

Lester Cressy Road Committee

Tony Quinn EDC

ELDERLY EXEMPTION

Map 235 Lot 5

Map 235 Lot 5

Map 225 Lot 56

YIELD TAX WARRANT

Map 222 Lot 49 \$421.45

Map 222 Lot 50 \$877.61

BUILDING PERMITS

First Congressional Church temporary sign permit

Rich Houston 790 Main St. Addition/ Renovation

Jeremy Cable 892 Gould Hill Addition

Transfer of Funds

Sewer Fund to General Fund \$8,251.67

250th Sestercentennial to General Fund \$ 50.00

Human Services Energy to General Fund \$6,453.00

Recreation Revolving Fund to General Fund \$2,066.73

Application for Payment from Capital Reserve

Fire Dept Vehicle/Equipment Capital Reserve Fund \$3,257.16

Town Hall Renovations Capital Reserve Fund	\$ 6,651.83
Police Vehicle/Equipment Capital Reserve Fund	\$20,642.00
Ambulance Replace/Equipment Capital Reserve Fund	\$ 3,831.50

Approval of Minutes

The Board reviewed the public meeting minutes of the previous meeting. Mrs. Persechino made a motion, seconded by Mrs. Strickford to approve them Minutes of the Public Select Board Meeting held on Monday, March 23, 2015. There being no discussion, Chair O'Brien called for the vote.

VOTE: Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against; Chairman O'Brien abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the non-public meeting minutes of the previous meeting. Mr. Traum made a motion, seconded by Mrs. Persechino to approve the Minutes of the Non-Public Select Board Meeting held on Monday, March 23, 2015. There being no discussion, Chair O'Brien called for the vote.

VOTE: Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against; Chairman O'Brien abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the public meeting minutes of the April 2, 2015 meeting. Mr. Traum made a motion, seconded by Mr. Lux to approve the Minutes of the Public Select Board Meeting held on Monday, April 2, 2015 at the Fire Station. There being no discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

V. OLD BUSINESS

MOU for Insurance with Webster: Mr. Cass stated this document came about because on the Refuse Disposal Committee there was concern about Webster regarding insurance should something happen at the Transfer Station. Discussion ensued, with regards to the document. The Board asked Mr. Cass to communicate with Webster again as the MOU is a statement of facts and Webster should be covered under there blanket policy.

Committee Assignments: The Board continues to suggest people for vacant spaces on committees. Mr. Cass will contact the people the Board has suggested. The Board signed off on 14 committee appointments.

VI. NEW BUSINESS

Tractor Bid Review: Mr. Cass stated the amount of money allotted in the CIP Plan for the tractor is \$45,000. The recommendation from the Highway Department is a Kubota L4060 HST from MB Tractor for a total cost, after trade in, of \$27,243. It was noted that the Mahindra 1538HST Cab Tractor was less expensive, but did not have a speedometer. Mrs. Persechino

inquired if a speedometer could be purchased; would it cost \$10,000.(the difference in price between the two). Mr. Cass responded he will check into it.

New Highway Truck Purchase: Quotes were obtained from three vendors for a 2016 10 Wheel Chassis. The recommendation from the Highway Department is to go with Freightliner of Londonderry for the Chassis and to go with Donovan Equipment for the equipment needed. It was also recommended that the sander be purchased from EW Sleeper. Cost for the total package less trade in is \$181,450. Mr. Traum made a motion to approve the recommendation of the purchase of a 10 Wheel Chassis and equipment as follows: purchase of chassis from Freightliner of Londonderry after trade-in for the amount of \$97,400; purchase of equipment from Donovan Equipment in the amount of \$65,325. and a sander from E.W. Sleeper in the amount of \$18,635; for a total purchase price of \$181,450. Mr. Lux seconded the motion.

VOTE: O'Brien, Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

VII. TOWN ADMINISTRATOR'S UPDATES

SRTS UPDATES: Mr. Cass stated the estimate for Kearsarge Ave and the area at the school was double the amount of the grant; so we may only be able to do the sidewalk on Kearsarge; we will have to wait on new estimates.

Town Hall/Bates Building Energy Upgrades: Mr. Cass stated lightbulbs will be switched to LED in both buildings.

Summer Position Hiring: Mr. Cass informed that Board that he and Paula Simpkins met with candidates for summer positions.

Skate Park: Mr. Cass reported there are a number of small cracks in the new pieces that were put on the Skate Board Park. We are currently checking the warranty. Jessica Bailey informed the Board that she was informed about the cracks last year; the manufacturer was contacted; and informed we were not given the proper installation instructions; the manufacturer did offer to replace pieces. She stated before she left on leave; she contacted Bob Carr and he was to follow up on it.

IV. PUBLIC FORUM

No comment

VIII. OTHER

Mrs. Persechino reported that she received a call on Friday, about human waste and toilet paper all over the slide at the playground at the Library. It was noted a call was received at the Town Hall as well. Greg Roberts from Buildings and Grounds was contacted about clean up. Mr. Roberts suggested cameras be installed. It was also noted the snowmobiles did not stay on the trail on the fields. Mr. Lux stated a fence was put up on only part of the trail; the snowmobiles kept the trail by the fence until there was no more fence. Mrs. Persechino also stated the Board should not sign off on the Fire Station until the bathroom doors are changed.

Mrs. Strickford stated she received a letter from Peter Chalfant with regards to the condition of our roads and bridges. Mr. Chalfant suggested that the Town start to post No Thru Trucking on certain roads. Mr. Chalfant then went on to list the roads he would like to see no thru trucking on. Mr. Cass will send a reply. The letter will be forwarded to the Highway Department and the Road Committee.

Mr. Traum reported that at the last Road Committee meeting, the topic of a motor vehicle surcharge was brought forward. Mr. Traum would like to see the any funds from a surcharge be directed to a fund for roads.

Mr. Traum also reported that Rotary will be running a Citizen of the Year program.

Discussion ensued with regards to the role or roles the Select Board members will have on the Grand Celebration Day, Saturday, May 30, 2015.

Mrs. Persechino stated on April 18, 2015 will be the 4th town-wide pick-up day. Roads will be assigned between 9:00 am and 10:00 am.

Mr. Lux stated the Depot is working a on Welcome Center. Possible hours would be until mid-evening on Wednesday, all day Saturday and a half a day on Sunday.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, Recreation Jessica Bailey, and the Town Administrator went into nonpublic session, as recorded separately, at 6:38 p.m. The Board returned to public session at 6:55 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session indefinitely. Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ACCEPTANCE OF RECREATION DIRECTOR RESIGNATION

Mr. Lux moved to regretfully accept the resignation of Recreation Director Jessica Bailey effective April 10, 2015. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Select Board reviewed the recommendation of the Town Administrator to restructure the Recreation Department creating a 32 hour per week Recreation Director position and a Senior Center Coordinator position. The Board decided that Mr. Cass will take the proposal to the Senior Recreation Council on April 20 and that Mr. O'Brien will take the proposal to the Recreation Committee on April 21 for input. The Board will then discuss the proposal on May 4. The plan will be posted in advance and residents encouraged to attend the meeting on May 4 if they wish to have input.

NON-PUBLIC SESSION III-RSA 91-A: 3 IV (e) Legal

Mrs. Persechino moved to go into a non-public session regarding a legal issue under the provisions of Nonpublic Session RSA 91-A: 3 II (e). Mrs. Strickford seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:30 p.m. The Board returned to public session at 7:42 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of two years. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:42 p.m. The Board returned to public session at 8:02 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session indefinitely. Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 8:05 p.m. The Board returned to public session at 8:15 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session indefinitely. Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ADJOURNMENT

There being no further business, motion by Mrs. Persechino, seconded by Mr. Lux to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 8:15 p.m.

Respectfully submitted
Robin Buchanan, Administrative Assessing Assistant