



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, MARCH 23, 2015 APPROVED April 6, 2015

Vice Chairman Ken Traum called the meeting of the Select Board to order at 5:30 p.m. on Monday, March 23, 2015, in the large meeting room in the Town Hall. Mr. Traum introduced the members of the Board and Janet Krzyzaniak led the group in the Pledge of Allegiance.

Members Present: Ken Traum, Sara Persechino, Sue B. Strickford, and Steve Lux, Jr.

Absent: Jim O'Brien

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan Administrative Assessing Assistant

Public Present: Ken Wilkens, Janet Krzyzaniak, Louise Carr, Ed Kerr, Sean Weldon, Ian Tewksbury, and Patrick Miller

II. ADMINISTRATIVE

Consent Agenda

The Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda taking the following action on motion made by Mrs. Persechino and seconded by Mr. Lux.

ACCOUNTS PAYABLE MANIFEST	\$574,592.73
	\$ 500.00
	\$ 33.00

PAYROLL MANIFEST	\$ 62,409.34
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INTENT TO CUT

Grady Map 218 Lots 6 & 7

Robertson Map 242 Lot 15

**Acknowledgement Under Forbearance of Tax
Collector's Deed**

Map 105-45-2 copies

PAF

Police Department -Change in Employee Status

APPOINTMENT PAPERS

Janet Krzyzaniak Senior Recreation
Betsy Wilder Human Services
Bruce Ellsworth Planning Board
Vernon Miller Recreation
Richard Steele Planning Board alternate
Jim Lewis Recreation
Cettie Connolly Planning Board
Lucia Kittredge Open Space

REQUEST FOR DISBURSEMENT

Franklin Savings Banks	\$275,000.00
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YIELD TAX WARRANT

Chase Map 257 Lot 5	\$ 1,411.87
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BUILDING PERMITS

Contoocook Baptist Church	Renovations
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ABATEMENTS

Ron Grandmasion Map 208-3-C10
Maureen Stimpson Map 223 Lot 32

The Board also approved an Accounts Payable Manifest in the amount \$500.00 payable to DJ Steve Lux. Mr. Lux recused himself and did not sign the manifest.

Approval of Minutes

The Board reviewed the public meeting minutes of the previous meeting. Mrs. Strickford made a motion, seconded by Mr. Lux to approve the minutes of the Public Select Board Meeting held on Monday, March 16, 2015. There being no discussion, Vice Chair Traum called for the vote.

VOTE: Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

III. PUBLIC APPOINTMENTS

1. Louise Carr-Sestercentennial Parade Rules

Mrs. Carr was in to have the Parade Rules approved and would like to know if there are any deletions, additions or comments. Mr. Lux inquired about Rule 7 prohibiting the throwing of candy. Sean Weldon, Hopkinton Fire Department, stated it is due to safety, that nothing can be thrown from a moving vehicle. Mr. Traum inquired if that was for all parades. Mr. Weldon replied yes. However, people walking near the vehicles can hand out candy. Discussion ensued, with regards to Rule #3b and d. Suggestions were made for the wording and an introduction paragraph was added. It was also noted the registration forms need to come directly to the Town Office and not to a private residence. Discussion ensued, with regards to trailer length. Mrs. Carr will incorporate the additions and e-mail to Mr. Cass for the Select Board to look at for final approval at their next meeting. Mr. Lux made a motion to approve all the changes as discussed. Mrs. Strickford seconded the motion.

VOTE: Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

Further discussion ensued with regards to traffic control, parking and field scheduling.

IV. PUBLIC FORUM

No comment from the public.

V. OLD BUSINESS

Fiscal Year Materials: Mr. Cass stated at Town Meeting someone inquired about changing the year to a fiscal year, so that the current year audited will be in the Town Report. The materials in your packet are from 2011; when changing the fiscal year was last discussed. We would be required to present an 18 month budget; and it would require quarterly billing, as well as separate elections; one for School Board in March; and another election in April for Town Officials. Mrs. Strickford stated it will take a lot of educating the public in order for this to happen. Mr. Cass stated it is a 2 year process. Although acknowledging the change would help in areas, Mrs. Persechino stated we have more important issues to deal with.

Committee Appointments: Discussion ensued, with regards to those that have applied to be on committees as well as the Board's suggestion for members. Mrs. Persechino made a motion to nominate Patrick Miller for the Economic Development Committee. Mr. Lux seconded the motion.

VOTE: Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

Discussion ensued with regards to the responsibilities of a member of the Refuse Committee. Discussion also ensued with regards to possible names for the CIP Committee.

VI. NEW BUSINESS

Mrs. Strickford inquired why the green bags are not sold at the Transfer Station. Mr. Cass replied the auditors do not want cash at the Transfer Station.

Mrs. Strickford inquired about the status of the new fountain. Mr. Cass will speak with Bill Chapin, Jr.

VII. TOWN ADMINISTRATOR'S UPDATES

Mr. Cass informed the Board about the Hazardous Mitigation Grant 2016; \$10,000 to help defray the costs; town match is 1/3 and it can be in-kind. Mr. Cass stated our Hazardous Mitigation Plan is out of date and has to be completely done over because of all of the changes.

Mr. Cass informed the Board about the Curtain Restoration, which is a work in progress.

Mr. Cass stated the Fire Station is almost complete.

Mr. Cass stated we are currently hiring summer staff for the Recreation Department.

Mr. Cass informed the Board that the tractor bids are in; the specs for the truck are done and paving specs will soon be completed.

Patrick Miller informed the Board about the revitalization of the Kearsarge Chamber of Commerce.

Mrs. Krzyzaniak stated that Paula Simpkins is doing an awesome job at the Senior Center.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a Personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Lux seconded the motion.

VOTE: Select Board Members Persechino, Strickford, Lux and Vice Chair Traum voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:00 p.m. The Board returned to public session at 7:10 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session indefinitely. Mr. Lux seconded the motion.

VOTE: Select Board Members Persechino, Strickford, Lux and Vice Chair Traum voted in favor, and the Vice Chair declared the motion to have carried unanimously (4-0).

ADJOURNMENT

There being no further business, motion by Mrs. Persechino, seconded by Mr. Lux to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:11 p.m.

Respectfully submitted
Robin Buchanan, Administrative Assessing Assistant