



Town of Hopkinton, NH

Office of the Select Board

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**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, JANUARY 11, 2016
APPROVED January 25, 2016**

I. CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, January 11, 2016 in the Town Hall. Mr. O'Brien introduced the members of the Board. Sue Strickford led the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair; Ken Traum, Vice-Chair; Sara Persechino, Sue B. Strickford, and Steve Lux, Jr.

Staff Present: Neal Cass, Town Administrator; and Robin Buchanan, Administrative Assessing Assistant

Public Present: Janet Krzyzaniak, Ken Wilkens, Rob Miller, Raymond Talkington, Tim Bernier, Joyce Rose, Don Houston, Richard Horner, Stephen Dermody, Army Corp.

II. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on motion made by Mrs. Persechino and seconded by Mr. Traum

ACCOUNTS PAYABLE MANIFEST

2015	\$153,385.16
2016	\$1,320,523.32
2016	\$79,356.23

PAYROLL MANIFEST

\$69,817.78

TRANSFER

Recreation Revolving Fund to General Fund	\$4,961.46
Recycling Account to General Fund	\$4,500.00
Public Safety Revolving Fund to General Fund	\$470.21
Sr. Ctr. Rentals to General Fund	\$400.00

Auxiliary to General Fund	\$7.92
Human Services Donations to General Fund	\$62.25
Kimball Cabins to General Fund	\$190.87
Sewer Fund Account to General Fund	\$4,018.31
TIMBER WARRANT	\$3,261.46
Map 214 Lot 2.1, 2.2, 2.3, 2	
ABATEMENT	
Meadowsend Sawmill (incorrect totals on Report of Wood)	\$6,299.21
INTENT TO CUT	
Hall Map 259 Lots 1.1, 1.2, 1.3	
Salsbury Map 249 Lots 16, 22.1, 22.2	
Leadbeater Map 257 Lot 14	
KIMBALL CABINS THANK YOU	
Karen DuFault	
VETERAN'S CREDIT	
Map 245 Lot 1	
BUILDING PERMITS	
David Barkie 78 Fieldstone Rd Map 251 Lot 65 shed	
Cedar Mill Group 155 Galloping Hill Map 217 Lot 10 renovations	
REFUND MOTOR VEHICLE	
Susan Buchanan	\$43.20

Mr. Traum made a motion to approve the Current Use Application for Joseph & Gail Persechino for Map 223 Lot 2.5. Mr. Lux seconded the motion.

VOTE: O'Brien, Traum, Strickford and Lux voting in favor of the motion; no votes against; Persechino abstained. MOTION APPROVED 4-0-1.

Approval of Minutes

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, December 28, 2015. Mr. Traum made a motion, seconded by Mrs. Persechino to approve the minutes of the Non Public Meeting Minutes, Session I. There being no discussion, Chair O'Brian called for the vote.

VOTE: O'Brien, Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, December 28, 2015. Mrs. Persechino made a motion, seconded by Mrs. Strickford to approve the minutes of the Non Public Meeting Minutes, Session II. There being no discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Traum, Persechino, Strickford voting in favor of the motion; no votes against; Lux abstaining. MOTION APPROVED 4-0-1.

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, December 28, 2015. Mr. Traum made a motion, seconded by Mrs. Strickford to approve the minutes of the Non Public Meeting Minutes, Session III. There being no discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Traum, Persechino, Strickford voting in favor of the motion; no votes against; Lux abstaining. MOTION APPROVED 4-0-1.

The Board reviewed the Select Board Public Meeting Minutes of Monday, December 28, 2015. Mr. Traum made a motion, seconded by Mrs. Persechino, to approve the minutes of the Public Select Board Meeting held on Monday, December 28, 2015. There being no further discussion, Chair O'Brien called for the vote.

VOTE: O'Brien, Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

III. APPOINTMENTS:

Rob Miller, Tim Bernier, Raymond Talkington re: Thain Road Building Permit

Mr. Miller, Attorney for Joyce Rose, was in regarding the Select Board's decision to deny Mrs. Rose a building permit to the Thain Road property, due to flooding of the road and inaccessibility when it does flood. Mr. Bernier gave a presentation, which included a short history his background and an overview of the property. He indicated the property is along a ridge, which creates a watershed. He also stated that the Army Corp of Engineers has only flooded Thain Road once; and it is the storm events that cause the problem. He noted that the current information about the road is incorrect, noting the road is 2 feet higher than originally noted. He further stated that the culverts are not adequate size for the run off. He further stated that water from a storm event is unpredictable, but if the Army Corp floods the area, there would be notice. It was noted that the road has gates at both ends and that it could take 5 to 7 days for the water to recede. Ray Talkington from Geosphere Environmental Management showed video of a flash flood event, noting when the Army Corp floods the pool, it is a slower process. Chairman O'Brien inquired if other properties have access issues. Mr. Miller replied no. Discussion ensued, with regards to replacing culverts and Mr. Rose stated that they would pay

for the culverts, not the town. Chairman O'Brien inquired if Mr. Miller had spoken to Dan Blanchette, Director of Public Works. Mr. Miller stated they have not spoken with him yet. Mr. Miller also stated that the Roses would be reapplying for a building permit for this property based on the new data.

Chairman O'Brien called for a five minute break at 6:30 pm.

PUBLIC HEARING: Sewer Rate Increase

At 6:35 pm, Chairman O'Brien opened the Public Hearing. Chairman O'Brien noted a memo from Hopkinton Sewer Department stated that the Sewer Committee had voted unanimously to make the following recommendations:

1. The Committee recommends a rate increase of \$5.00 on the minimum sewer charge per six month period, from \$150.00 to \$120.00 to become effective on April, 2016 billing.
2. The Committee recommends a rate increase of \$.0003/gal., from \$.0062/gal to \$.0065/gal., on the sewer rate charged on usage above the minimum allowance. The Committee recommends that increase become effective on the April 2016 billing period.

Chairman O'Brien asked for public comment. There being no comment from the public, Chairman O'Brien closed the public hearing at 6:40 pm.

Mr. Lux made a motion to adopt the recommendations of the Sewer Committee to raise the rate from \$150.00 to \$120.00 per six month period and to increase the gallon rate from \$.0062 per gallon to \$.0065 per gallon. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Persechino, Strickford and Lux voting in favor of the motion; no votes against, **MOTION APPROVED:** 5-0.

Don Houston re: Funding of Road Projects

Mr. Houston stated he believes that we can keep the tax rate down and get the road work done if we bond out the full amount. Mr. Houston handed out a spreadsheet and briefly went over the numbers with the Board. Discussion ensued, with regards to the spreadsheet. It was noted that no bond payment would be due until 2017. The Board thanked Mr. Houston. Mr. Traum will present it to the Road Committee on Thursday.

VII. PUBLIC FORUM

No public comment.

IV. OLD BUSINESS

Preliminary 2015 Year End Numbers: Mr. Cass stated for 2015 the revenues were higher than expected and the expenses are lower than projected.

Chairman O'Brien stated there is a Transportation Fund Bill, HB1119, coming up with regards to the minimum surcharge that can be charged for motor vehicle registration from \$5.00 to \$10.00. This surcharge can only be used for the purposes of road maintenance. Chairman O'Brien will be attending.

V. NEW BUSINESS

Mr. Cass stated the filing period to sign up for town officers is January 20th – January 29th.

VI. TOWN ADMINISTRATOR UPDATES:

Mrs. Persechino stated she will be meeting with those interested in the Skate Park and fundraising for repairs and maintenance.

Mrs. Strickford stated that Gloria Symonds had contacted her about repairing the sidewalk from the Church to the pet store, which the Town is responsible for.

Mr. Lux inquired as to why the Rowell Bridge was closed for one day. Mr. Cass stated there was work that needed to be finished up. It was for one day only.

Mr. Cass stated he has received another Petitioned Warrant Article, Taking the Money of Out Politics.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, Deputy Fire Chief Jeff Yale, and Town Administrator went into nonpublic session, as recorded separately, at 7:45 p.m. The Board returned to public session at 8:28 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Strickford moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mrs. Persechino seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

The Board went into nonpublic session, as recorded separately, at 8:30 p.m. The Board returned to public session at 8:40 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, Lux, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

Mr. Lux left the meeting.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Strickford moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mrs. Persechino seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4–0).

The Board and Town Administrator went into nonpublic session, as recorded separately, at 8:40 p.m. The Board returned to public session at 9:02 p.m.

Vote to seal nonpublic minutes:

Mrs. Persechino moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Persechino, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4–0).

ADJOURNMENT

There being no further business, motion by Mrs. Persechino, seconded by Mrs. Strickford to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Robin Buchanan,

Administrative Assessing Assistant