



Town of Hopkinton, NH

Office of the Select Board

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-2952 Web: hopkinton-nh.gov

**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, APRIL 18, 2016
APPROVED _____**

I. CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, April 18, 2016 in the Town Hall. Chairman O'Brien introduced the members of the Board. Steve Lux, Jr. led the Pledge of Allegiance.

Members Present: Jim O'Brien, Ken Traum, Sue B. Strickford, Steve Lux, Jr. and Bob Gerseny.

Staff Present: Town Administrator Neal Cass, Robin Buchanan, Administrative Assessing Assistant, Doug Mumford, Fire Chief.

Public Present: Natalie Duval, Janet Krzyzaniak, Ally Rose, Dave Luneau, Jeff Yale, Steve Reale, Sean Weldon, and other members of the Fire Department.

II. POINTS OF PRIDE

Mr. Cass commended Karen Robertson, Dan Blanchette, Deb Gallant and Steve Pecora for all their work on the Hazardous Mitigation Plan. Mr. Cass also mentioned Garrett Hoyt and Greg Roberts for helping out seniors at the Slusser Center with many things that are not in their job descriptions. Mr. Cass also thanked Paula Simpkins and Marilyn Bresaw who did all the work for the Volunteer Banquet.

III. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, on motion made by Mr. Traum and seconded by Mrs. Strickford.

ACCOUNTS PAYABLE MANIFEST

\$302,022.83

\$89,279.14

PAYROLL MANIFEST

\$66,439.18

VETERAN'S CREDIT

Langley Map 243 Lot 10

Horne Map 251 Lot 33 (2 both husband & wife served)

APPLICATION FOR PAYMENT OF APPROVED WARRANT ART.

Warrant #7 Establish Road/Bridge Rehabilitation Capital Res \$250,000.00

DIVISION OF FOREST AND LANDS REPORT/BILL

17462 526 Broad Cove Rd \$1,012.28
 17463 1890 Hopkinton Rd \$205.83
 17461 355 Clement Hill Rd \$168.65

TIMBER TAX WARRANT

Hall Map 259 Lot 1.1,01.2,1.3 \$116.93

INTENT TO CUT

Nolan Map 206 Lot 22

APPOINTMENT PAPERS

Jonathan Bradstreet Conservation Commission Alternate
 Gloria Symonds Senior Recreation Council
 Jeff Yale Road Committee

ABATEMENT

Marchetti Sandy Beach \$135.00

TAX COLLECTOR'S DEED (2 Copies)

PAF

Transfer Station new hire
 Recreation new hire camp
 Recreation re-hire lifeguard
 Recreation re-hire camp
 Public Works-change in employee status

BUILDING PERMITS

Jonathan & Sherry Bradstreet 6 Apple Tree Map 258 Lot 54 shed
 Lynda Kimball 2675 Hopkinton Rd Map 104 Lot 3.2 addition
 Andrew & Melissa Davis 64 Watchtower Map 240 Lot 44 Garage
 Hopkinton School District 194 Maple St Map 102 Lot 4 Chicken Coop
 SunRay Solar 152 West Ridge Map 209 Lot 45.5 Solar
 Beaux Woods Construction 102 Fieldstone Map 251 Lot 64 Barn
 ReVision Energy 9 Pine St Map 101 Lot 2 Solar

SEWER WARRANT \$55,992.61

Approval of Minutes:

The Board reviewed the Select Board Meeting Minutes of Monday, April 4, 2016. Mr. Lux made a motion, seconded by Mr. Traum, to approve the minutes of the Public Meeting of April 4, 2016. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux and Gerseny voting in favor of the motion; no votes against; Strickford abstaining. MOTION APPROVED 4-0-1.

The Board reviewed the Select Board Meeting Minutes of Wednesday, April 6, 2016. Mr. Traum made a motion, seconded by Mr. Strickford to approve the minutes of the Public Meeting Minutes of Wednesday, April 6, 2016. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Meeting Nonpublic Minutes of Monday, April 4, 2016. Mr. Traum made a motion, seconded by Mr. Lux, to approve the minutes of the Public Meeting of April 4, 2016. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux and Gerseny voting in favor of the motion; no votes against; Strickford abstaining. MOTION APPROVED 4-0-1.

IV. APPOINTMENTS**Natalie Duval RE: Complete Streets**

Ms. Duval was in to discuss integrating a policy of "Complete Streets" for its future road reconstruction. Complete Streets involve making streets vehicle, bicycle and pedestrian traffic safer for all. Ms. Duval stated the State has committed to 11 ft. lanes for traffic, however, she feels this is not safe for pedestrians and bicycle traffic. She feels that 10 ft. with an added wide to the shoulder is sufficient. She asked the Board to request that the State use 10 ft. lanes.

She is also concerned about one of the Safe Routes to Schools project funding, which was received for electronic speed limit signs and the signs have not been put up. Mr. Cass stated the money went back because of certain requirements for the signs could not be met without a significant increase in engineering costs. Mr. Cass will get those costs for Ms. Duval.

Chairman O'Brien suggested that Ms. Duval also speak with the Road Committee about "Complete Streets". Dave Luneau stated it was disappointing that the electronic speed signs were not completed, however, legislation has been introduced, SB364 which includes "Complete Streets".

V. OLD BUSINESS**Updates on Appointments to Office**

Mr. Cass stated the Board signed for 3 Appointments tonight, Jeff Yale for Road Committee, Jonathan Bradstreet Alternate for the Conservation Commission and Gloria Symonds for Senior Recreation Council.

Road Projects: The bid opening for Penacook Road will be held on Thursday, April 21, 2016 at 4:00 pm. Culverts on Kearsarge Ave. are being replaced. Trees have been trimmed on Stumpfield Rd. and sand was removed from the Park Ave. field.

VI. NEW BUSINESS

YTD Financial Review:

Mr. Cass reported everything seems to be in line; we are up in Assessing, however pickups were recently completed and Fire Dispatch was paid for the whole year.

VII. TA UPDATES

VIII. PUBLIC FORUM

Jeff Yale inquired what direction the Board was heading with regards to Municipal Resource Services and the Fire Department. Chairman O'Brien stated the Board has not had that discussion yet. Mr. Yale inquired if the Board would be voting tonight. Chairman O'Brien stated no, just discussion. Dick Lord inquired if the Board would hire from within for the Interim Fire Chief. Chairman O'Brien stated no decision has been made. Jack McDevitt stated he worked with MRI in Gilford, NH, which is about the size of Hopkinton in area and population; however, the budget was twice the size. He felt that MRI was a waste of time and money and it had an adverse effect on the morale at the Fire Department. He stated we should look at the people already in the Fire Department, stating we have a lot of talent in the Town.

Janet Krzyzaniak inquired about the ongoing violations at the Every Day Café. Mr. Cass replied that we have three (3) on going issues with Every Day Cafe, which the Town Attorney is currently working on.

Mr. Lux stated he felt that the discussion with MRI should be in public and not nonpublic. Chairman O'Brien stated it was put in nonpublic because of negotiations. Discussion ensued. The Board will meet for general information in public session with MRI.

NON-PUBLIC SESSION I -RSA 91-A: 3 IV (a) Personnel

Mr. Traum moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Lux seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, Town Administrator, and Mary McAuliffe went into nonpublic session, as recorded separately, at 6:25 p.m. The Board returned to public session at 6:50 p.m.

MRI:

Sean Murray of Municipal Resources Inc. gave the Board a brief history of the company and what services MRI provides for communities. It would evaluate the Fire Department from an outside perspective. Mr. Murray also gave a history of his employment background. Discussion

ensued about things MRI helps with including recruitment tools, and team building. Discussion ensued with regards to full time and on call working together as a team, code of conduct, and a progressive discipline process. Mr. Traum inquired if MRI ever recommends hiring internally. Mr. Murray stated yes it does happen.

Mr. Murray took questions from the public. Discussion ensued with regards on how to proceed. The Board set up two meetings with the Fire Department members. One meeting will be on Wednesday, April 20, 2016 at 6:00 pm, the other will be Saturday, April 23, 2016 at 9:00 am. Chairman O'Brien and Sue Strickford will attend the meeting on Wednesday and Mr. Traum and Mr. Gerseny will attend the meeting on Saturday. Both meetings will be held at the Contoocook Fire Station, 9 Pine St, Contoocook, NH.

NON-PUBLIC SESSION I - RSA 91-A: 3 IV (a) Personnel

Mr. Traum moved to return to the non-public session begun earlier in the meeting regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Lux seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and Town Administrator went into nonpublic session, as recorded separately, at 8:10 p.m. The Board returned to public session at 8:20 p.m.

Vote to seal nonpublic minutes:

Mrs. Strickford moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION II-RSA 91-A: 3 IV (e) Legal

Mr. Gerseny moved to go into a non-public session regarding a legal issue under the provisions of Nonpublic Session RSA 91-A: 3 II (e). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and Town Administrator went into nonpublic session, as recorded separately, at 8:20 p.m. The Board returned to public session at 8:25 p.m.

Vote to seal nonpublic minutes:

Mrs. Strickford moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION III-RSA 91-A: 3 IV (a) Personnel

Mr. Traum moved to return to the non-public session begun earlier in the meeting regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Lux seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and Town Administrator went into nonpublic session, as recorded separately, at 8:25 p.m. The Board returned to public session at 9:22 p.m.

These minutes were not sealed.

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mrs. Strickford to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 9:23 p.m.

Respectfully submitted,

Robin Buchanan,
Administrative Assessing Assistant